





ONBOARDING

HR Onboarding Suite

At Awara IT, we help you launch seamless self-service for employees and a centralized console for HR — digitally transform paperwork, workflows, and asset provisioning with Power Platform.

WE OFFER

-  **Employee Self-Service Portal:** A low-code app where new hires submit documents, request equipment, and track onboarding progress.
-  **HR Management Dashboard:** A centralized console for HR to review submissions, approve requests, and trigger provisioning tasks.
-  **Automated Workflows:** Power Automate flows that handle notifications, escalations, and integrations with IT systems.
-  **Deployment & Training:** Full solution setup, configuration, and hands-on training so your team can manage and extend the process.

BEST FOR

- Mid-to-large organizations modernizing HR processes
- HR teams seeking to automate paperwork and provisioning
- Companies on Microsoft 365 looking for low-code, Teams-embedded solutions

80%↑

faster end-to-end
onboarding

50%↓

reduction in
manual HR steps

30%↑

increase in new-hire
satisfaction

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KEY BUSINESS OUTCOMES & BENEFITS



Consistent Experience: Every new employee follows the same guided process, ensuring compliance and quality.




Streamlined HR Operations: Automated checklists and approvals free your team from repetitive tasks.



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Basic Information



Debra Berger

Full Name: Debra Berger

Mail: dberger@awara-it.com

Date of employment: 01.12.2022

Manager: Patti Fernandez

Position: Administrative Assistant

Address: office in Madrid

Floor: 5 Office 3

HRBP: Anna Gu

It is necessary to attach the following documents in order to proceed with the registration:

Passport

Attach file

Registration at the place of residence

Attach file

Labor book

Attach file

Military registration documents

Attach file

Diplomas and Certificates

Attach file

TIN and pension certificate

Attach file

Medical book

Attach file

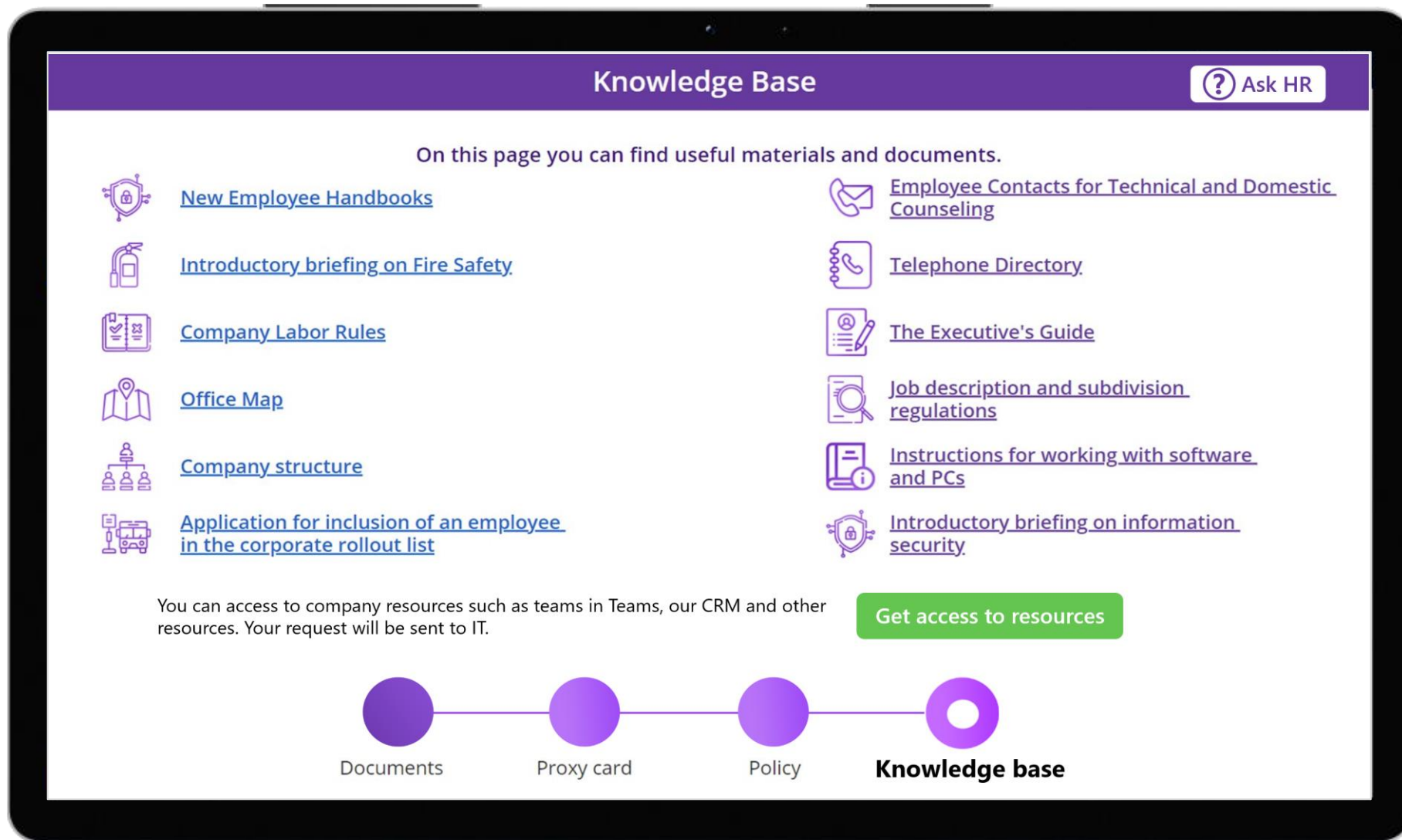
Documents

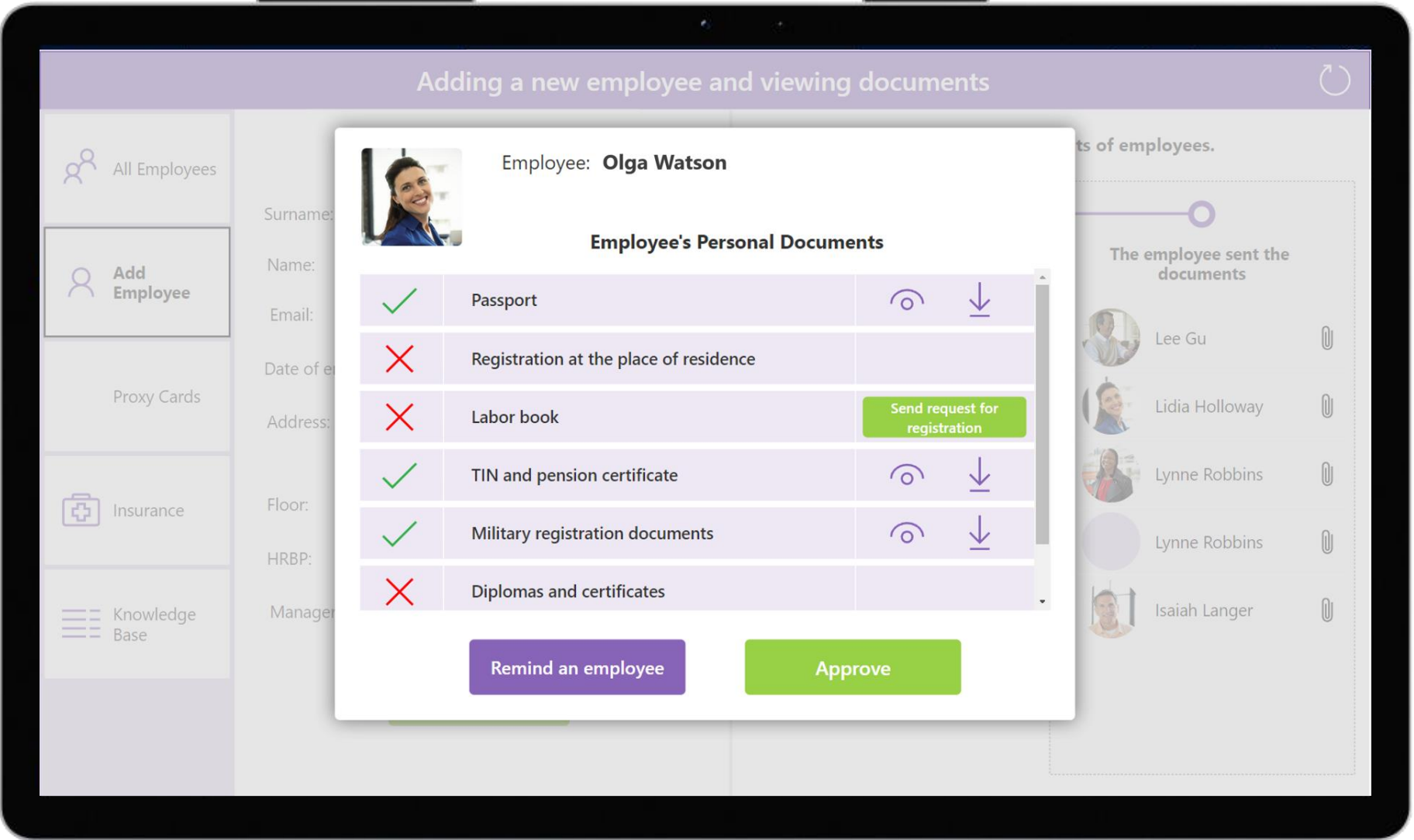
Proxy card

Policy

Knowledge base

Send to HR





ABOUT AWARA IT

We automate key business processes and implement the most innovative solutions, use world-class technologies, manage IT assets, help companies switch to cloud technologies and work in a secure information environment. We work with a wide range of software, from classic office products to large-scale international solutions. We have in-depth knowledge of local implementation specifics, helping clients to optimize their global business.

17+

years on the IT
consulting market

200+

certified experts on
our team

250+

support and
Implementation projects

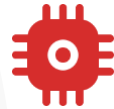
10+

industries
proficiency



Our Team

- Certified consultants, developers, architects, trainers and technical specialists
- Microsoft Most Valued Professionals (MVP)
- Microsoft Certified Trainers



Microsoft Awards

- Microsoft Solutions partner
- Member of Microsoft Inner Circle
- Microsoft Partner Awards Winner
- Microsoft Managed Partner
- Custom Solutions for Microsoft Teams



Geography

PROJECTS

- Europe
- North & South America
- CIS countries
- Australia
- Asia

OFFICES

- Spain
- USA
- Bulgaria
- Finland
- Italy
- Qazaqstan
- Cyprus