

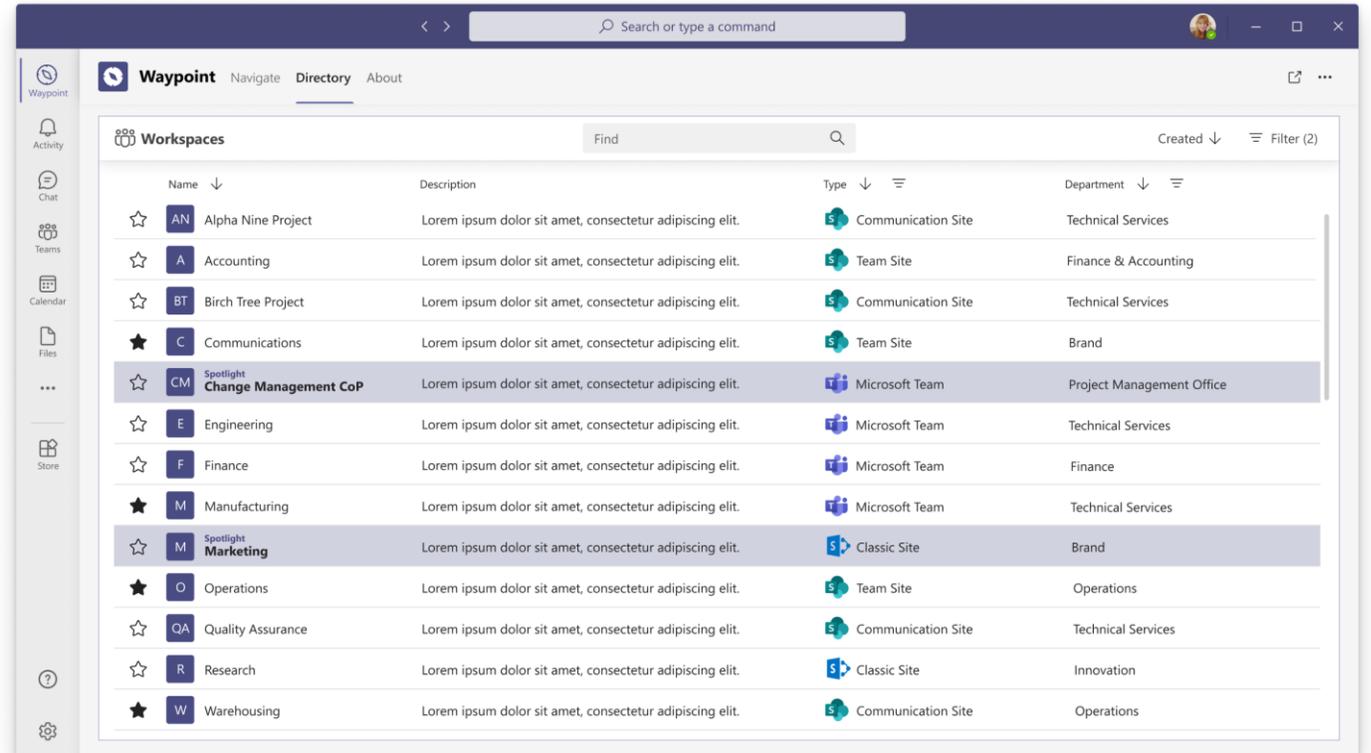
## SERVICES

# Solve Sprawl With Digital Workplace Directories

Navigating sites, teams, communities and enterprise digital workspaces can be a challenge, but with metadata, user-led filtering and effective directory experiences you can solve this challenge. Implement the most important investment for solving governance related challenges with sprawl while providing a better experience.

Estimated Duration:  4 Weeks

REACH OUT TO US AT [HELLO@2TOLEAD.COM](mailto:HELLO@2TOLEAD.COM)



Name	Description	Type	Department
AN Alpha Nine Project	Lorem ipsum dolor sit amet, consectetur adipiscing elit.	Communication Site	Technical Services
A Accounting	Lorem ipsum dolor sit amet, consectetur adipiscing elit.	Team Site	Finance & Accounting
BT Birch Tree Project	Lorem ipsum dolor sit amet, consectetur adipiscing elit.	Communication Site	Technical Services
C Communications	Lorem ipsum dolor sit amet, consectetur adipiscing elit.	Team Site	Brand
CM <b>Spotlight Change Management CoP</b>	Lorem ipsum dolor sit amet, consectetur adipiscing elit.	Microsoft Team	Project Management Office
E Engineering	Lorem ipsum dolor sit amet, consectetur adipiscing elit.	Microsoft Team	Technical Services
F Finance	Lorem ipsum dolor sit amet, consectetur adipiscing elit.	Microsoft Team	Finance
M Manufacturing	Lorem ipsum dolor sit amet, consectetur adipiscing elit.	Microsoft Team	Technical Services
M <b>Spotlight Marketing</b>	Lorem ipsum dolor sit amet, consectetur adipiscing elit.	Classic Site	Brand
O Operations	Lorem ipsum dolor sit amet, consectetur adipiscing elit.	Team Site	Operations
QA Quality Assurance	Lorem ipsum dolor sit amet, consectetur adipiscing elit.	Communication Site	Technical Services
R Research	Lorem ipsum dolor sit amet, consectetur adipiscing elit.	Classic Site	Innovation
W Warehousing	Lorem ipsum dolor sit amet, consectetur adipiscing elit.	Communication Site	Operations



Plan Directory Config & Workspace Metadata

Implement Workplace Directories Across SharePoint Sites, Viva & Teams

Enhance Governance, Lifecycle, Provisioning & Support Of Workspaces



## SERVICES

# Solve Sprawl With Digital Workplace Directories

### WHAT WILL WE DO?

Before we implement our proven digital workplace directory solution we will review your current state, navigation and governance needs. Based on this we will then help you understand Microsoft, marketplace and 2toLead options for solving sprawl related challenges.

We will define an optimal digital workspace information architecture and implement a flexible and highly valuable Directory control that enables Digital Workplace owners, content authors, and IT to create rich pre-filtered/configured directory experiences (e.g. One could be set to pre-filter all HR related sites, teams and spaces on the HR departmental page) as well as automated import solutions that discover and add discovered teams and sites for IT and/or business review.

Our team of governance experts will assess your governance gap for provisioning, lifecycle, management and navigation of digital workspaces and will provide actionable recommendations that build on the success of your directories.

*Customized implementation plans are available for purchase.*



### INDUSTRIES

CROSS-INDUSTRY

### BUSINESS IMPACT

GOVERNANCE  
SIMPLIFICATION  
PRODUCTIVITY

### SOLUTION AREAS

INTRANETS  
DIGITAL WORKPLACE  
TACKLING TEAMS & SITE SPRAWL  
PROVISIONING



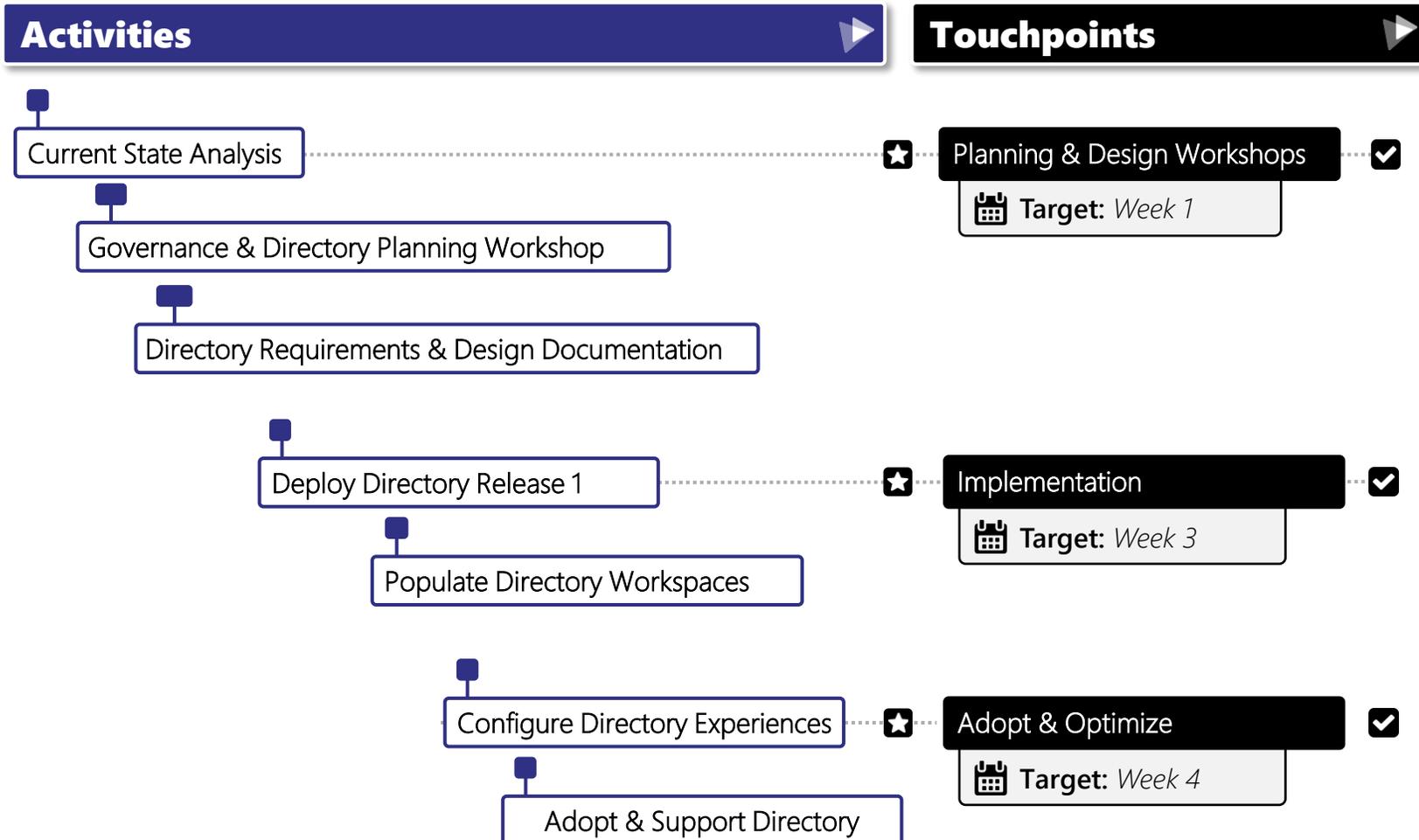
# SERVICES

## Extending The Employee Dashboard



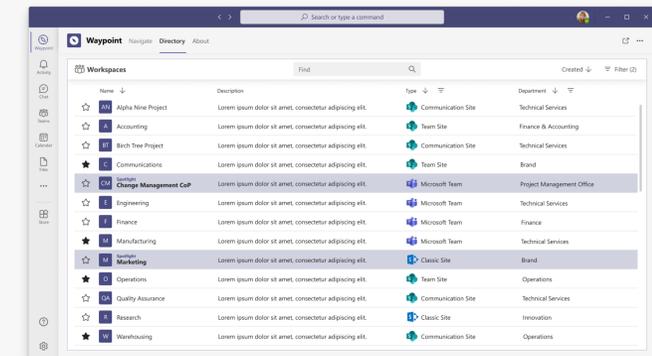
HOW WILL WE DO IT?

**Estimated Duration: 4 Weeks**



## DELIVERABLES

### DIGITAL WORKPLACE DIRECTORY



## GOVERNANCE RECOMMENDATIONS

### WHY DO WE NEED TO MANAGE SPRAWL?

What are the common issues that come with unmanaged sprawl of Microsoft Teams or SharePoint Sites?

Ineffective Naming	Owners Missing	Redundant Teams/Sites	Data Loss Risks	Loss Of Control	Slower Team/Site Start	Navigation Productivity Costs	Training & Adoption Challenges
Unclear Purpose or Workspace Focus	Unassigned Teams/Sites	Increased Cost	Inability to target users for information protection	Unintended Loss of Data/Content	Not Tailored to the Purpose	Confusing for New Users to Find	Users To Overcome Challenges
Unclear Official Use/Owner	Unassigned Teams/Sites	Unintended Workspaces	Inability to reference data	Unmanaged Integration	Unintended Integration/Dependencies to Existing	Hard to Find Workspaces	No Consistent Naming/Structure/Tags
Control Distributed At A Glance	Unassigned to Owner/Channel	Increased Compliance Cost	Inability to revoke permissions	Inability to target updates for management	Unintended Integration/Dependencies	Inconsistent With Other Workspaces	Unmanaged Integration/Dependencies
Inappropriate Name Usage	Unassigned Channels/Quick Replies/Owners	Increased Costs to Support	Unintended Permissions/Access/Increased Storage	No Clear Evidence of Owner/Management	Technically Challenging	Advanced for Others to Link	Complexity/Overlapping Channels/Tags/Unintended Dependencies

