

## SERVICES

# Employee Portals & Onboarding Automation

Engage with employee experiences that improve employee outcomes via Insights, Learning, Topics, Goals and Connections. Establish and automate employee portals for preboarding, organizational onboarding, departmental onboarding and more.

Estimated Duration:



REACH OUT TO US AT [HELLO@2TOLEAD.COM](mailto:HELLO@2TOLEAD.COM)

The screenshot displays a Microsoft Teams chat window for 'New Employee Onboarding'. The chat content includes a welcome message from the 'Official Onboarding Assistant NEO!', an illustration of four people riding a tandem bicycle, and a list of commands: 'New employee checklist' and 'Share feedback'. Below the chat, there are buttons for 'Introduce yourself', 'View weekly plan', and 'Share feedback'. To the right, an 'Employee Onboarding List' table is visible, containing columns for Employee ID, Employee Name, Company Name, Start Date, and Onboarding Status. The table lists several employees with their respective details and onboarding progress.

Employee ID	Employee Name	Company Name	Start Date	Onboarding Status
MIG1	First Last	LiveTiles	02/02/2020	In Progress
MIG1	First Last	Microsoft	01/01/2020	Complete
MIG1	Han Solo	Contoso	02/02/2020	In Progress
MIG1	First Last	2toLead	01/01/2020	Complete
MIG1	First Last	LiveTiles	02/02/2020	In Progress
MIG1	First Last	Microsoft	01/01/2020	Complete
MIG1	First Last	Contoso	02/02/2020	In Progress
MIG1	First Last	2toLead	01/01/2020	Complete



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### WHAT WILL WE DO?

Provide educational overviews of Microsoft 365 and Microsoft Viva Employee Experience capabilities (Insights, Learning, Topics, Connections & Ally.io) as they relate to onboarding, training, and supporting growing staff.

Explore and improve your onboarding processes by providing expert guidance or by helping establish:

- Important audiences like new employee hires and how to target and personalize navigation, rollups and more for them.
- A preboarding or pre-hire Extranet experience that helps your organization stand out in a competitive labour market.
- An organizational onboarding experience, site, or portal.
- Departmental onboarding experiences, sites or portals.
- Microsoft Teams, Power Automate and/or Power App based onboarding solutions for onboarding, offboarding, transfers and more.



### INDUSTRIES

CROSS-INDUSTRY

### BUSINESS IMPACT

PRODUCTIVITY

EMPLOYEE ENGAGEMENT

SIMPLIFICATION

### SOLUTION AREAS

EMPLOYEE PORTALS

EMPLOYEE EXPERIENCE

ONBOARDING

LEARNING & DEVELOPMENT

DIGITAL WORKPLACE

POWER PLATFORM

MICROSOFT TEAMS APPS

