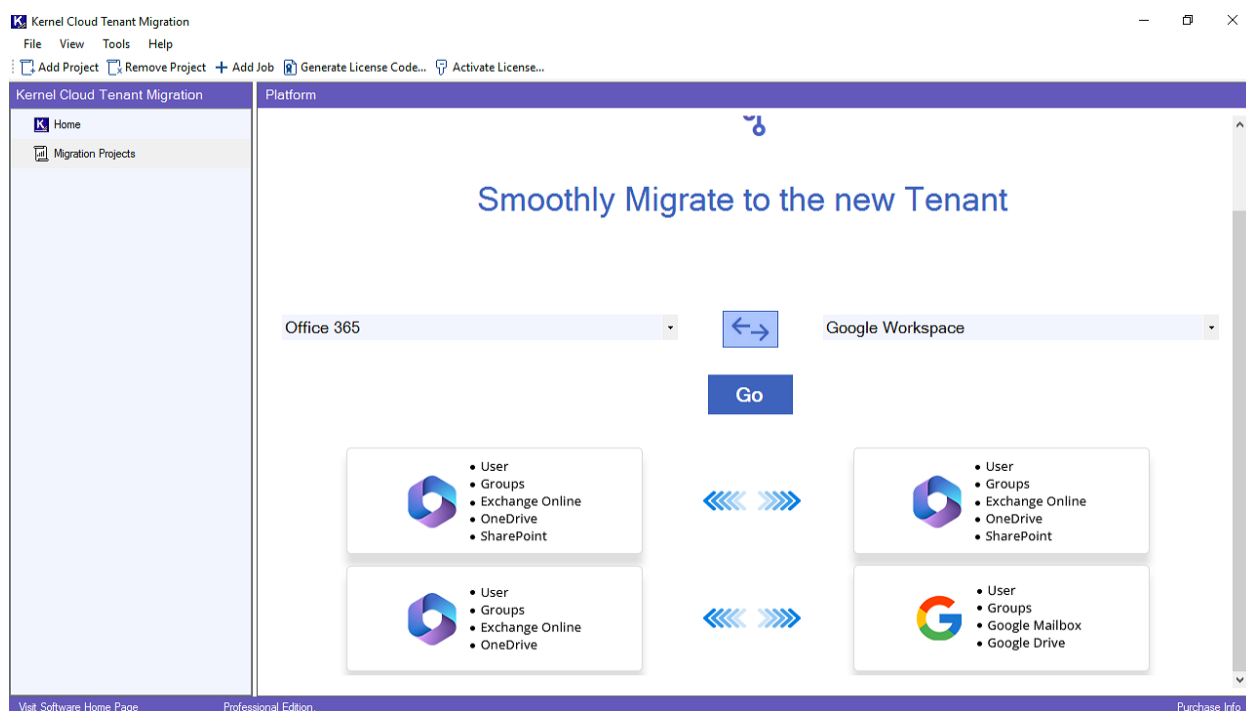


How to use – Cloud Tenant Migration tool

To use the Kernel Cloud Tenant Migration tool, follow the steps given below for an error-free migration process:

Step 1: Launch Kernel Cloud Tenant Migration tool and select the desired Source from the list and then the Destination using the dropdown. Click on the **Go** button.

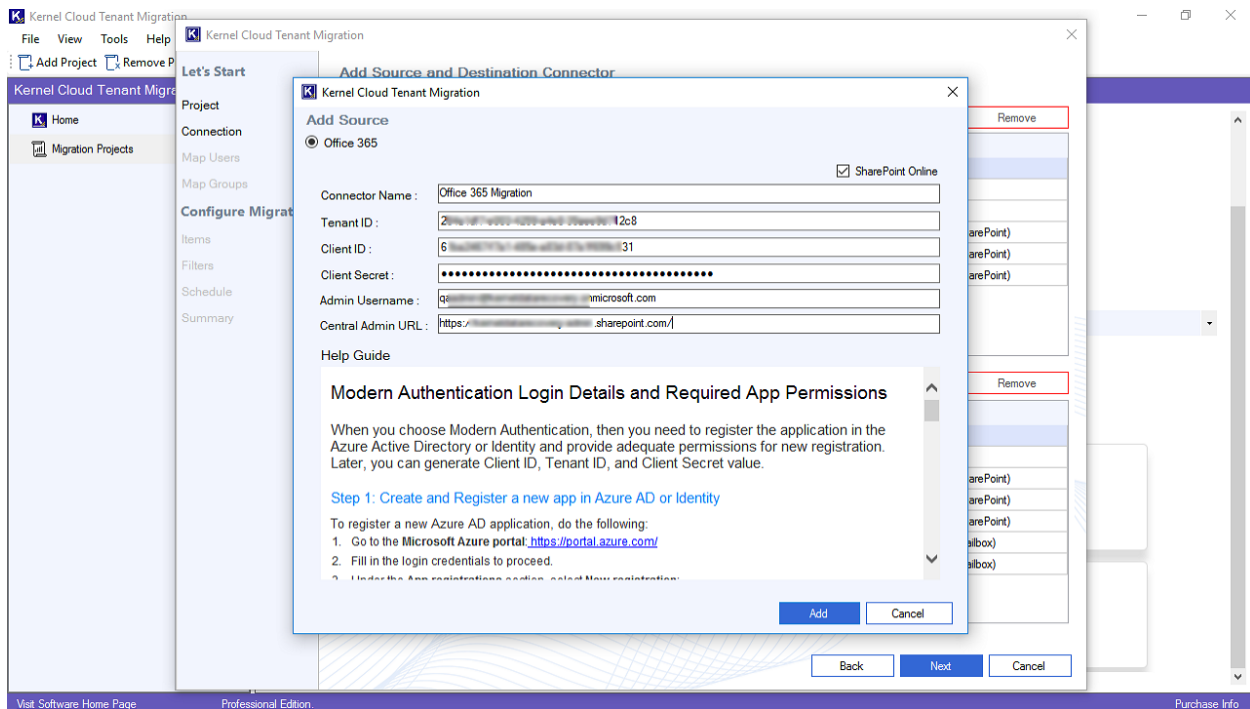


Note: Here, we've selected Office 365 as the source and Google Workspace in the Destination. You can also use this tool to perform Office 365 to Office 365 migration.

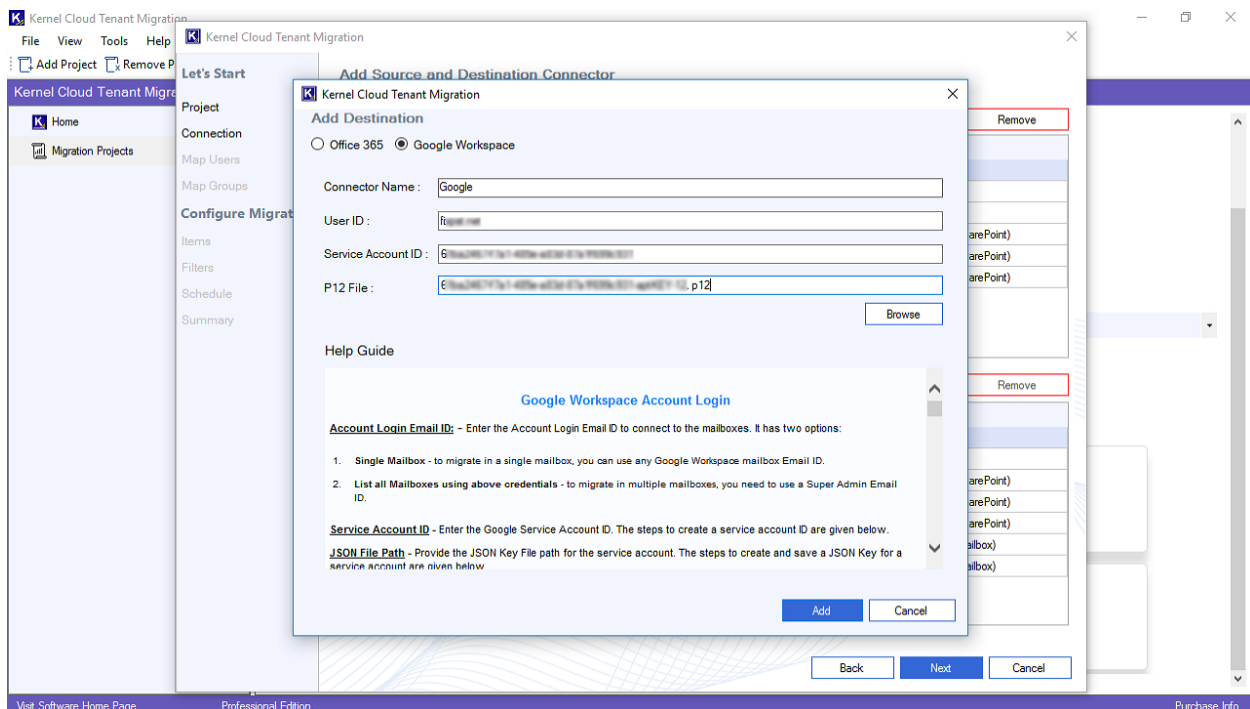
Step 2: Now enter a new **Project Name** and provide a **Job Name** for your new migration project.

Step 3: In the **Add Source and Destination Connector** screen, click on **Add Source** to connect Office 365 as the source.

Step 4: Enter the **Connector Name**, **Tenant ID**, **Client ID**, and other required credentials and click **Add**.



Step 5: Now, click on **Add Destination** button and enter the Google Workspace credentials in the next screen to establish the connection. Click **Add**.



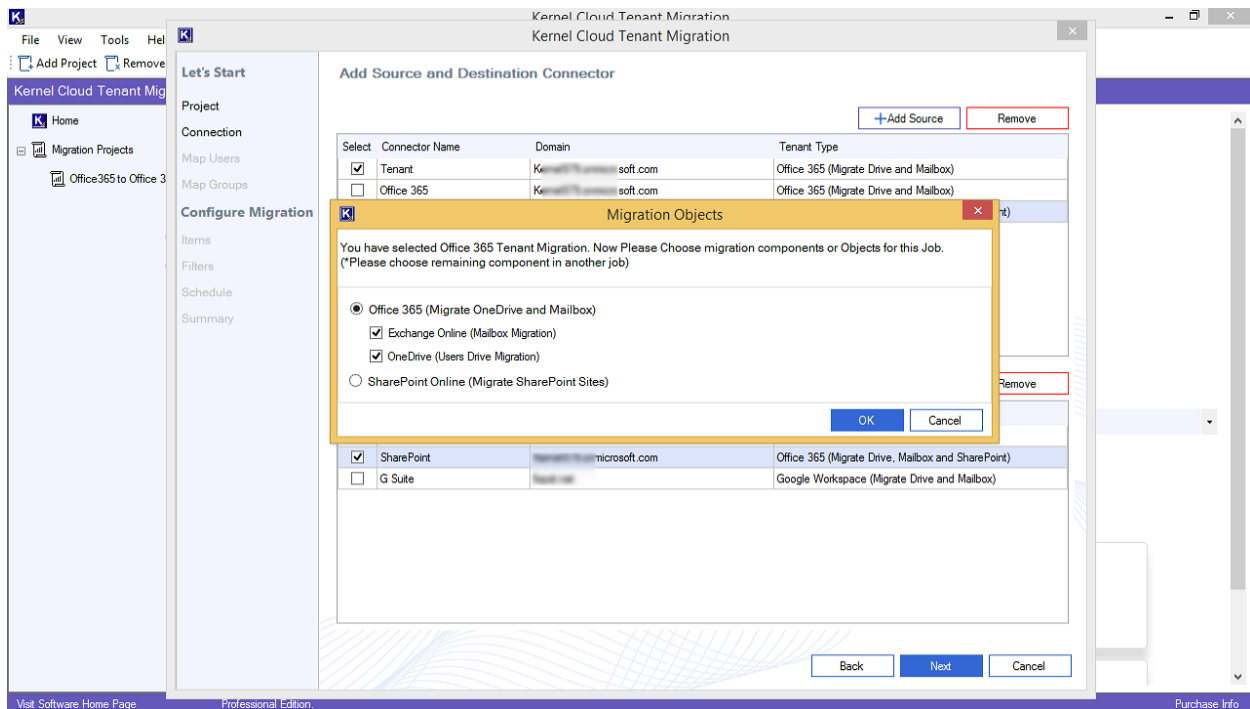
Step 6: Select the Office 365 tenant components to migrate to the G Suite account and click **OK**.

1. Office 365 (Migrate OneDrive and Mailbox)

- a. Exchange Online (Mailbox Migration)
- b. OneDrive (Users Drive Migration)

2. SharePoint Online (Migrate SharePoint Sites)

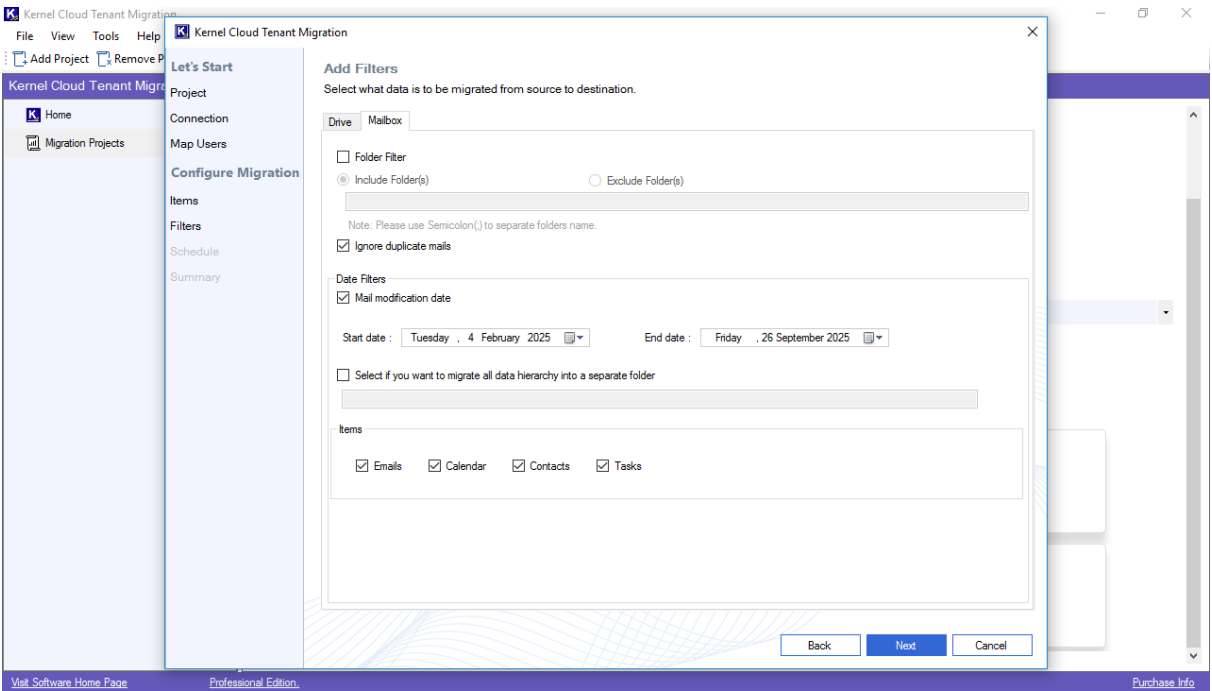
Note: Migrating data to SharePoint Online is possible only when you're selecting Office 365 in the destination.



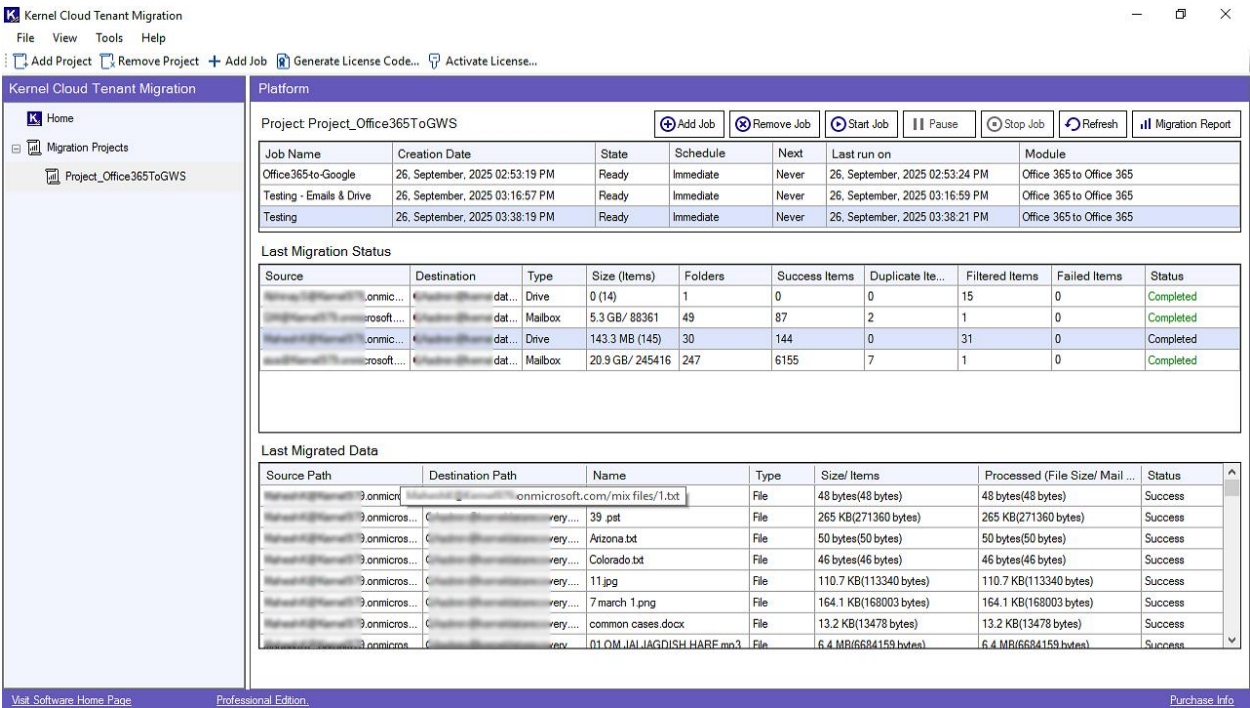
Step 7: On the **Source and Destination User Mapping and User Creation** window, Map Source users with Destination Users using the three dots under the **Map** column against each entry.

Note: If a source user is not available in the destination, use **Create Users** to create users with the same name in the destination. You can also use a CSV file to map the users.

components (Drive or Mailbox) you want to migrate. Click **Next** to begin the migration process.



Step 10: Once the process is started, you can check out the progress. To see the real-time status, go to the project name from the left-pane and select the recent migration job. The status will be shown on the right pane of the window.



The progress window provides you with multiple options, such as:

1. **Add Job:** Create and add a new migration job to the list.
2. **Remove Job:** Remove any completed job from the list.
3. **Start Job:** Start (restart) any previous job from the job list.
4. **Pause:** Pause any of the progressing migration jobs.
5. **Stop Job:** Terminate the processing of any ongoing migration job.
6. **Migration Report:** Check out the reports of the previous completed migration jobs.

You can save the migration reports to a CSV file if required for your reference.