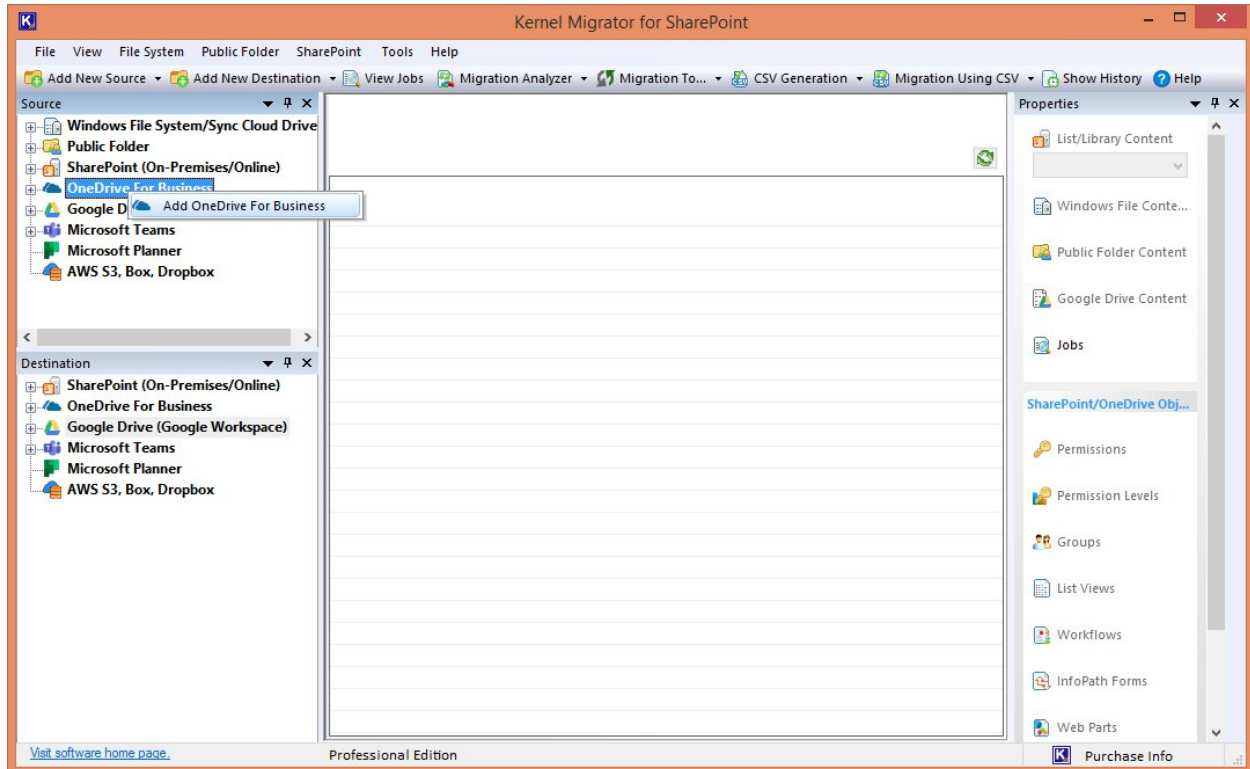


Screenshots - OneDrive Migration Tool

Step 1: The home screen of the software offers to select OneDrive for Business. Click 'Add OneDrive for Business.'



Step 2: Input project name, choose login method (Basic and Modern Authentication). Enter the credentials as per the login method you choose. Click OK to connect.

The main dialog box is titled "Add OneDrive For Business". It contains the following fields and options:

- Project Name:** OneDrive migration - S
- Authentication:** ☒ Modern Authentication while login (by using user name, client id and client secret)
- Central Admin Url:** [Redacted]
- User ID:** [Redacted]
- Client ID:** [Redacted]
- Client Secret Value:** [Redacted]
- Tenant ID:** [Redacted]
- ☐ Office 365 GCC High and Dod and other Security
- ☐ Azure Environment: Production
- ☐ EndPoint: accesscontrol.wi
- ☐ EndPoint Prefix: accounts
- ☐ Basic Authentication while login (by using user name and password)
- Target Type:** Admin Tenant Account
- Site Address:** [Redacted]
- User ID:** [Redacted]
- Password:** [Redacted]

Buttons: OK, Cancel

OneDrive User(s) Adding (Sub-dialog box):

- ☒ Automatically Adding
- ☐ Manually Adding Using a CSV File
- File Path:** [Redacted]
- Note: You will need to create a CSV file that contains the email addresses of the users you want to add.

Buttons: OK, Cancel

Modern Authentication Login Details and Required App Permissions

[How to get Client ID, Tenant ID, and Client Secret Value](#)

When you choose Modern Authentication, then you need to register the application in the Azure Active Directory or Identity and provide the required permissions for new registration. You can generate Client ID, Tenant ID, and Client Secret value.

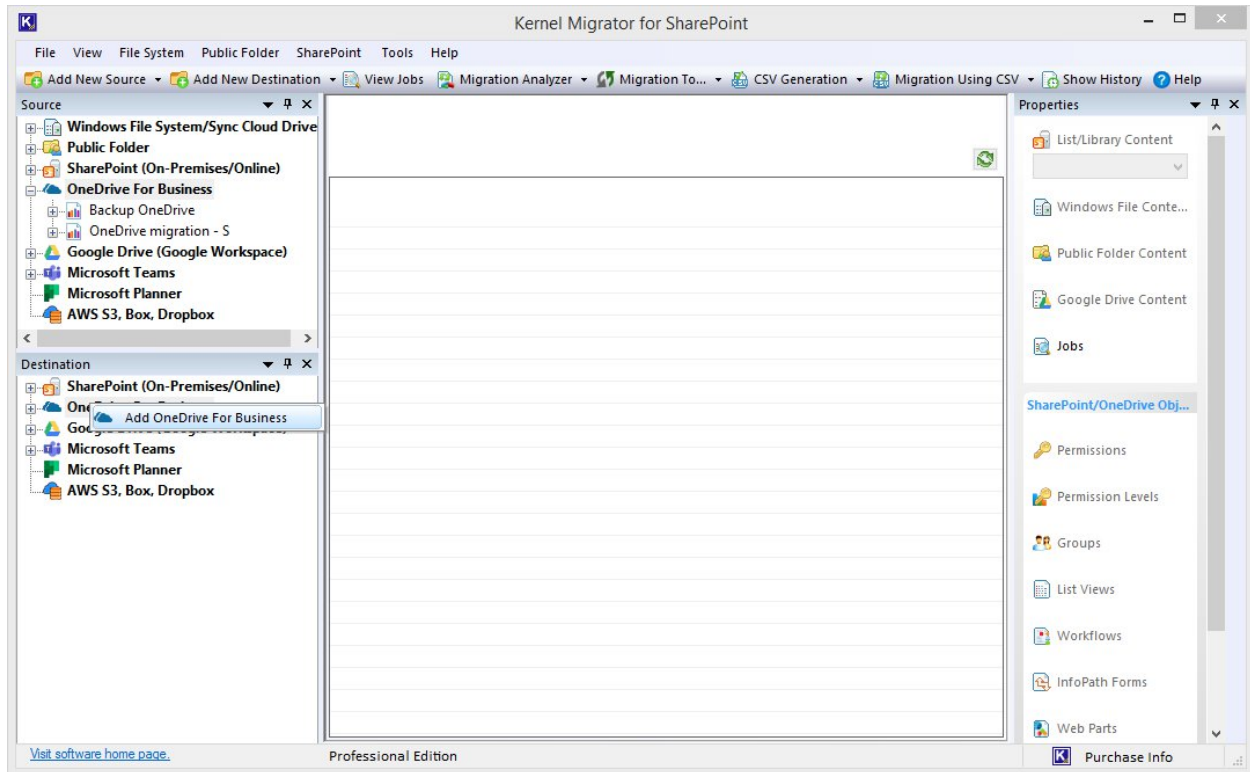
[Create and Register a new app in Azure Active Directory or Identity](#)

When you create a new Azure AD application, do the following:

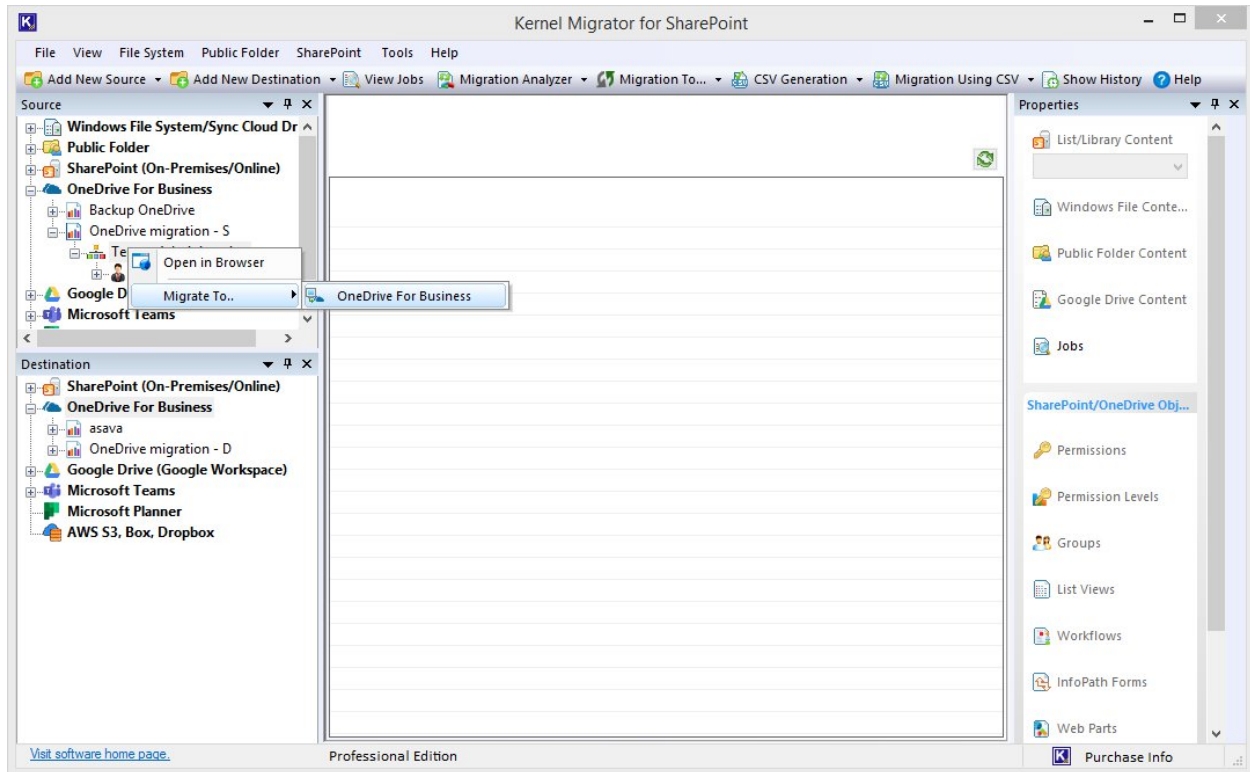
- Go to the Microsoft 365 Admin Center (with your Global Administrator, Application Administrator, or Cloud Application Administrator account) and go to the **Identity or Azure Active Directory admin center**.
- Under the **App registrations** section, select **New registration**.
- In the **Name** field, enter the application name.
- Select who can use this application in the **Supported account types** – use the **Accounts in this organizational directory only**.

Step 4: OneDrive for Business is connected in the source.

Step 5: Right-click on OneDrive for Business in destination and choose 'Add OneDrive for Business.'



Step 6: Input a unique project name, login method (Basic and Modern Authentication) and its details.



Step 9: The migration wizard is open with selected user accounts. Add more users to the list by clicking on **Add User(s)** button.

OneDrive to OneDrive Migration

Enter Source

Check All Uncheck All

User Name	Email address	Type
Enter text here	Enter text here	Enter text h...
<input checked="" type="checkbox"/> KVI	KV	Microsoft... User
<input type="checkbox"/> tea	te	Microsoft.c... User
<input type="checkbox"/> sel	se	Microsoft.com User
<input checked="" type="checkbox"/> sak	sa	Microsoft... User
<input checked="" type="checkbox"/> tes	te	Microsoft.com User
<input type="checkbox"/> ad	ad	Microsoft.c... User
<input checked="" type="checkbox"/> tes	te	Microsoft.com User
<input checked="" type="checkbox"/> tes	te	Microsoft.com User
<input type="checkbox"/> tes	te	Microsoft.com User
<input checked="" type="checkbox"/> Un	Un	Microsoft... User
<input checked="" type="checkbox"/> Ker	Ker	Microsoft... User
<input type="checkbox"/> Sh	Sh	Microsoft... User
<input checked="" type="checkbox"/> Mic	Mic	Microsoft... User
<input checked="" type="checkbox"/> rup	rup	Microsoft... User
<input checked="" type="checkbox"/> Sur	Sur	Microsoft... User
<input type="checkbox"/> Mu	Mu	Microsoft... User
<input type="checkbox"/> Sur	Sur	Microsoft... User

Add User(s) Remove Remove All

< Back Next > Cancel

Note: You can also remove all at once by clicking on Remove All button. However, to remove selected users, use Remove button.

Step 10: Select additional users from the list and click Ok to move ahead.

Step 11: Select the destination account by its project name and site address.

OneDrive to OneDrive Migration

Select Destination

Select Migration Type

☒ Bulk Migration

Select Destination

Project Name: OneDrive migration - D

Site URL: https://[redacted].sharepoint.com/

User Name:

Library Name:

Library URL:

Note:

Simple Migration: The content will be migrated to the personal storage of an OneDrive for business.

Bulk Migration: The content can be migrated to all or selected users of an OneDrive for business.

< Back Next > Cancel

Step 12: Map the source account with destination using available dropdown.

OneDrive to OneDrive Migration

Select User Mapping OneDrive

Export CSV Import CSV Map Automatically

<input checked="" type="checkbox"/>	Source OneDrive User Name	Target OneDrive User Name
<input checked="" type="checkbox"/>	Su...	Sude...
<input checked="" type="checkbox"/>	rup...	Asmi...
<input checked="" type="checkbox"/>	Mig...	debi...
<input checked="" type="checkbox"/>	Ke...	sant...
<input checked="" type="checkbox"/>	Un...	ruch...
<input checked="" type="checkbox"/>	tes...	Sahil...
<input checked="" type="checkbox"/>	tes...	ritkt...
<input checked="" type="checkbox"/>	tes...	debi...
<input checked="" type="checkbox"/>	sal...	Abhi...
<input checked="" type="checkbox"/>	KV...	amrit...

Note: You can also select user by clicking on an individual cell of the second column of list control.

< Back Next > Cancel

Note: Ensure that all source users are mapped correctly at the destination. If any user is excluded from the mapping, it will show you a pop-up with message, "Please map all OneDrive users properly." Map them correctly and click Ok and then Next to proceed.

Step 13: Utilize the filters on source OneDrive data from Select Copy Option page to migrate only the selective data.

OneDrive to OneDrive Migration

Select Copy Option

☒ Overwrite existing file(s)/Add as a new version

☐ Upload file only if target file exists and is older than source file

☐ Select if you want to migrate all data hierarchy into a separate folder

☐ Folder Filter

☒ Include Folder(s) ☐ Exclude Folder(s)

NOTE: Use ";"(Semicolon)" separate for multiple values. e.g (Folder1;Folder2)

☐ Select Filter

Date Filter

☐ File Creation Date Greater than 8/13/2025 12:37:54 PM

And ☐ Less than 8/13/2025 12:37:54 PM

☐ File Modification Date Greater than 8/13/2025 12:37:54 PM

And ☐ Less than 8/13/2025 12:37:54 PM

File Filter

☐ File Name Begins with

☐ File Extension Begins with

☐ File Size(In Kilo Bytes) Greater than

< Back Next > Cancel






Step 14: Mark the checkbox "Migrate Permissions" to transfer the data along with the permissions hierarchy.

OneDrive to OneDrive Migration

Set Permissions

☒ Migrate Permissions

☐ Remap Users/Groups

 Add New Mapping  Add Using CSV  Edit  Remove  Save

Source User Name	Destination User Name
------------------	-----------------------

< Back Next > Cancel

Step 15: Choose from the two options to run migration immediately or schedule it for later.

OneDrive to OneDrive Migration


Select Schedule

☒ Execute Immediate

☐ Schedule

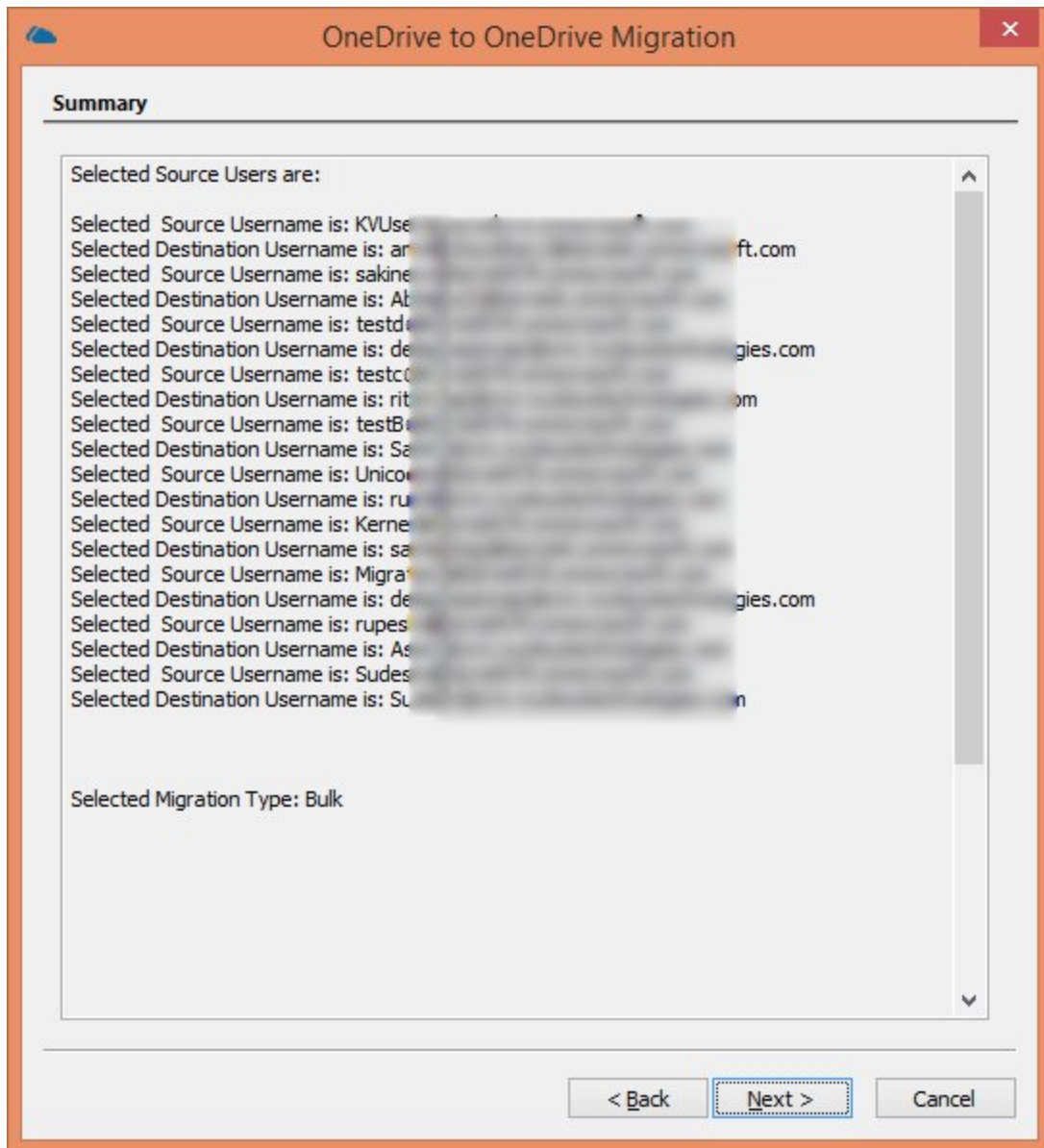
☐ Job Name

Occurs everyday at 12:38:13 PM. Schedule will start from Wednesday, August 13, 2025.

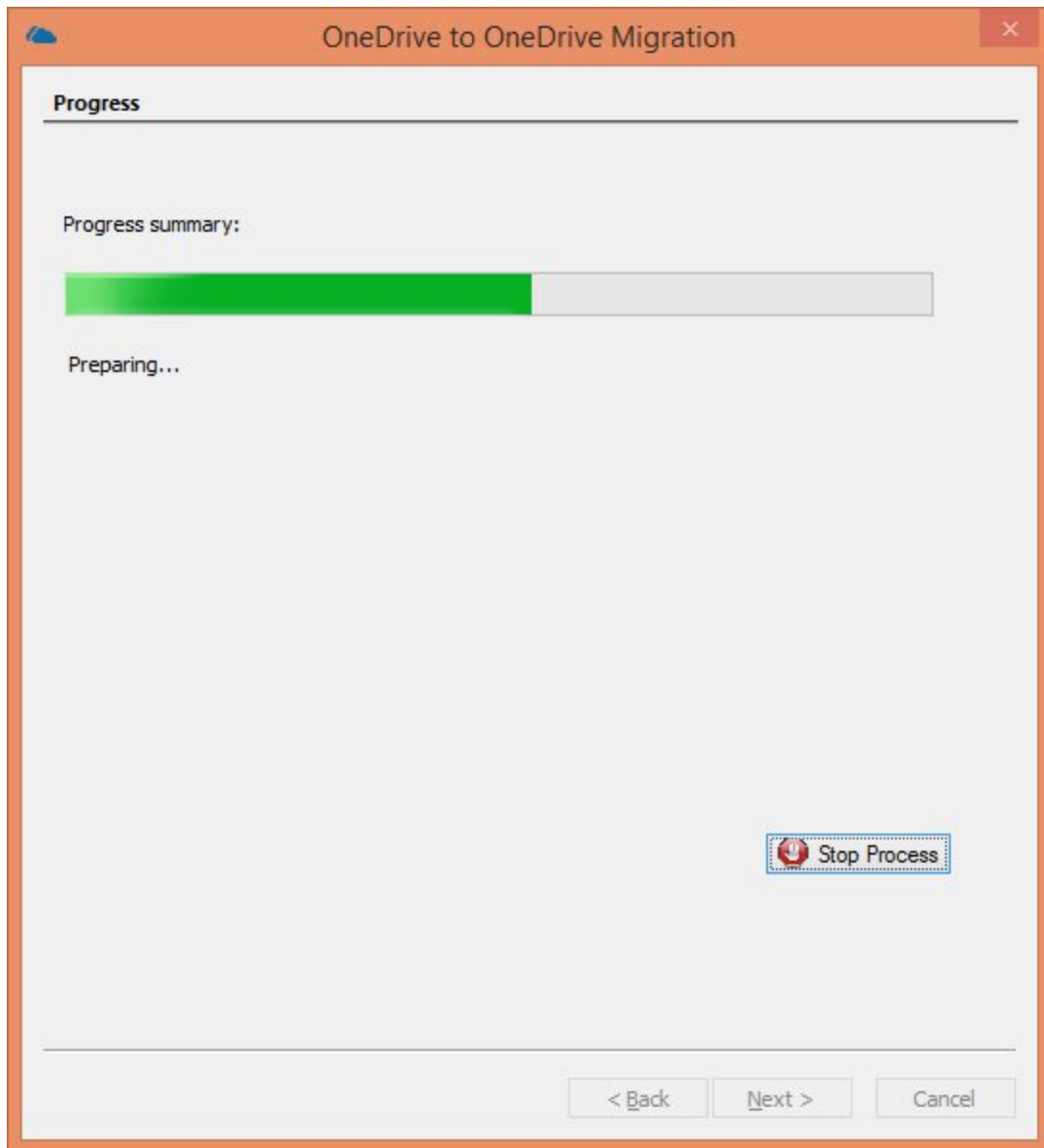
 Change schedule...

< Back Next > Cancel

Step 16: Read the summary thoroughly of all the supposed migration. Make changes if needed.



Step 17: The process of migration has finally begun. You can see the progress bar moving ahead as it finishes migrating data from source to destination OneDrive for Business.



Note: Press **Stop Process** to end or abort the process before completion.

Step 18: The Migration report is available with all the necessary information.

OneDrive to OneDrive Migration

Finish

Completion Summary:

Process summary...
Upload Information is as follows:

Operation	Started at	End at	Duration	Status
Upload	8/13/2025 12:3...	8/13/2025 12:3...	2 secs	Success
Upload	8/13/2025 12:3...	8/13/2025 12:3...	Less than one s...	Success
Upload	8/13/2025 12:3...	8/13/2025 12:3...	1 secs	Success
Upload	8/13/2025 12:3...	8/13/2025 12:3...	1 secs	Success
Upload	8/13/2025 12:3...	8/13/2025 12:3...	1 secs	Success
Upload	8/13/2025 12:3...	8/13/2025 12:3...	1 secs	Success
Upload	8/13/2025 12:3...	8/13/2025 12:3...	23 secs	Success
Upload	8/13/2025 12:3...	8/13/2025 12:3...	1 secs	Success
Upload	8/13/2025 12:3...	8/13/2025 12:3...	Less than one s...	Success
Upload	8/13/2025 12:3...	8/13/2025 12:3...	Less than one s...	Success
Upload	8/13/2025 12:3...	8/13/2025 12:3...	Less than one s...	Success
Upload	8/13/2025 12:3...	8/13/2025 12:3...	1 secs	Success
Upload	8/13/2025 12:3...	8/13/2025 12:3...	1 secs	Success
Upload	8/13/2025 12:3...	8/13/2025 12:3...	1 secs	Success
Upload	8/13/2025 12:3...	8/13/2025 12:3...	2 secs	Success
Upload	8/13/2025 12:3...	8/13/2025 12:3...	1 secs	Success
Upload	8/13/2025 12:3...	8/13/2025 12:3...	2 secs	Success
Upload	8/13/2025 12:3...	8/13/2025 12:3...	1 secs	Success
Upload	8/13/2025 12:3...	8/13/2025 12:3...	1 secs	Success

< >

< Back Finish Cancel