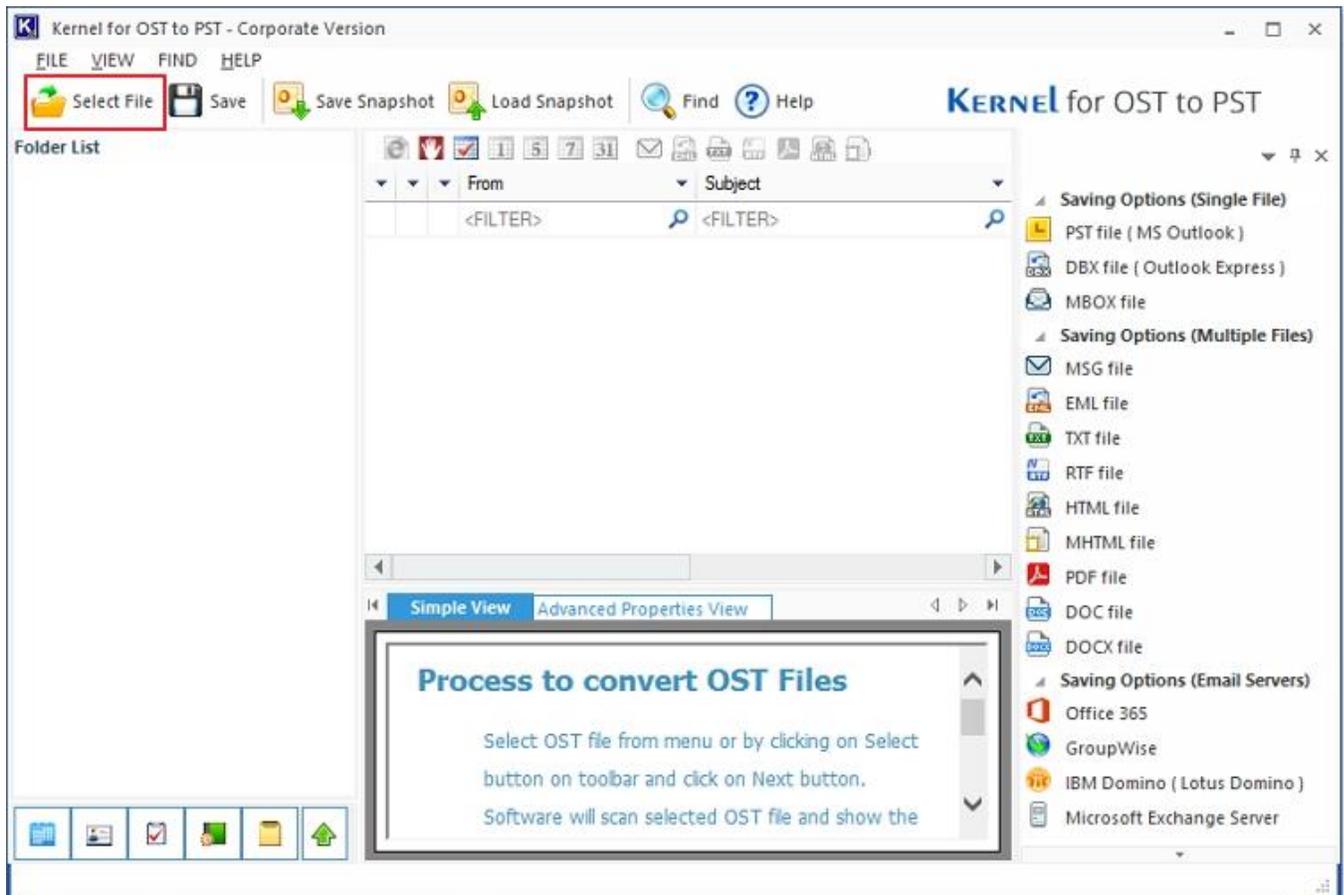
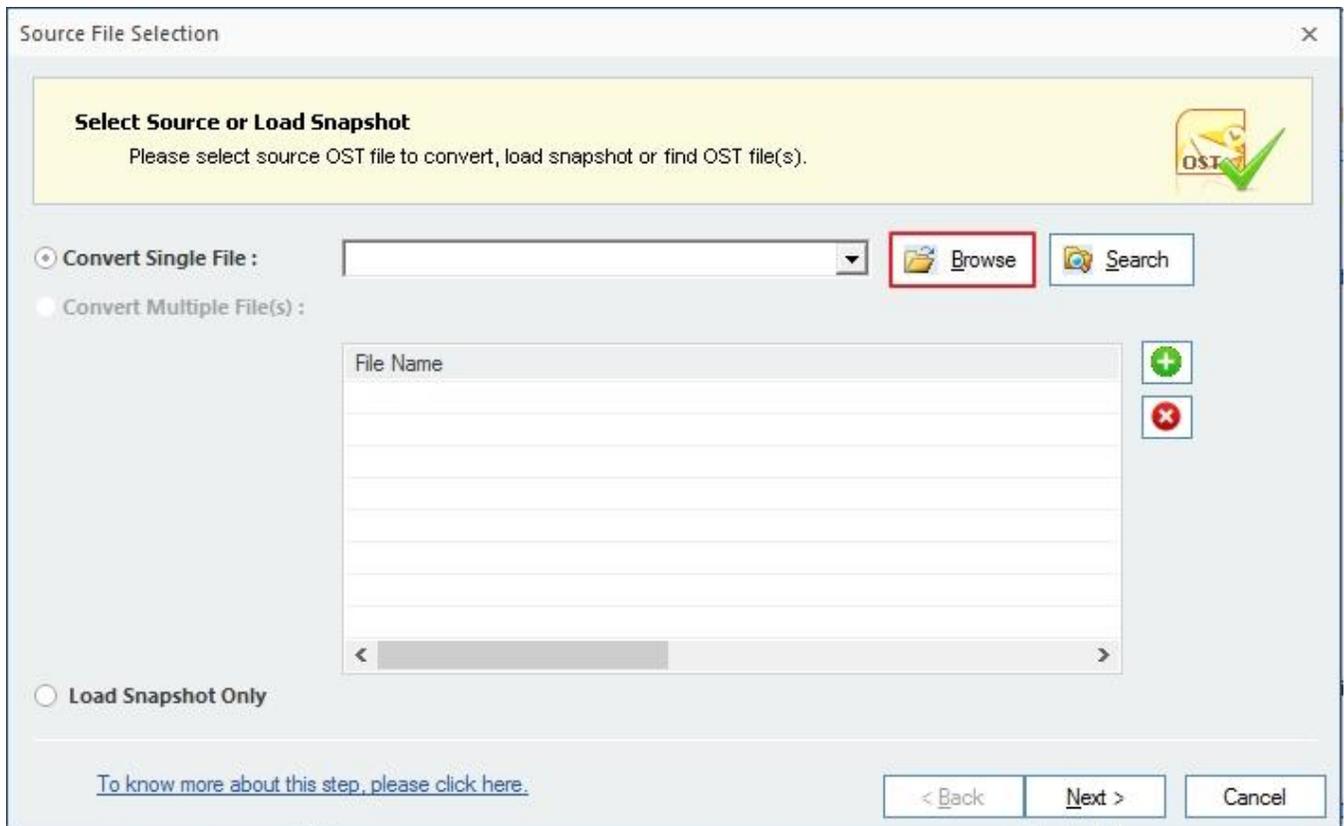


How to use guide - Kernel OST Converter

Step 1: Launch the OST Converter and click **Select File** to add OST files for conversion.

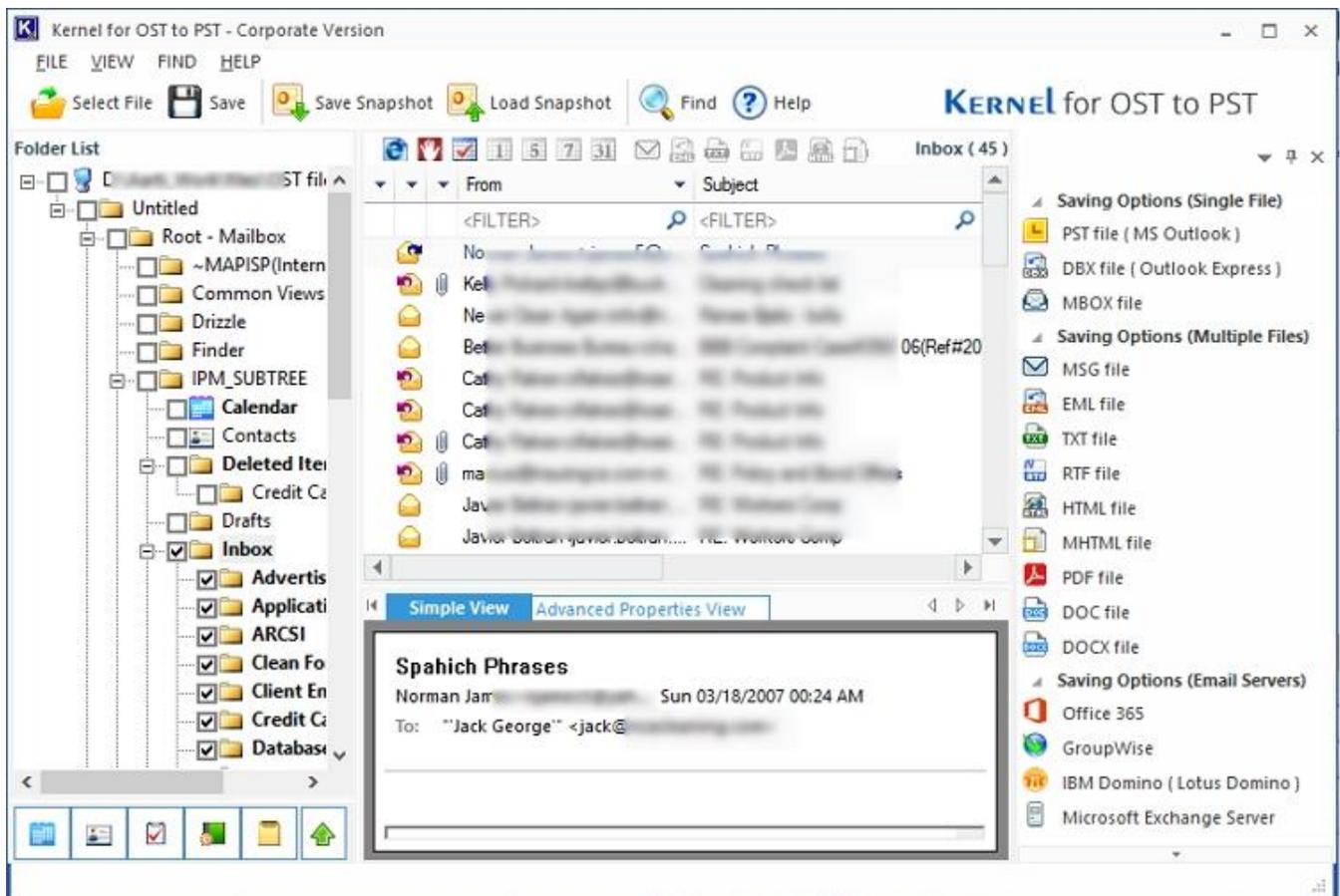


Step 2: Click **Browse** to manually add OST file(s) or provide the directory or drive path using **Search** button.

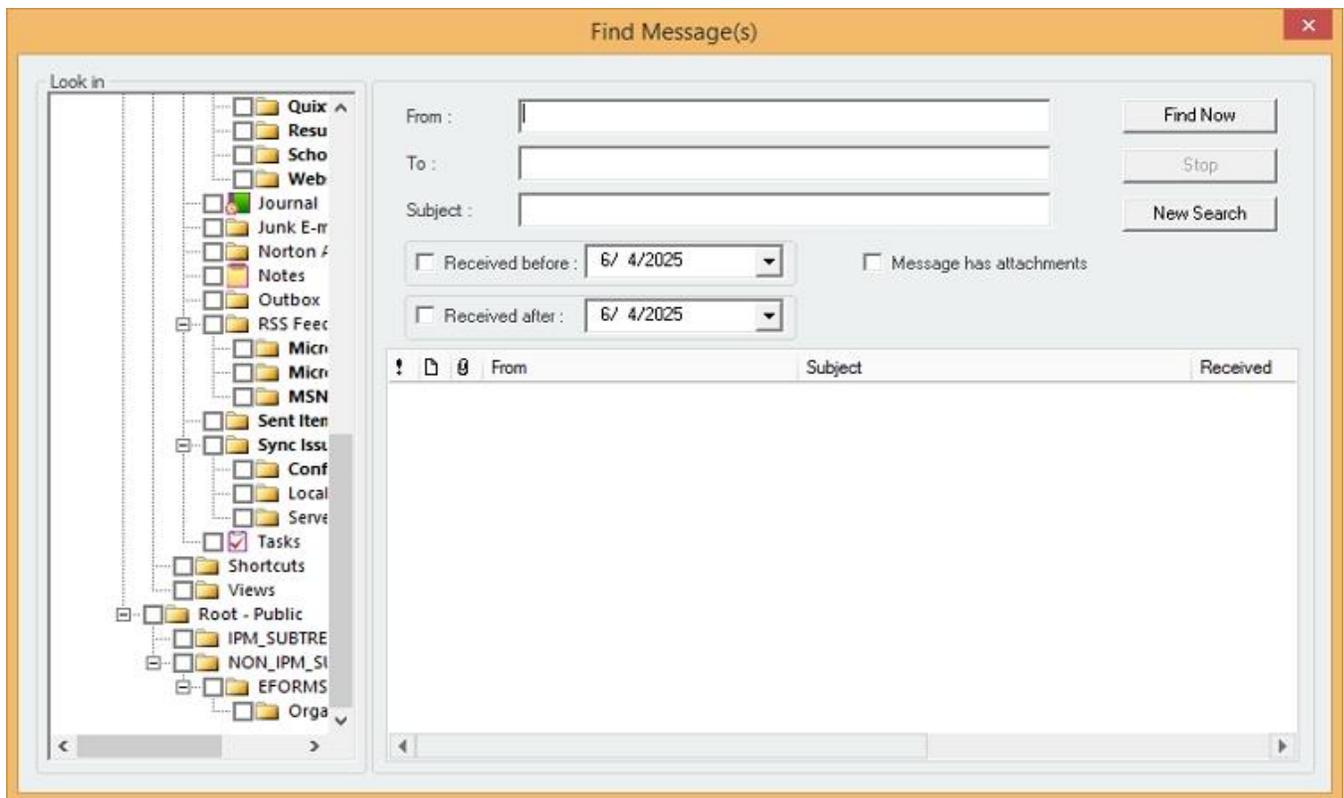


Step 3: Once files are added, expand and click on the mailbox folders from left to preview mailbox items.

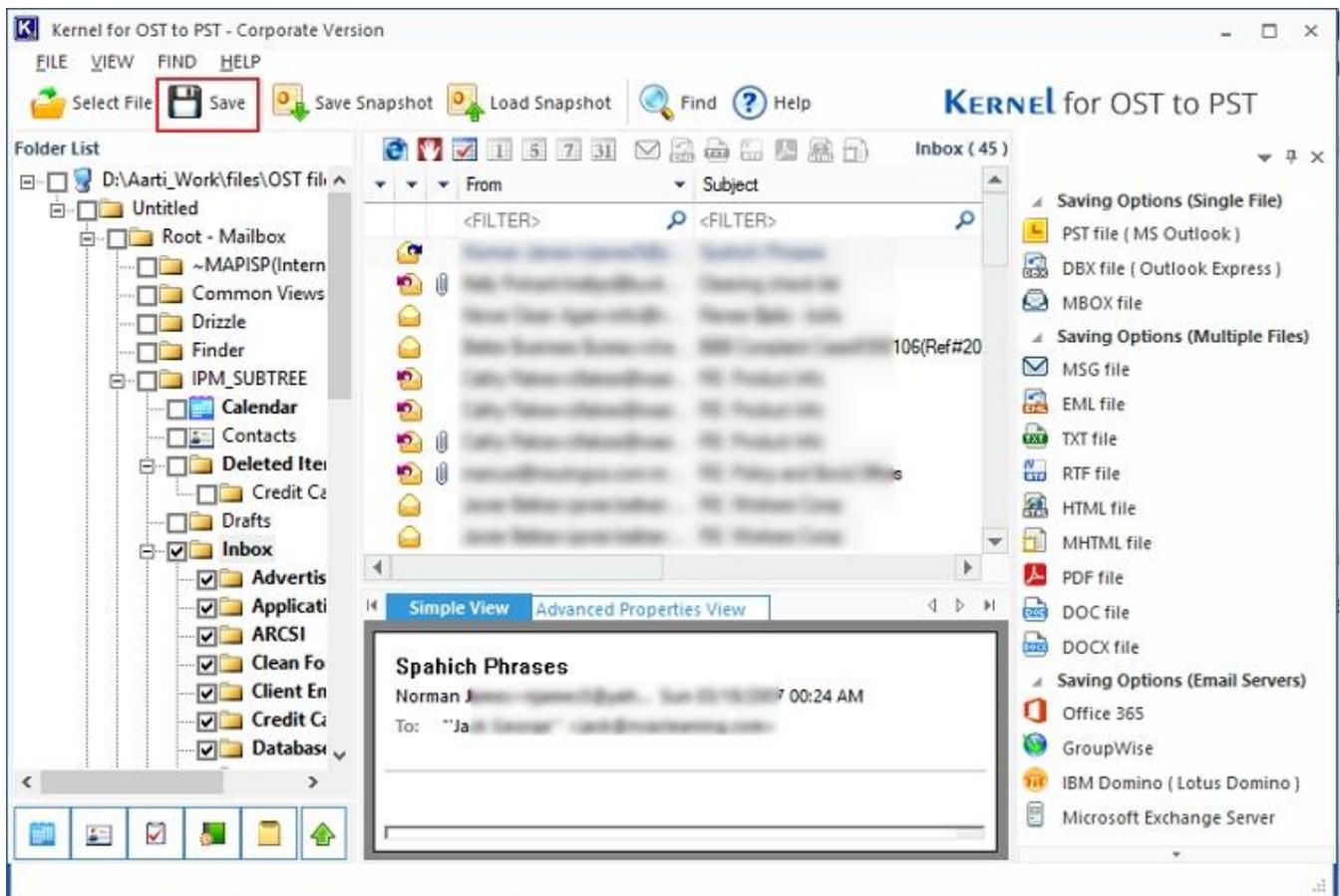
Note: The tool provides two modes to preview the mailbox data: **Simple View** and **Advanced Properties View**.



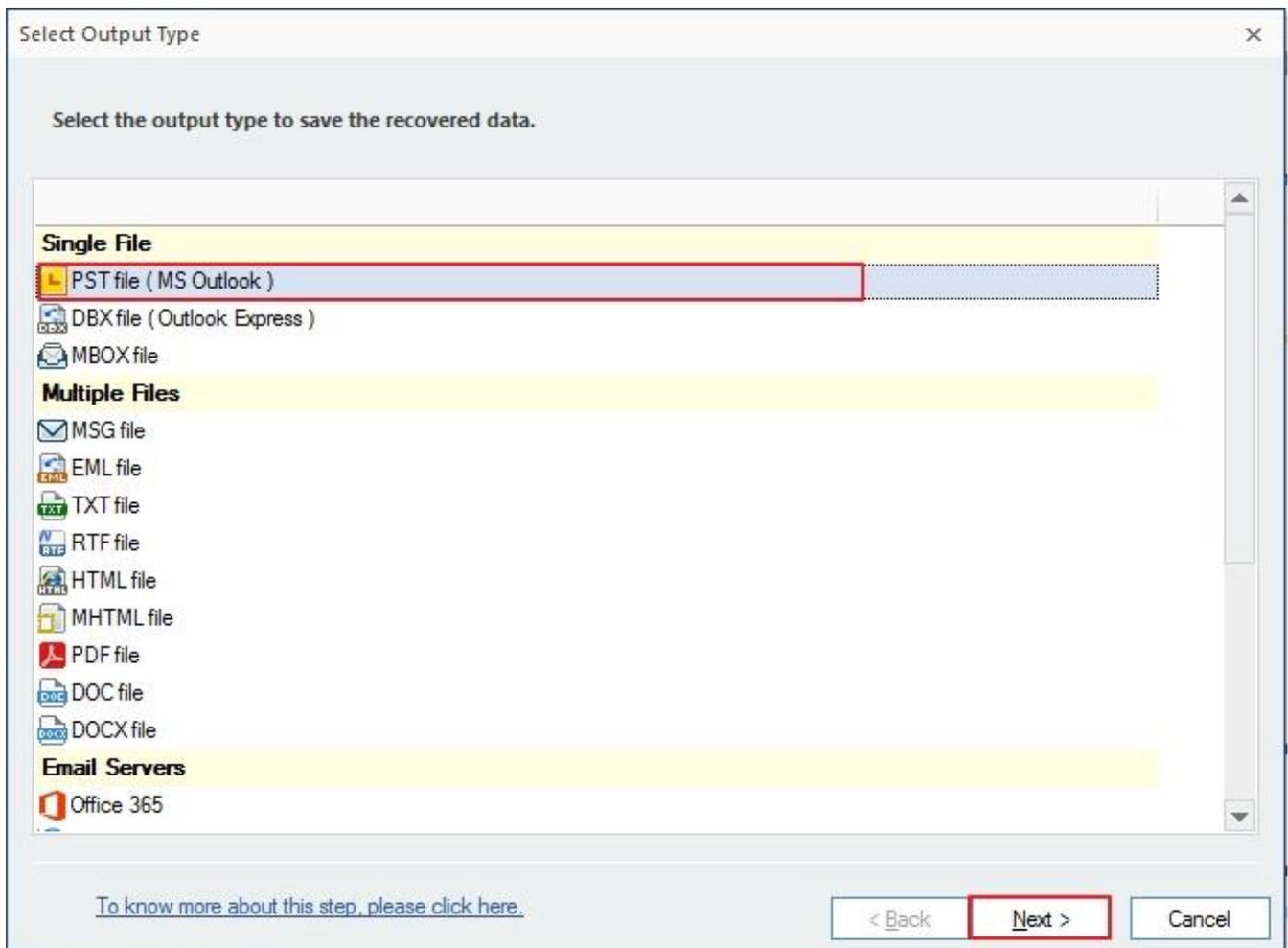
Note: Use the **Find** feature to look for specific messages from the mailbox based on parameters, such as From, To, Subject, and Date.



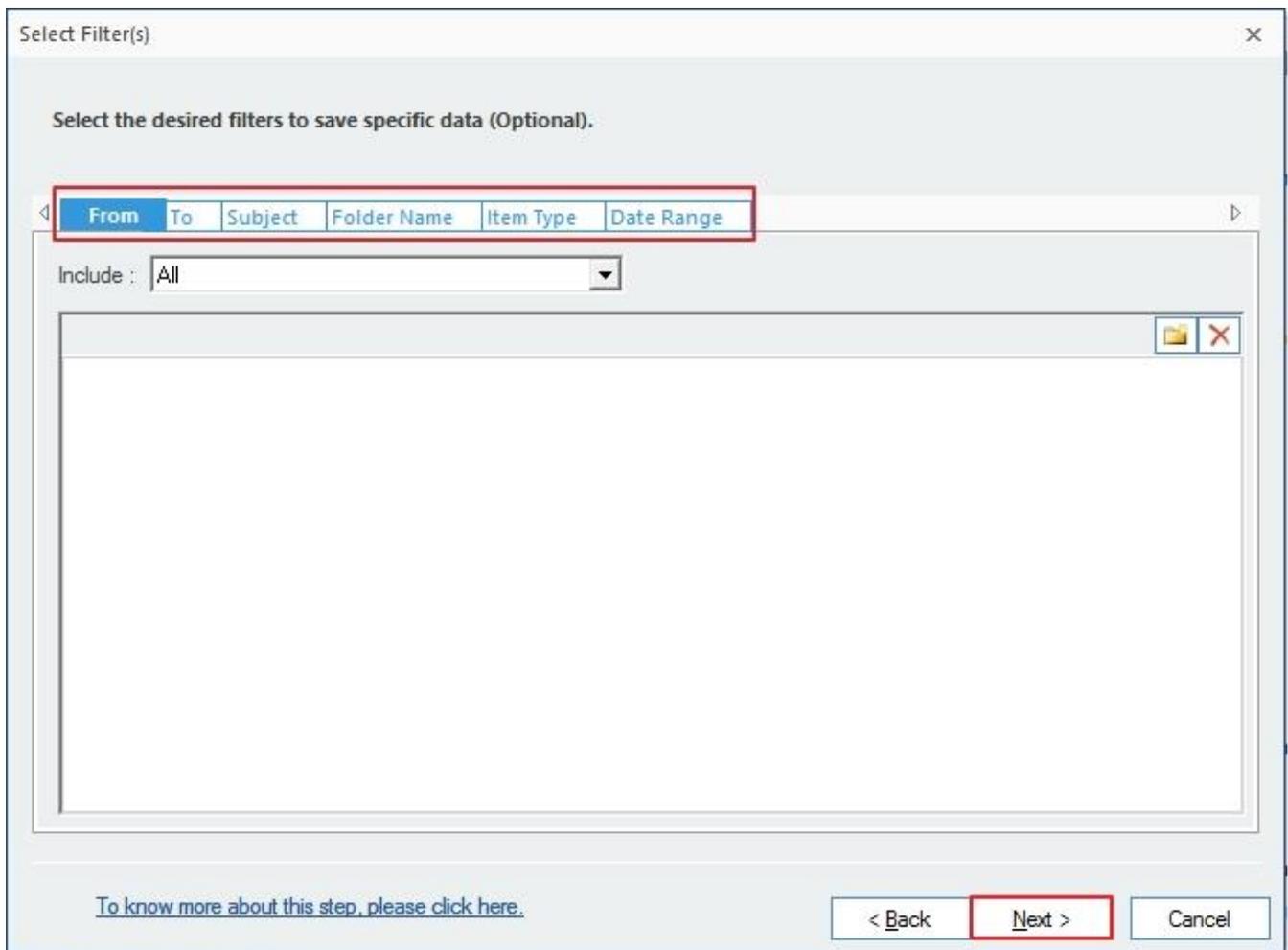
Step 4: Select the mailbox folder and click **Save** to export emails to a single file output format.



Note: In this process, we're proceeding with the **PST** file format. However, you can select any of the single file format, including DBX file or MBOX file.



Step 5: Choose the desired filters to convert specific mailbox data and click **Next**.



Step 6: To manage large mailboxes, use **Split option** to create multiple PST files of the mailboxes after 1GB, 1.5GB, 2GB, 2.5GB, etc. Click **Next**.

Manage Recovered PST

Manage recovered PST data using Split option and Attach prefix to store name.

Split option :

Select "Do not split file" option if you want to create single PST file.
Select other PST size split options, if you want to split the PST file after a particular size.

Attach prefix to store name

Store name prefix :

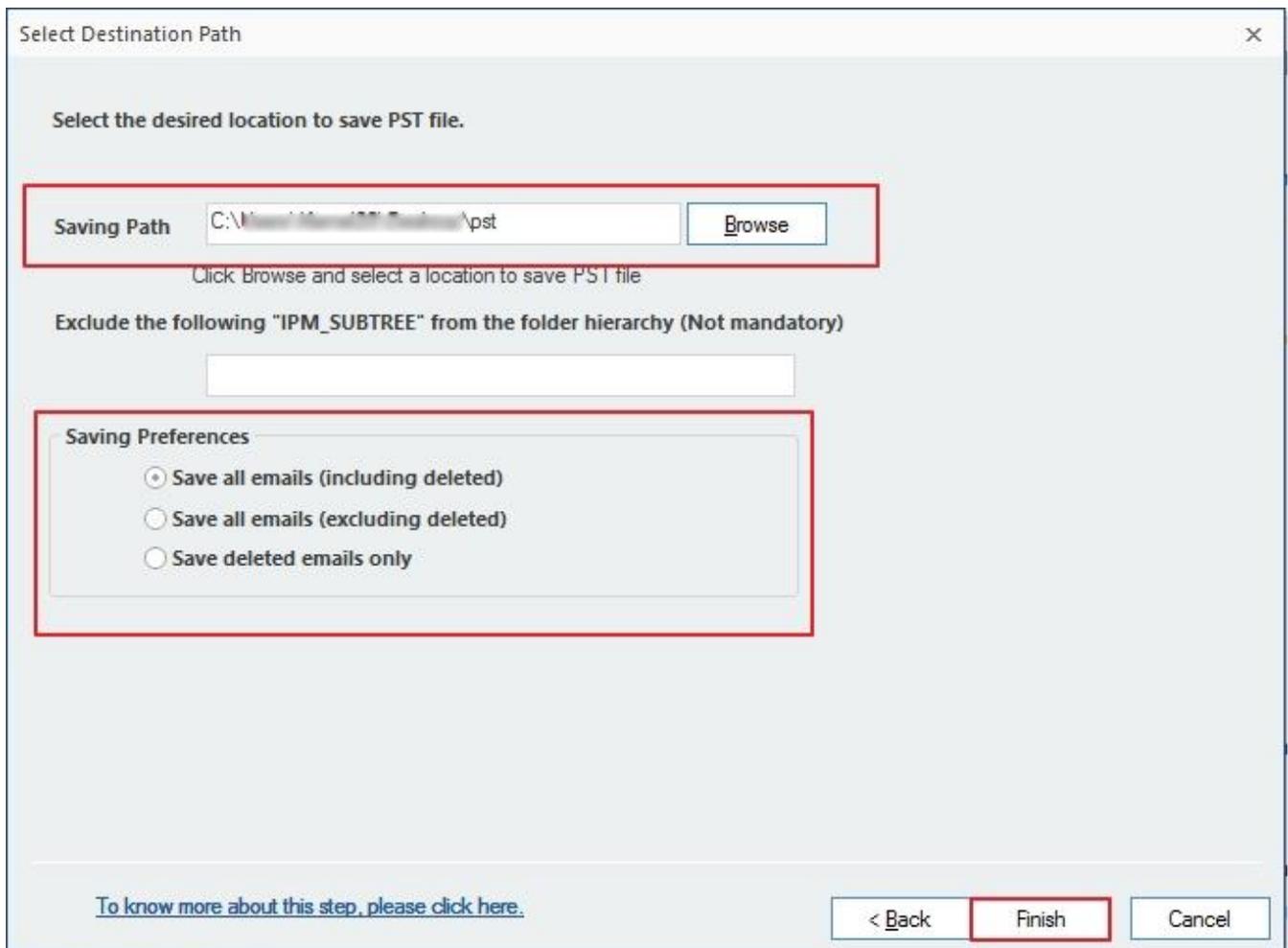
Select "Attach prefix to store name" option to add prefix to store name that will be visible in Ms Outlook.

[To know more about this step, please click here.](#)

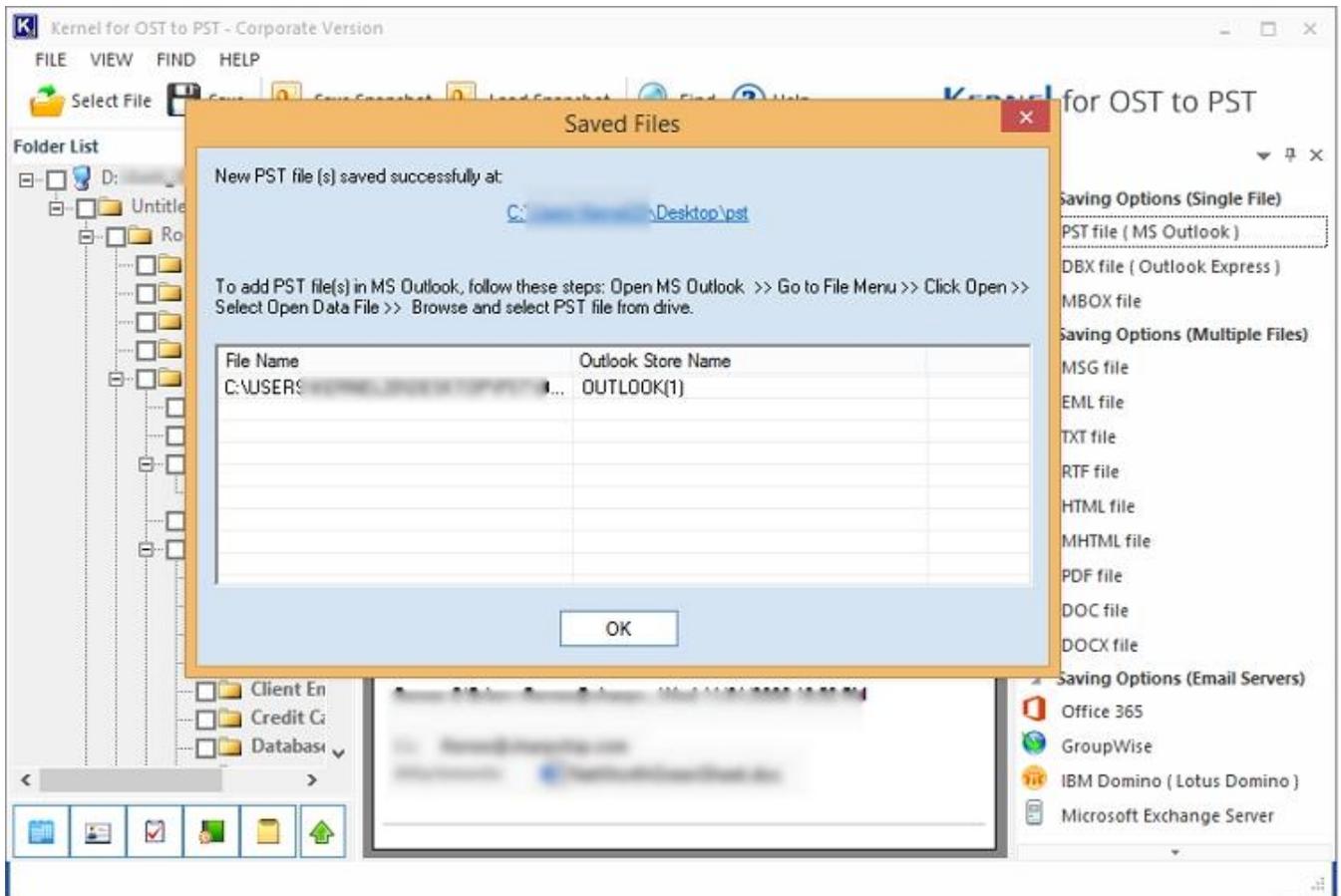
< Back **Next >** Cancel

Step 7: Use the **Browse** button to specify the location to save the PST File.

After that, apply your **Saving Preferences** from the options and click **Finish** to begin the file conversion. Use Exclude the IPM_SUBTREE from the folder hierarchy option, if required.



Step 8: After the process completion, the tool provides the link to saved output file.



Step 9: Click on the link to go to the saved destination and access the emails.