



Microsoft 365 Copilot Service

Achieving Copilot Readiness

Offer Overview

Microsoft 365 Copilot combines the capabilities of large language models (LLMs) with business data and Microsoft 365 apps, igniting creativity, amplifying productivity, and elevating skills. This workshop comprises three integral components. First, a readiness assessment is conducted to ensure customers' fulfillment of technical prerequisites and second a security workshop is conducted to discern necessary measures for safeguarding information against inadvertent disclosure. Third, an envisioning session to demonstrate the capabilities of Microsoft 365 Copilot, identify high-value use cases, and build an implementation plan.

Microsoft 365 Copilot Readiness

- Assess the environment to ensure customer data are secured
- Understand specific end user requirements and uses cases to map to Copilot features
- Ensure successful technical deployment
- Ensure right security settings are in place to deploy Copilot
- Increase awareness of Microsoft Copilot among employees.
- Encourage employees to use Microsoft Copilot in their daily work.

Microsoft 365 Copilot Pre-requisite

- Microsoft 365 Business Premium, Standard
- Or Office 365/Microsoft 365 E3 or E5
- Microsoft Copilot license



Achieving Copilot Readiness

Provide guidance on meeting the prerequisites for Microsoft 365 Copilot focusing on:

- Exchange Online
- SharePoint Online and OneDrive for Business
- Microsoft Teams Meetings
- Microsoft 365 Apps

Data Security and Privacy Assessment

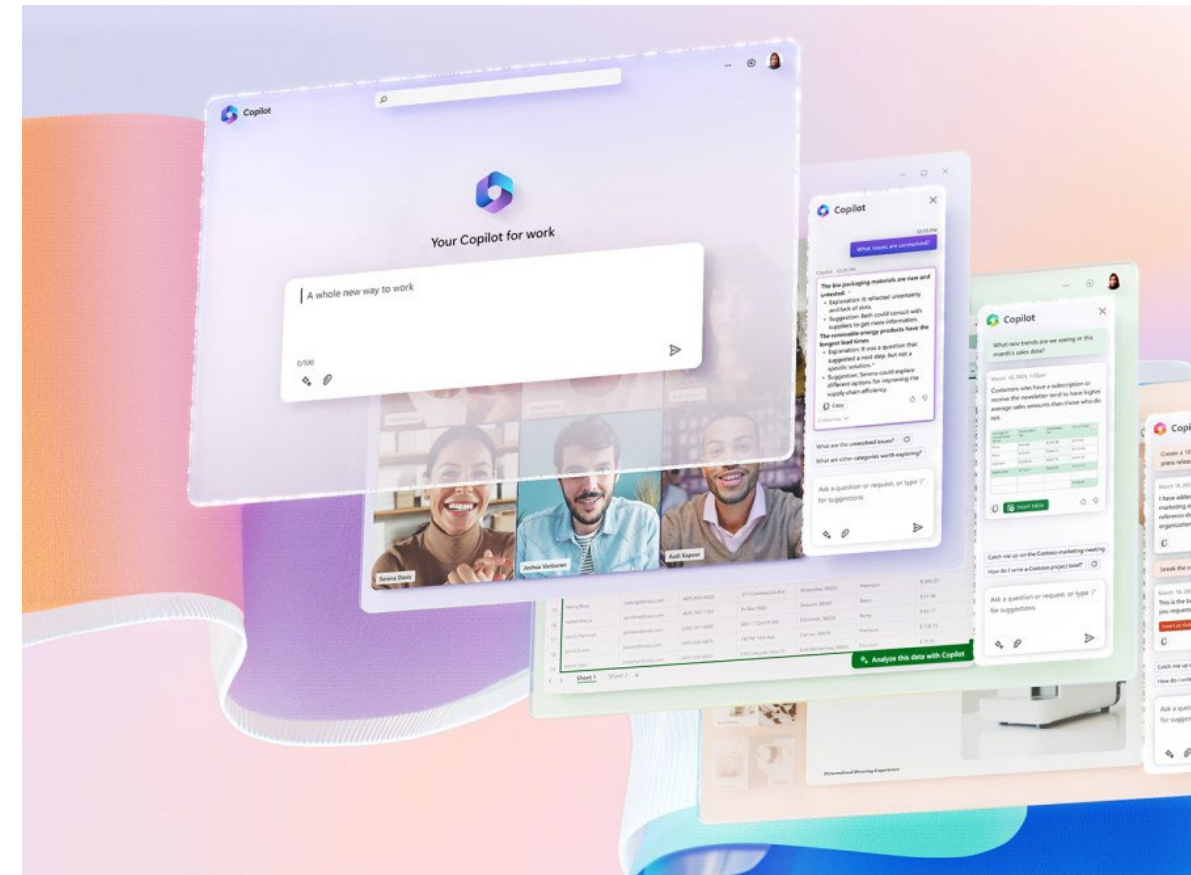
- 2 Days Security Workshop
- Review of customers data security and privacy posture including DLP, MIP and Intune

Envisioning

- 1 Day Envisioning Workshop
- A day in the life of different personas in the organization
- Define a holistic Copilot deployment plan (licenses + services)



Copilot Assess & Envision





365 Copilot Solution

“Copilot Readiness”



Assess



Envision

Environment Readiness 2 days

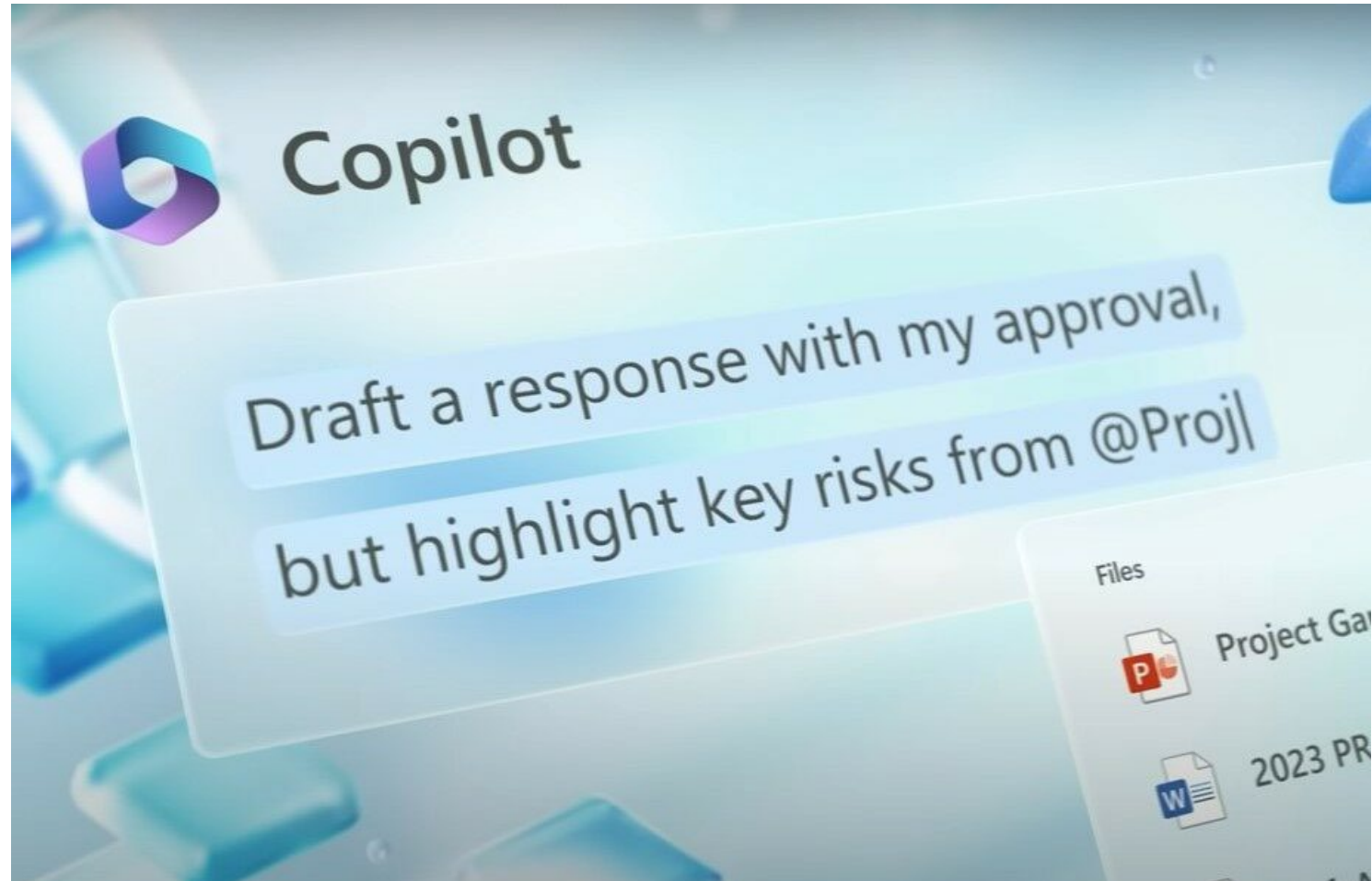
Provide guidance on meeting the prerequisites for M365 Copilot focusing on:

- ✓ Exchange Online
- ✓ SPO and ODFB
- ✓ Teams
- ✓ Microsoft 365 Apps for Ent
- ✓ Loop
- ✓ Security Assessment

Art of Possible 1 day

Identify key use case, transform the employee experience with M365 Copilot

- ✓ Microsoft 365 Copilot Overview
- ✓ Unleash creativity & productivity
- ✓ Microsoft 365 Copilot personas
- ✓ Deployment goals and plan





Singapore

Ai Wah Lim
[Ai.wah@alfaconnections.com](mailto:ai.wah@alfaconnections.com)



Malaysia
Kar Weng Hon
karweng.hon@alfaconnections.com



Thailand
Urawee Prucksucho
urawee.pruksucho@alfaconnections.com



Indonesia
Hendarwan
hendarwan@alfaconnections.com



Vietnam
Hiep Vo
hiep.vo@alfaconnections.com



Philippines
Chris Ovilla
chris.ovilla@alfaconnections.com



Taiwan
Patrick Low
Patrick.low@alfaconnections.com



Hong Kong
Patrick Low
Patrick.low@alfaconnections.com



China
Patrick Low
Patrick.low@alfaconnections.com