



Accela Occupational Licensing

Occupational Licensing Software that Simplifies Licensing Review and Issuance

Accela Occupational Licensing is a user-friendly, cloud-based solution that simplifies licensing review and approval for licensed occupations. Clear application workflows and easy mobile access make fans of license holders and agency staff alike.

Benefits

Speed application reviews with a workflow-style interface that automatically triggers next steps and eliminates bottlenecks

Accept license applications and renewals online 24/7

Integrate with external systems to validate education, work history, exam results, or other requirements

Convenient online fee payment for initial or renewal applications

Save time and control labor costs by automating manual and paper-driven processes

Accept citizen complaints and manage enforcement actions against license holders

Cut License Processing Time

With automated workflows and clear approval pathways, Accela Occupational Licensing cuts the time required to review and process new or renewal occupational licenses. Automating routine tasks frees agency staff to focus on applications that require more extensive review, reducing processing times for all applications.

Enhance Customer Service

Occupational license holders have demanding schedules, often with non-standard working hours, so 24/7 online access is greatly appreciated. With the Accela online portal, licensed professionals can initiate an application, renew a license, pay fees online, and upload required documentation at their convenience.

Achieve Full Transparency

No more wasted time chasing down the status of an application – always know where an application sits in the review workflow and who is actively working the application. As the application status changes, license holders are automatically notified so they stay informed as well.

Integrate with Other Information Systems

Occupational licensing frequently involves validation of education level, proficiency test results, work history, or continuing education credits. With an open API, Accela Occupational Licensing facilitates integrations with external information systems to obtain this information – eliminating manual entry and error-prone processes.

Trackable Renewal Notifications

Everyone appreciates a reminder, especially about something as important as license renewal. With Accela Occupational Licensing you can configure the renewal notification method, timing, and message – with a convenient renewal link for licensees and full tracking history of when licensees received renewal reminders.



Features

Online application, renewal, applicant communication and status notification

Intelligent workflow to optimize record flow from submission to final resolution

Mobile-enabled for applicants and agency staff alike

Powerful analytics and reporting

Convenient online payment with full tracking and auditing

Online self-serve licensee portal for applications or renewals

24/7 public access to verify current license holder status or register a complaint

Electronic document submission for employment history, transcripts, CE verification, or other required documentation

About Accela

Accela provides market-leading SaaS solutions that empower governments worldwide to build thriving communities, grow businesses and protect citizens. Powered by Microsoft Azure, Accela's open and flexible technology helps agencies accelerate efficiency and transparency today, while ensuring they are prepared for any emerging or complex challenge in the future.

Learn More

Visit www.accela.com or call us at (888) 722-2352