

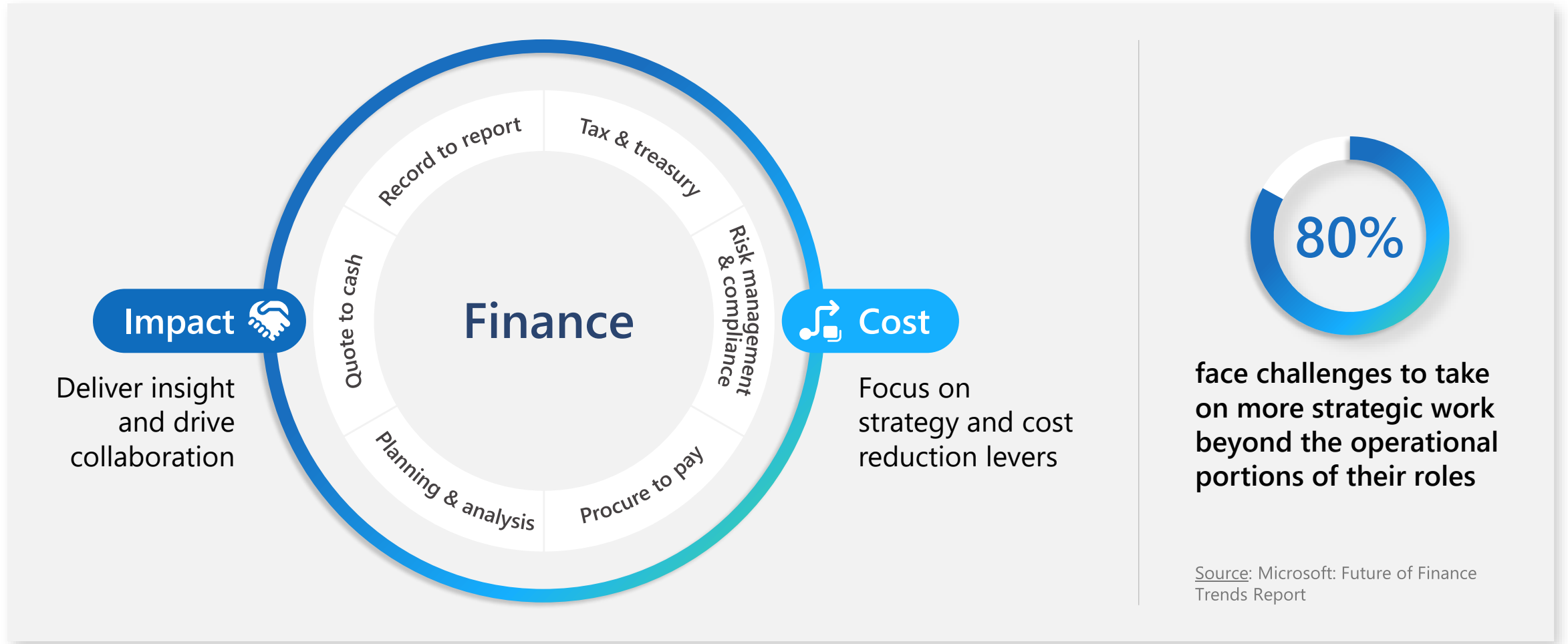


# Transform the way Finance works

Microsoft 365 Copilot for Finance

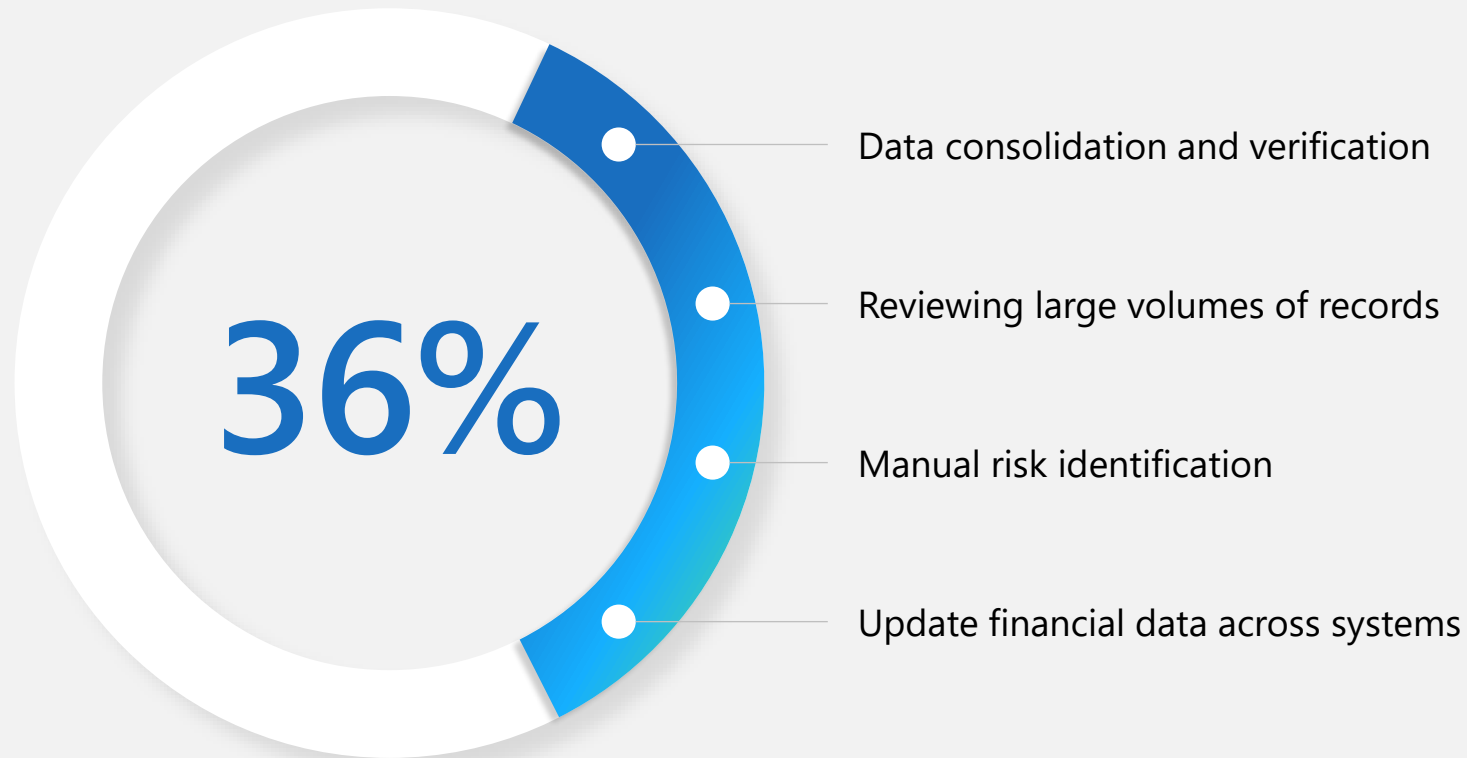


# The role of Finance is complex and evolving



# Operational tasks are costly and time intensive

Estimated % of labor time that can be automated using generative AI



**Large resource,  
BPO, and time spend**

**Less time spent on  
driving strategic work**

Source: Bain & Company How Generative AI Will Supercharge Productivity

# Time could be better spent



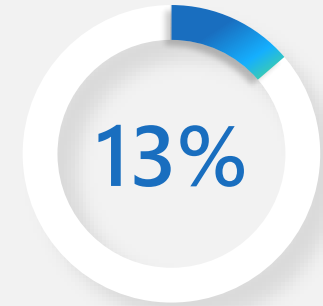
**Identifying**  
performance issues  
and opportunities

**Enhancing**  
internal data with  
external insights

**Negotiating**  
better terms or  
prices with vendors

**Developing**  
and communicate KPIs  
for cross-organization  
use of resources

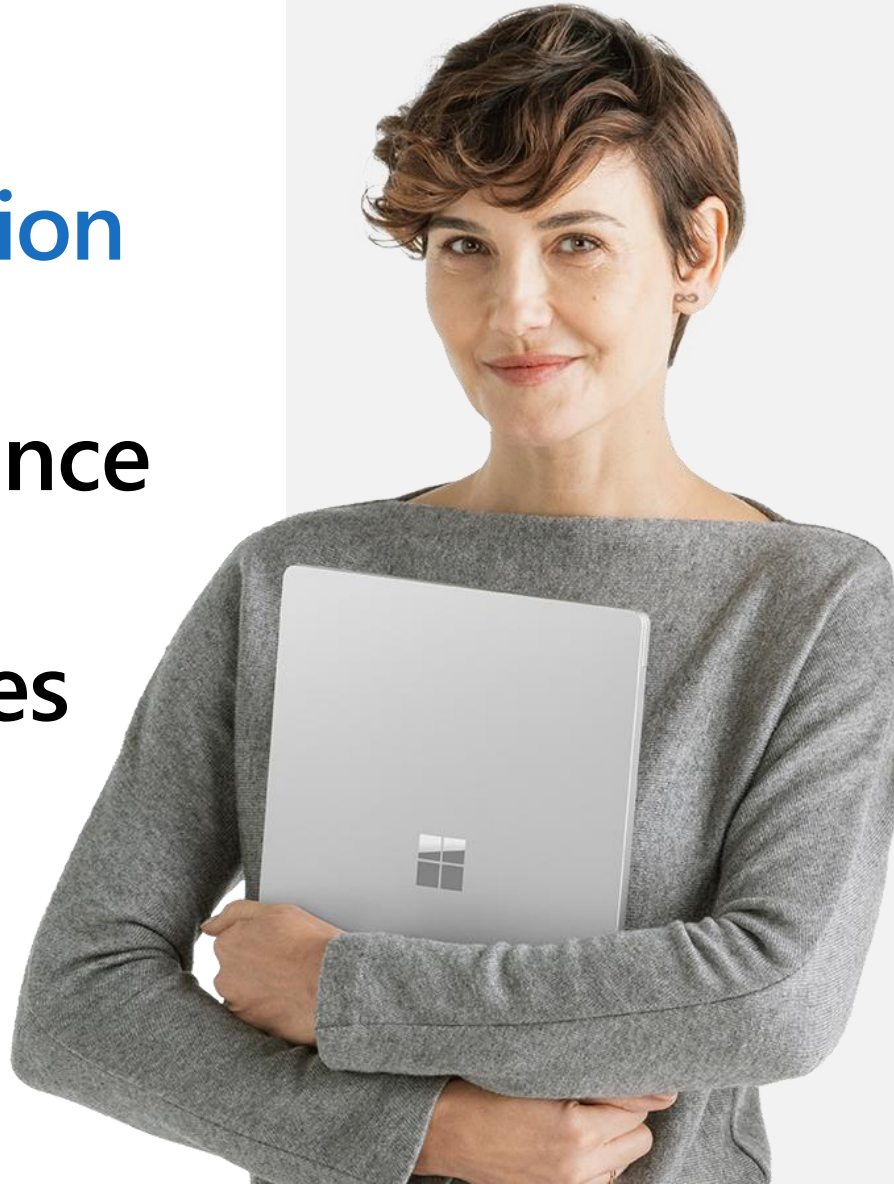
**Supporting**  
ad-hoc reporting for  
specific and unique  
requests and issues



Only 13% of  
organizations identify  
performance issues  
before they hit  
financials.

Source: Gartner: Managing  
Business Performance in Finance

# Next-generation AI transforms common finance activities & responsibilities



Quickly find and validate data across systems



Use simple prompts to access financial insight, including annotations and supporting data



Explore risks and outliers to drive clarity and bring in relevant stakeholders with a click



Turn raw data and analysis into presentation-ready visualizations and whitepapers



Expedite financial processes with intelligent automation



# Copilot

Your everyday AI **companion**

Natural Language



+



+



+



Large Language  
Models (LLMs)

Web  
grounding

Commercial  
data protection

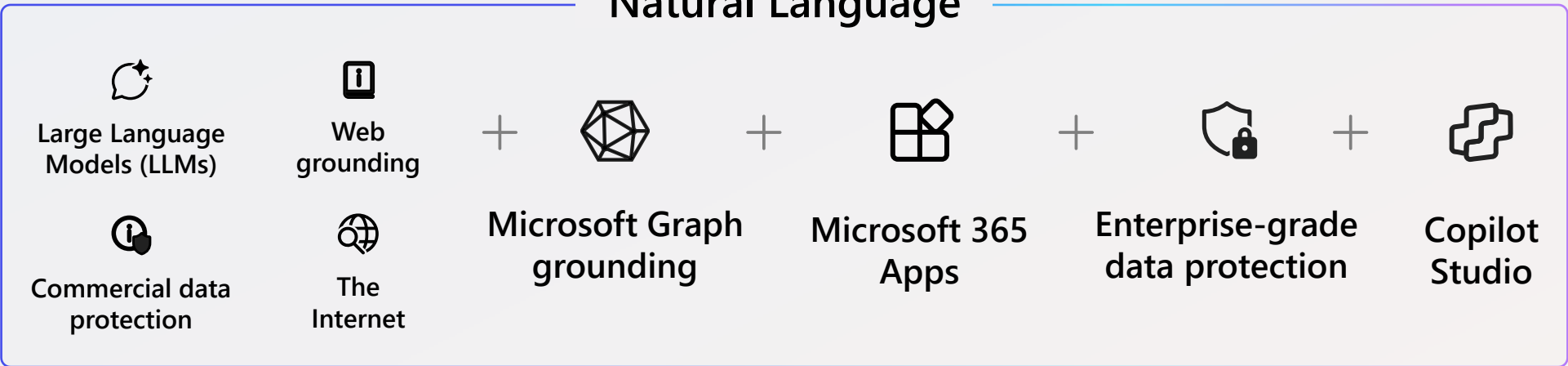
The  
Internet



# Microsoft 365 Copilot

Your AI companion assistant at work

Natural Language





# Microsoft 365 Copilot for Finance

Your everyday AI assistant at work , purpose-built for finance

## Natural Language



Large Language Models (LLMs)



Web grounding



Microsoft Graph grounding



Enterprise-grade data protection



ERP and Financial Systems



Commercial data protection



The Internet



Microsoft 365 Apps



Copilot Studio



Microsoft Dynamics 365 Finance, Business Central

SAP

Finance-specific actions, insight, and recommendations



# Microsoft 365 Copilot for Finance

Accelerate business impact and reduce cost with AI in the flow of work.

A Copilot agent connected to your finance systems and experienced in Microsoft 365 apps

**Accelerate impact**  
Deliver new insight and reduce the time it takes to compile and analyze data

**Reduce cost**  
Drive efficiency by applying AI to optimize manual, labor-intensive processes

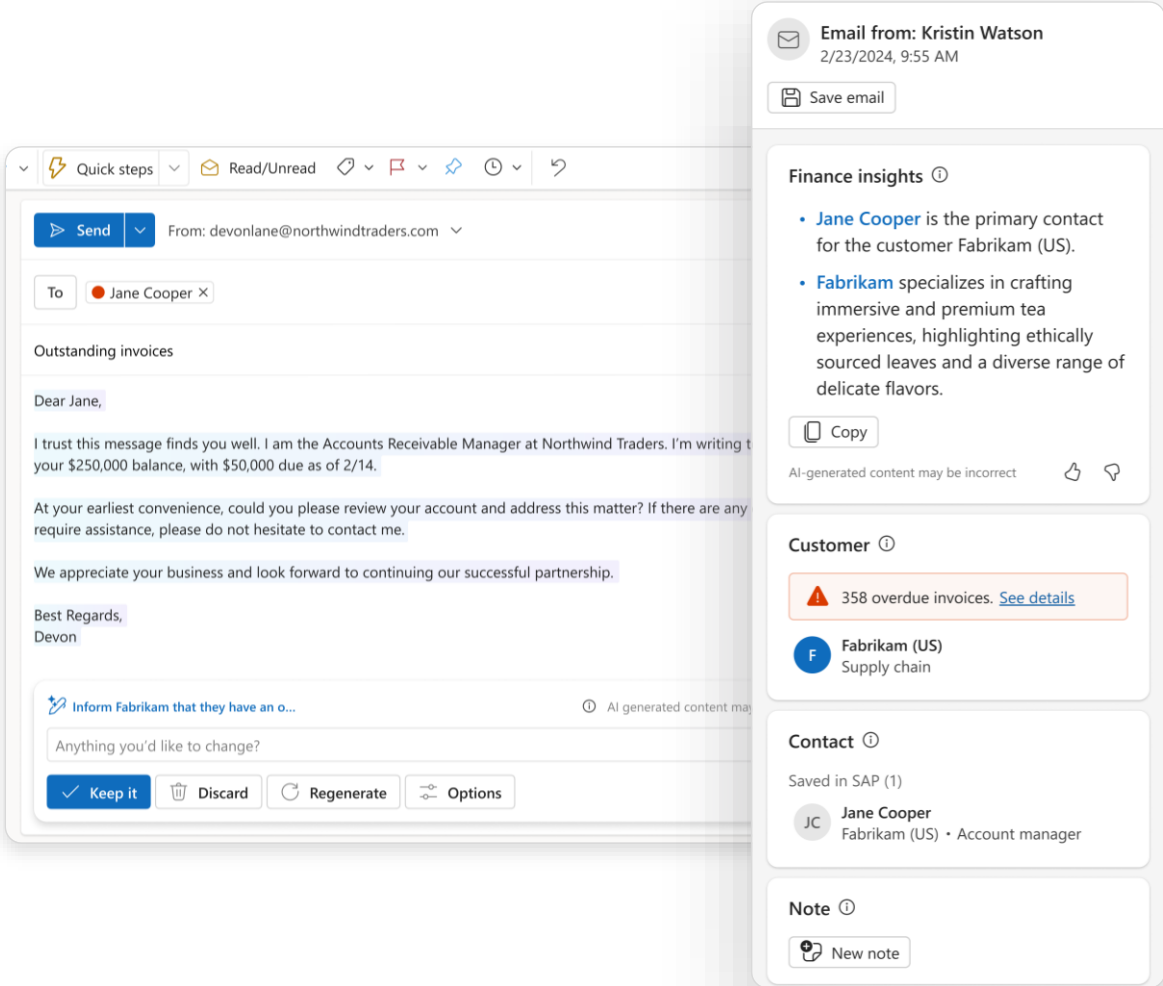
# Quote to cash: accelerated collections

Reduce costs with Copilot for Finance for customer interactions

Review customer financial standing directly within Outlook

Share customer balance statements and invoice copies directly from Outlook

Summarize and save customer interactions for accurate and contextual collaboration



# Financial period close: streamline data reconciliation

Accelerate time-to-close and reduce costs with Copilot for Finance for data reconciliation

Leverage intelligent data structures comparisons and guided troubleshooting in Excel

Analyze results with an auto-generated report summary that highlights discrepancies

Easily troubleshoot and resolve any discrepancies with recommendations and actions

The interface displays a reconciliation process. On the left, a table lists 'Potentially matched transactions (5)' with columns for Document date, Net due date, Reference, and Amount in doc. currency. Below this is a 'Totals' section with a 'Reconciliation report summary' box containing the following details:

- Reconciliation Date: 02-28-2024
- Number of Invoices: 358
- Matched transactions: 357
- Discrepancy: 1 invoice
- The reconciliation process revealed that invoice **NWT-0434545456** is present in Northwind Traders' invoice list but not in Fabrikam's invoice list. **The discrepancy is due to the missing invoice in Fabrikam's records.**

On the right, a sidebar titled 'Reconcile data' shows a progress indicator and instructions: 'Select at least two columns, one of each type, for each table'. It lists 'Copilot suggestion' for two tables:

- Table 1: Fabrikam vendor invoice list
  - A: Invoice number
  - C: Invoice amount
- Table 2: Fabrikam customer invoices
  - A: Invoice ID
  - C: Invoice base amount

At the bottom of the sidebar, there are buttons for 'Adjust', 'Regenerate', and 'Dismiss', along with a note: 'AI-generated content may be incorrect'. At the very bottom of the interface are 'Back', 'Next', and 'Cancel' buttons.

# Planning & analysis: understanding variances

Accelerate impact with Copilot for Finance

Review anomalies, risks, and unmatched data results with annotations and supporting data

Follow-up with suggested contacts and auto-summarized analysis commentary

Turn data into presentation-ready visuals and reports ready to be shared across Outlook and Teams

	2/1/2024	3/1/2024	4/1/2024
<b>Actual</b>			<b>Foreca</b>
5,214,249	\$ 28,567,057		8 \$
2,300,202	\$ 6,297,544		7 \$
6,843,719	\$ 6,857,213		3 \$
7,811,033	\$ 5,043,858		4 \$
2,698,274	\$ 2,044,802		1 \$
7,834,662	\$ 5,812,568		1 \$
7,726,359	\$ 2,511,073		2 \$
<b>2,499,150</b>	<b>\$ 25,164,531</b>		<b>6 \$</b>
1,767,547	\$ 988,806		5 \$
585,231	\$ 1,054,967	\$ 1,107,715	\$ 1,339,487
598,882	\$ 907,969	\$ 873,047	\$ 1,286,271
1,403,186	\$ 511,754	\$ 492,071	\$ 325,931
801,886	\$ 1,458,221	\$ 1,402,136	\$ 43,536
980,614	\$ 1,210,106	\$ 1,163,563	\$ 1,499,784
1,437,766	\$ 1,630,387	\$ 1,710,751	\$ 1,303,443

Analyze variances

Create summary report

Selected criteria and variances

**Criteria**

- February forecast varies from actuals more than 10%

**Variances**

2 pairs of variances have been identified that match this criteria.

- E9 F9**  
The variance of \$755,705, representing an approximately 12% decrease. Washington state sales was \$9.763 resulting in the biggest impact to actuals and driving difference to forecast. The second biggest contributor was Oregon.  
12 February 2024 at 7:18
- E12 F12**  
In February 2024, the actual loan proceeds reached \$2,044,802, marking a variance of nearly 25% from the initially forecasted amount of \$1,635,842 for the same period. The difference is due to the changes in "Lease and rent breakdown.xlsx."

AI-generated content may be incorrect

Edit summary Regenerate

+ Add criteria

# Microsoft



**Customer:**  
Microsoft

**Industry:**  
Software

**Country:**  
United States

**Products and services:**  
Microsoft 365 Copilot for Finance

“The data reconciliation capabilities in Microsoft 365 Copilot for Finance saves an average of 20 minutes/account, or a 22% costs savings in average handling time. It’s a huge timesaver for an organization as complex as Microsoft.”

— Anita Mehra, Corporate Vice President, Global Treasury & Financial Services

## Situation:

At Microsoft, there are teams spending, on average, 1-2 hours per week reconciling data, across hundreds of accounts in a month.

## Solution:

A group from the Treasury and Financial Planning and Analysis teams at Microsoft piloted Copilot for Finance to automate and simplify the data reconciliation process and improve productivity.

## Impact:

- Reconciliation helps reduce manual plotting of invoices and saves an average of 20 mins/account
- 1-2 hours spent reconciling data is now done in 10 minutes

# Why Microsoft

97%

Fortune 500  
companies use  
Business Applications

500k+

Microsoft business  
application customers

16

Analyst reports where  
Microsoft is positioned  
as a Leader

1

Common data model  
across all business  
applications

**Leader**

The world's first copilot in both CRM and ERP

Collaboration and productivity infused in business processes

Low-code platform embedded in Dynamics 365



# Ensure your success with Microsoft Unified

Maximize your investment with expert-led services from planning to deployment and beyond



## Protect your organization

Get advice to proactively manage IT health and maximize uptime with a comprehensive response plan



## Accelerate your outcomes

Partner with a team of Microsoft experts who know you to co-design, configure, and implement solutions



## Enable you to do more

Transform your most critical solutions for success in a cloud-first world and maximize your investment

# Let's get started

- Learn more about Microsoft 365 Copilot for Finance in the [blog](#)
  - Explore the [Microsoft 365 Copilot for Finance webpage](#)
  - Try the [Guided demo](#)
- 

