Migration Approach & Methodology

Assess

- Pre-assessment Migration workshops
- Identify the processes
- Assess complexity, performance, ROI of the identified process
- Infrastructure assessment
- Identify Risks & Mitigation

Plan

- Analysis of existing automations
- Conduct Workshops with business process owners to define & recommend
- Governance
- Business Value
- Recommend
- Tools & Technology
- Archival Approach / Plan
- Migration Plan
- Validation Criteria

Readiness

- Setup Target System with Provisioning Tool based on finalized IA and Governance
- Conduct Workshops with Information Champions
- To Validate Source Tool and Destination Tool
- To Inform Migration Dates
- Prepare design document that specify the steps to be performed, data inputs, business rules, output formats

Execute

- Implement Permissions & Security
- Perform Pilot Migration
- Perform Phase Wise Migration
- Verify Migration report
- Review & Verify Security
- Validate Migrated Business Processes
- Sign off and Go-live

Monitor

- Decommission of Source tools
- Training inhouse RPA team
- Technical Support