Algen Solutions

Cloud Solutions for Business

United States, Mexico, Spain

Our Mission

To Help **People** Live and Work Better Through the Adoption of New Technologies

Customers

Partners

What we Do

ALGEN
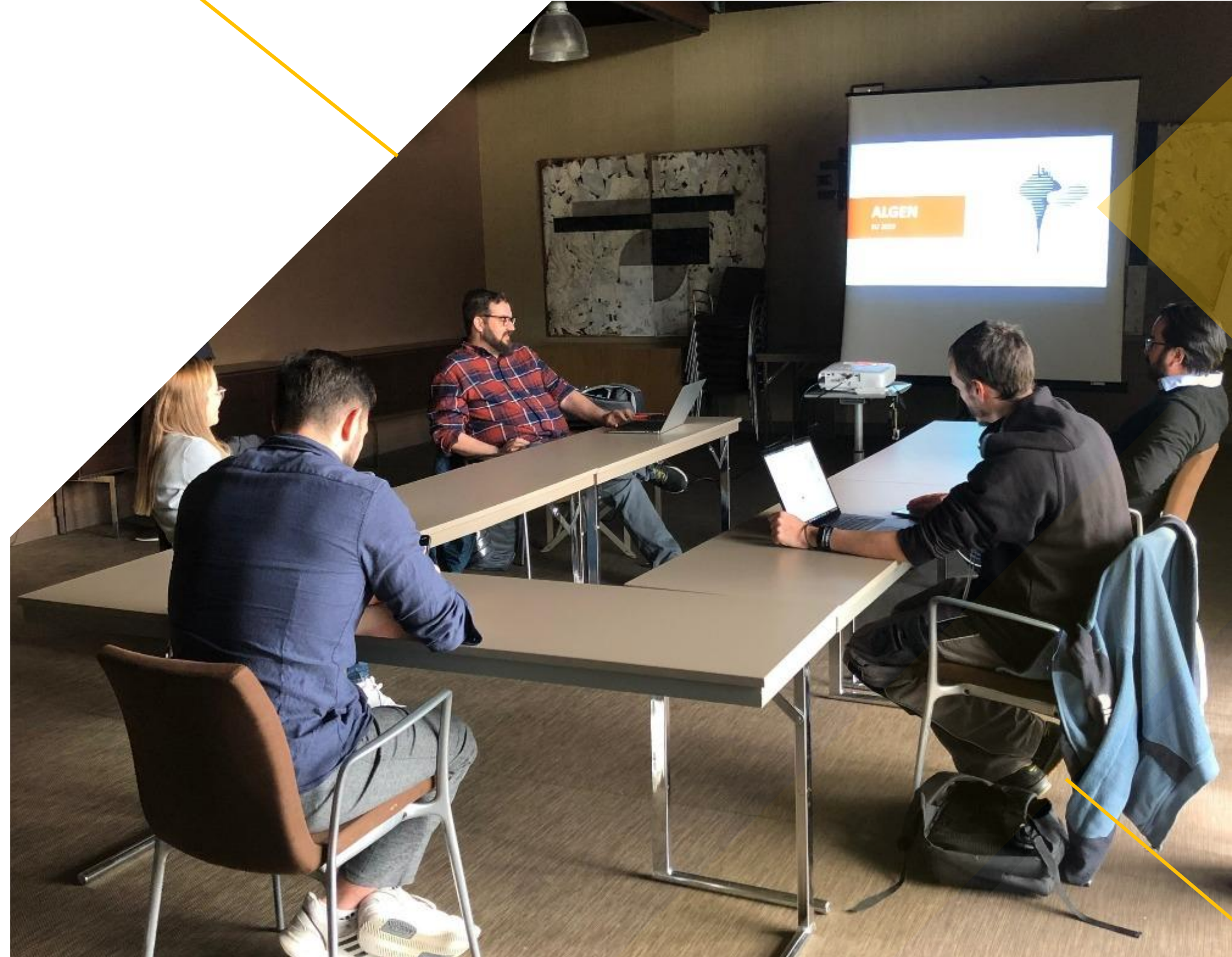
Microsoft Solutions Partner
Modern Work

Microsoft Solutions Partner
Security

What we do

| Technical Training |
| Managed Services |

| Microsoft 365 | | Power Platform |
| Fabric | | Azure |

| Licensing |
| Staff Augmentation |

Copilot Smart Adoption
Roadmap to Adopt Copilot from Microsoft 365

01

Foundational productivity

Get AI-ready checklist

Empower employees with secure, AI-powered tools

Introduce employees to secure generative AI with Microsoft Copilot with commercial data protection to prepare them for the future workplace.

Standardize onto Microsoft 365

Enrich your Copilot for Microsoft 365 experience by getting your data into the Microsoft 365 Cloud.

Organize sensitive business data

Protect internal data from accidental leakage. Ensure users have the right access to the right internal content.

Step 1: Empower employees with secure, AI-powered tools
Workday efficiencies with Copilot

Summarize a long PDF

Turn a 20-page, jargon-filled PDF into 5 bullets using Copilot in Edge

Draft emails and social content

Use it as your professional writer on call to draft emails, captions, and more

Generate images

Leave behind stock images and text-only reports in favor of custom-generated images for emails, on social, and more

Learn new skills

Ask questions tailored to your needs and interests to get consolidated key points from the internet for you

Get answers for specific, complex questions

Get answers to questions that require multiple data points or a degree of analysis

Microsoft 365

Step 2: Standardize data onto Microsoft

Zero-Trust foundations

Microsoft Entra | Microsoft Defender for Business | Microsoft Defender for Office 365 | Azure Information Protection

Simplified endpoint management

Windows 11 Business | Windows Autopilot | Microsoft Intune | Universal Print | Microsoft 365 Lighthouse

Productivity and collaboration

Teams | Word | Excel | PowerPoint | Outlook | Exchange Online | SharePoint Online | Loop | Viva Connections | Viva Learning | Viva Engage

Microsoft 365 Business Standard, Business Premium, E3 and E5 are prerequisites for Copilot for Microsoft 365.

Step 3: Organize sensitive business Data

Implement good content management practices to prepare your organizational data for Copilot.

Messages — Meetings — Chats

File sharing — User — Calendar

semantic index

Microsoft Graph
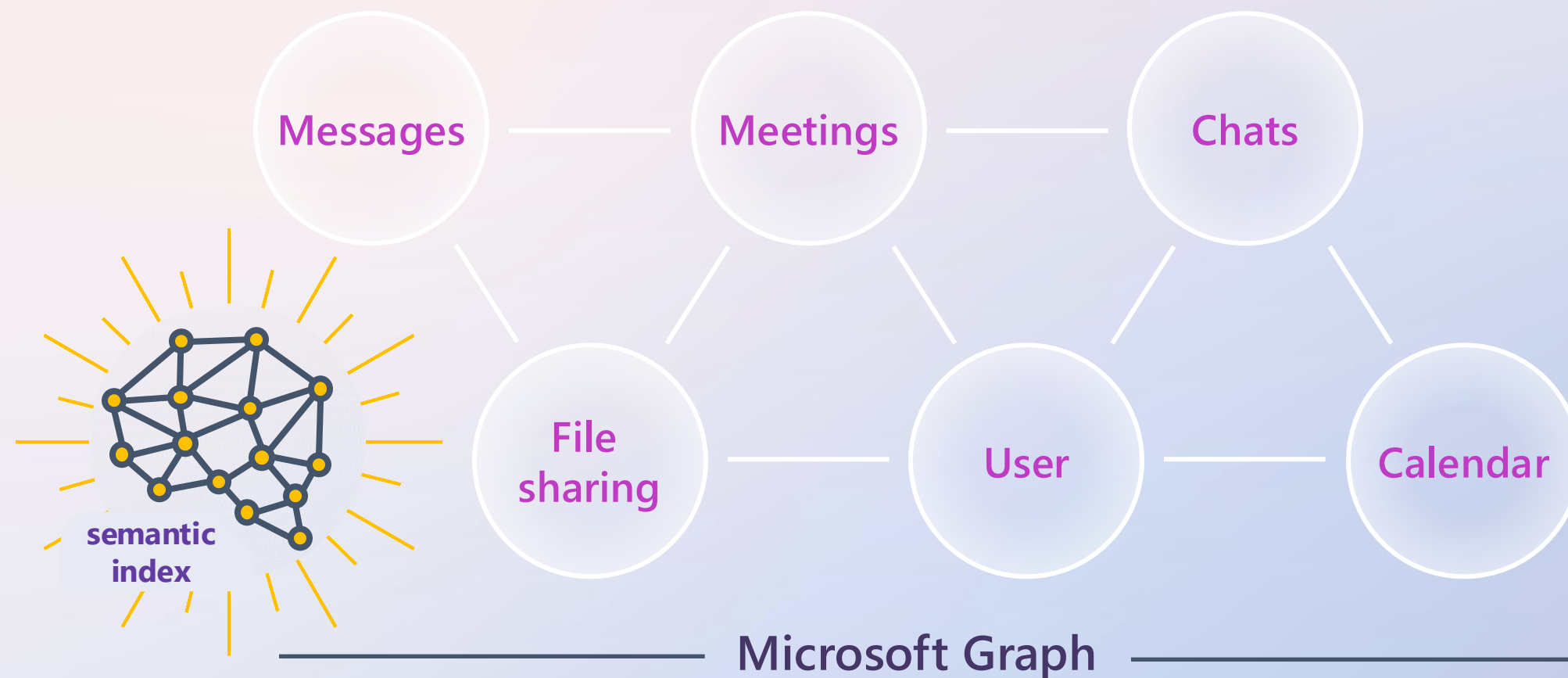
Review data governance policies, protect sensitive organizational data, and **prevent content oversharing**. Microsoft 365 allows you to:

- Classify Teams to ensure the right people are invited to the right forums

- Apply sensitivity labels or restrict permissions in Microsoft 365 apps by using Information Rights Management (IRM)

- Set up retention labels and policies for email

Business Premium value

High level Plan

Copilot for Microsoft 365 Smart Rollout

1
Introduction to Copilot and Readiness Assessment

- ☐ Deliver introduction to Generative AI and Copilot for Microsoft 365 Session
- ☐ Complete Readiness Assessment survey
- ☐ Complete readiness report on Tenant
- ☐ Deliver Art of Possible
- ☐ Build the plan
- ☐ Deliver results and define next steps

2
Remediations of Findings, Planning Adoption and training

- ☐ Remediate findings
- ☐ Define Awareness strategy
- ☐ Define training and Learning plan
- ☐ Assemble Center of Excellence team
- ☐ Identify communication Channels
- ☐ Define Rollout schedule
- ☐ Define measure of success Awareness strategy

3
Copilot for M365 initial Setup

- ☐ Configure M365 deployment channel
- ☐ Configure Copilot
- ☐ Assign License
- ☐ Deploy Center of Excellence Template
- ☐ Prepare awareness messages
- ☐ Prepare training material

4
Pilot: validate rollout strategy, adoption and training

- ☐ Deploy training material
- ☐ Deploy awareness messages to pilot participants
- ☐ Deliver training to pilot participants
- ☐ Monitor usage and adoption

5
Continue Rollout with adoption and training updates

- ☐ Update Training
- ☐ Update awareness message and communication Channels
- ☐ Rollout Copilot to next batch of users
- ☐ Evaluate rolling out new features and functionality
- ☐ Monitor usage and adoption
- ☐ Survey Copilot users on impact

How to begin

Workshop de Copilot para Microsoft 365

During this Workshop, we help you identify your level of readiness to implement Copilot, help you remediate any roadblocks to a successful implementation and assist you in its rollout and adoption.

Readiness Assessment

We'll review your environment and interview you to identify your level of readiness to implement copilot on a secure and smart way

Findings remediation & initial set up

We'll help you remediate any roadblock preventing you to implement copilot and assist you in the setup of your environment to be ready to rollout copilot

Roll Out & Adoption

We'll help you rollout copilot in your environment following best practices such as starting with a Pilot and focusing on promoting adoption with key member of your organization.

We'll help you adopt AI for Cloud

https://algensolutions.es/

https://quieronube.es/

Microsoft Partner Page:

https://appsource.microsoft.com/es-es/marketplace/partner-dir/d3c388c2-4d84-4d63-84ec-ae570213b86a/overview