



# Admissions Module

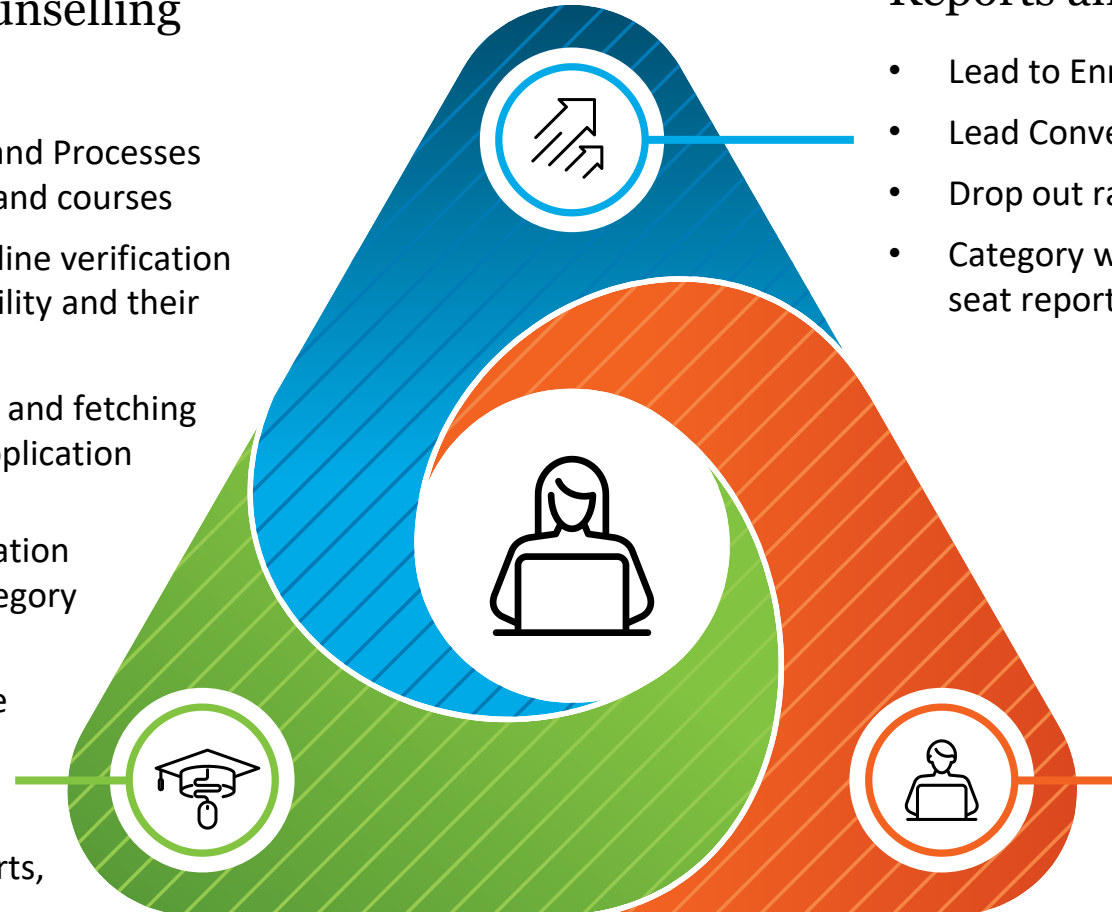


# Admissions

# Admissions

## Online Admission and Counselling

- Course Configuration
- Customizable Application Form and Processes for handling multiple campuses and courses
- Flawless e-scrutiny model for online verification of candidates' documents, eligibility and their approval
- Supports both fresh applications and fetching entrance examinations-based application details
- In-built Merit List and Seat Allocation rules for allocation based on category reservations
- Provision for Scheduling Multiple Counselling Rounds
- Payment Gateway Integration
- Automated notifications and alerts, applicant dashboards
- SMS/Email Gateway Integration
- Grievance Management



## Reports and analytics to analyze

- Lead to Enrollment funnel
- Lead Conversion
- Drop out rates per cycle
- Category wise allocations, dropouts, vacant seat reports

## Application Administration

- Setup of various rules for merit generation, merit list generation, reservation
- Define program details such as pre-qualification, fees, intake capacity/seats
- Configurable document checklists for different programs

# Admissions

## Pre-admissions

- Admission Portal
- Content Management
- User Management
- Masters Management
- FAQs Management
- Chatbot & Messenger
- SMS / Email Gateway
- Payment Gateway
- Workflow Management
- Grievance Management
- Course Definition
- Institute / Campus Registration
- Campus & Course Mapping

## Pre & Post CET

- Application Registration
- Applicant Profile
  - Personal Info
  - Contact & Address
  - Reservations
  - Qualifications
  - Photo / Sign Upload
  - Required Documents Upload
  - Eligibility Engine Check
  - Application Summary
- Exam center Management
- Exam Center Allocation & Admit Card
- Result & Scorecard

## CAP

- CAP Registration
- Applicant Profile
- e-Scrutiny
- Preference (Round wise)
- Merit list
- Grievance Management
- Allocation
- Vacancy Finalization
- Institute level Registration

## Admissions & Reports

- E-Scrutiny
- Pay Fees
- Admit Applicant
- Reject Applicant
- Cancel Applicant
- Institute Level admission
- Spot admission
- MIS Reports

# Pre- admissions

- Admission Portal (CMS Portal)
- Masters Configuration
- Course Configuration
- Institute Registration
- Unit Configuration (Course – Institute Mapping)
- Seat Distribution

# Admission Portal



Government of Maharashtra  
State Common Entrance Test Cell, Maharashtra, Mumbai  
CAP Application for B.A.-B.Ed. / B.Sc.-B.Ed. (Integrated Course)  
Admissions 2022-23



babschelpdesk@gmail.com (for technical queries only)  
maharashtra.cetcell@gmail.com (other academic and other queries)

Home

College List ▼

Announcement

## Notifications

**Published On : 7-Dec-2022**

CAP 2022-23 Admission Verification Circular (For College Only)

**Published On : 10-Nov-2022**

Instructions to Candidates and Institutes for Institutional Round - III

**Published On : 31-Oct-2022**

Final Merit List Round 2 (MS)

**Published On : 31-Oct-2022**

Final Merit List Round 2 (OMS)

**Published On : 31-Oct-2022**

Candidate Not Considered For Final Merit List Round 2

**Published On : 31-Oct-2022**

Candidate Not Considered For Final Merit List Round 2

Login

## Application Process



Admission Schedule



Brochure & User Manual



Government Gazettes & GRs

## Dashboard

New Registrations

543

Applications Locked

437

Applications Verified

391

Options Locked

42



# Course Definition

- **Course Configuration**
  - Define Course
  - Course Type
  - Course Eligibility
  - Course Admission Process Type
  - Course Merit list Configuration

# Institute Definition

- Institute Configuration
  - Institute Registration
  - Institute Profile
  - Location & Contact Details
  - Address Details
  - Principal / Admission InCharge Details
  - Hostel / Library Details
- Course Mapping
  - Institute – Course Mapping
  - Division Details
  - Status, Type, Medium Details
  - Fee Details
  - Intake Details
  - Seat Distribution
- Campus Approval



# Applicant Profile & Application to Eligible Courses

- Applicant Profile
  - Application Registration
  - Personal Details
  - Contact & Address Details
  - Candidature Details
  - Reservation Details (Parallel & Horizontal)
  - Qualification Details
  - Photo & Sign Details
  - Personalized Required Document Upload
  - Payment
  - Applicant Summary
- Application to Eligible Courses
  - Application to Eligible Courses
  - List of Courses Applied
  - Modification of Courses Applied

# Application for Courses with CET

- Application for CET
  - Select Exam Center
  - Exam Center Management
  - Exam Center Allocation
  - Admit card Generation
  - Result Generation / Processing
  - Score Card Generation

# Application for CAP (Counselling)

- Application for Counselling (CAP)
  - Application registration for CAP
  - Institute Preferences
  - Preference Form Summary
  - Merit list

# Grievance Management System

- Grievance Management System
  - Grievance Dashboard
  - Send Grievance
  - Reply Grievance
  - Pending Grievance List
  - Check Grievance Status

# Allotment & Online Admission

- Allotment Display
  - Check Allotment Status in Applicant Login
  - Allotment Letter
  - Reason for Not Allotted
  - Timeline of Application
  - Seat Acceptance Payment
  - Institute wise Allotment List (Public)
  - Allotment list in Institute Login

## Online Admission

- Online Admission
- Check Documents
- Admit / Reject Candidates
- Admitted Candidates list
- Admission Letter
- Cancellation Letter
- Rejection Letter

# e-Scrutiny Module

- e-Scrutiny Module
  - DashBoard
  - e-Scrutiny Statistics
  - e-Scrutiny of Specific Candidates
  - Document to Verify
  - Document Verification

# Institute Level Admissions

- Institutional Level admissions
  - Apply for Institutes
  - Merit list for Institute
  - Institute level admission

# MIS Reports

- Reports
  - Course wise Institutes
  - Application Statistics
  - Admission Statistics
  - Composite admission Report





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Advancing Knowledge