Microsoft 365 Audit and Discovery

Assessment of how your organisation currently works, reviewing the following points:

- Internal Collaboration.
  (What problems do you currently have with systems in place)

- Business processes currently in place, how they work, where data is saved, pain points.
  (We can provide examples like the HSE risk reporting app on the day)

- External Collaboration.
  (How is this done, any issues managing permissions, making sure files are secure, sharing files via email etc.)

- Storage of files.
  (Internal servers, OneDrive, Dropbox, etc. being used? Number of files within these systems?)

- Technical audit to be conducted separately to the audit and discovery meeting to review Security and Compliance, Productivity Score, and general setup of M365.

- Audit and Discovery Report to be prepared after the meeting with your organisation – within 1 week of audit date