

## Copilot for Microsoft 365 Workshop

Determine your readiness, identify high-value use cases and understand capabilities to jumpstart your deployment and adoption of Copilot for Microsoft 365



### Workshop Overview

Copilot for Microsoft 365 is a revolutionary AI-powered assistant that helps you create, communicate, and collaborate more effectively. It can generate high-quality content, summarise information, suggest actions, and enhance your skills across Microsoft 365 apps. Copilot for Microsoft 365 is grounded in your organisation's data and context and follows responsible AI principles to ensure trust and privacy.

The Copilot for Microsoft 365 Workshop is a three-phase engagement that helps you assess your needs, explore the possibilities, and build a plan to implement Copilot for Microsoft 365 scenarios in your organisation.

### Workshop Benefits & Outcomes

- Learn how Copilot for Microsoft 365 can unleash your creativity, unlock your productivity, and uplevel your skills with natural language and AI capabilities.
- Discover how Copilot for Microsoft 365 works with Microsoft Teams Premium, Viva, and other Microsoft 365 apps to provide a seamless and intelligent experience.
- Identify and prioritise your use case scenarios and personas that can benefit from Copilot for Microsoft 365.
- Develop an actionable roadmap and next steps to pilot and deploy Copilot for Microsoft 365 in your organisation.





## Workshop Agenda

This three-phase workshop will cover a readiness assessment, art of the possible with demos and building a plan of how to use Copilot within your organisation.

## Workshop Deliverables

Identify key stakeholders required for successful deployment and adoption of Copilot for Microsoft 365.

- Assess your readiness state and receive recommended guidance for an optimised deployment of Copilot for Microsoft 365.
- Develop an understanding of how Copilot for Microsoft 365 works and learn about its capabilities and features.
- Identify initial use cases and scenarios based on the your business decision pain points.
- Discover key personas that will become your pilot users based on business challenges.
- A detailed summary of prioritised scenarios what how to get started with Copilot for Microsoft 365.
- An overall plan to conduct a pilot of Copilot for Microsoft 365 with next steps and any identified risks to adoption and return on investment.

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