Kick-start Employee Onboarding and Offboarding with SharePoint capabilities.

ABOUT BEYOND INTRANET EMPLOYEE ONBOARDING & OFFBOARDING ADD-IN
The Employee Onboarding SharePoint Add-in helps busy HR professionals and hiring managers spend less time on paperwork, so they can focus their energy on successfully onboarding new employees.

WHAT WE OFFER

Views set for managers and employees to easily track and manage the onboarding/offboarding process in a secure SharePoint environment.

Create dependent tasks and send task completion reminders. Set task dates, attach documents and policies.

Direct add-in plug-ins available for Microsoft Outlook and Microsoft Teams for easy access. Get an analytical dashboard to have a bird's eye view on existing onboardings and offboarding.

Easily track pending and overdue task and figure out departments who are facing difficulty in the timely closing of tasks. Four types of Users Roles available- Global admin, Level admin, Department admin and Users

WHAT OUR CUSTOMERS ARE SAYING

"Great features, extremely responsive tech support and escalation when needed. Will recommend to everyone."

– **Lawrence Scherer**

LEARN MORE

Beyond Intranet

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beyond INTRANET

EMPLOYEE ONBOARDING & OFFBOARDING

Employee Onboarding add-in is a simple yet intuitive interface which eliminates paperwork and redundancy, optimizing the collection of information, team collaboration and enhancing the overall experience for everyone involved in the process. This add-in also provides you capability to automate your offboarding process as well.

KEY USE CASES

CUSTOMIZABLE
Customize add-in based on your corporate identity. You can change the name of the add-in and add custom fields.

LEVEL-BASED ACCESS
Create Master data, assign tasks based on employee levels and departments.

COLLABORATION
Get actionable insights from your data by taking advantage of a fully compatible, enterprise-ready Hadoop service.

TRACK ACTIVITY STATUS
Ability to send email notifications for all pending task or all overdue tasks. Take actions from a dashboard view.

WHY BEYOND INTRABET EMPLOYEE ONBOARDING SOFTWARE?

REASONABLE & COST EFFICENT
There is a free trial of the add-in available for initial 7 days after which you can access the premium version of it at a reasonable cost.

FLEXIBLE TO BE PERSONALISED
The add-in is customizable so you can change the view, content as well as the look and feel of the product as per your company logo and color themes.

TECHNICAL SUPPORT
Our technical support is flawless and prompt. We have a highly skilled team in the SharePoint support which gives

the comfort to the clients to sit back and let us know the issues. We ensure to put our 100% to quickly solve the issues.

GET UPDATES EASILY
Get peace of mind when it comes to updates. We keep optimizing and making the add-in robust by regular updates. Notifications are sent to all the existing users when they need to update for performance and features.

CUSTOMISATION ON DEMAND
We are open to any kind of customization required on the product as per your business need. Whether you want to add a new feature or change, we can do in nominal charges with the help of our certified SharePoint professionals.

Learn more: www.beyondintranet.com

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