

Transforming Business Operations with Microsoft 365 Copilot: A Comprehensive Guide for Enhanced Productivity and Security

Overview: Embark on a transformative journey with our specialized workshop, designed to fully harness the capabilities of Microsoft 365 Copilot in your organization. This expertly crafted program is tailored for forward-thinking businesses eager to integrate AI into their daily operations for enhanced productivity and collaboration. Our workshop delivers a robust learning experience that prepares you to navigate the complexities of Copilot environments with ease and efficiency.

Key Modules:

- 1. Mastering Microsoft 365 Copilot Fundamentals**
 - Deep dive into the foundational aspects of Copilot, exploring Large Language Models (LLM) and intelligent search capabilities.
 - Gain clarity on the capabilities and limitations of the technology, setting realistic expectations for applications in your business.
- 2. Strategic Data Consolidation and Archiving**
 - Learn the importance of unifying your data under one Microsoft 365 tenant (SharePoint Online, Exchange Online, etc.) and how this maximizes Copilot's potential.
 - BitHawk experts will guide you in revising your data, developing a migration strategy, and efficiently managing data archiving to optimize AI and user interaction.
- 3. Data Governance & Security**
 - Review and enhance your information governance strategies to prevent data overflow and unintended sharing.
 - Address the critical aspect of data access and protection, focusing on revoking obsolete permissions and securing sensitive data. Our experts and insights will help you easily identify risks and implement effective remediation steps.
- 4. Effective Adoption and Change-Management**
 - Develop a comprehensive strategy for the seamless integration of Copilot into your organizational framework.
 - Engage in management envisioning sessions, establish a champion program, and receive in-depth training on Copilot and AI fundamentals to ensure a smooth transition for your team.
- 5. Efficient Licensing Management**
 - Navigate the complexities of Copilot licensing with our expert guidance.
 - Receive tailored assistance in assigning licenses to align with your organizational needs and objectives.

Who Should Attend: This workshop is ideal for IT professionals, business leaders, decision-makers, and teams who are keen on leveraging AI to revolutionize their business processes and workflows.

Workshop Benefits: Participants will emerge with a comprehensive understanding of Microsoft 365 Copilot, equipped with practical skills and strategies to effectively implement, and manage this powerful tool in their organization. You will be well-prepared to elevate your business operations, ensuring a secure, efficient, and AI-enhanced working environment.

Join Us: Step into the future of business with confidence. Register for our "Transforming Business Operations with Microsoft 365 Copilot" workshop today and redefine what's possible for your organization.