

Agenda

Objectives

Microsoft 365 Overview

Current State Assessment

Readiness Actions

Security Priorities

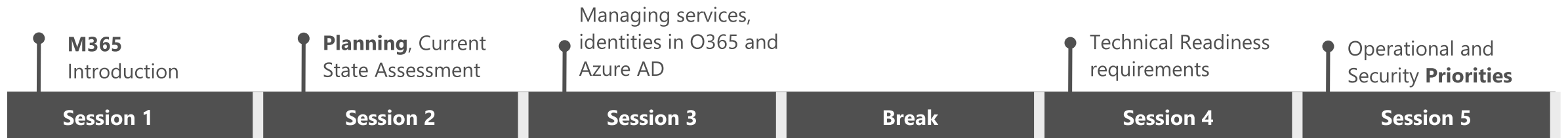
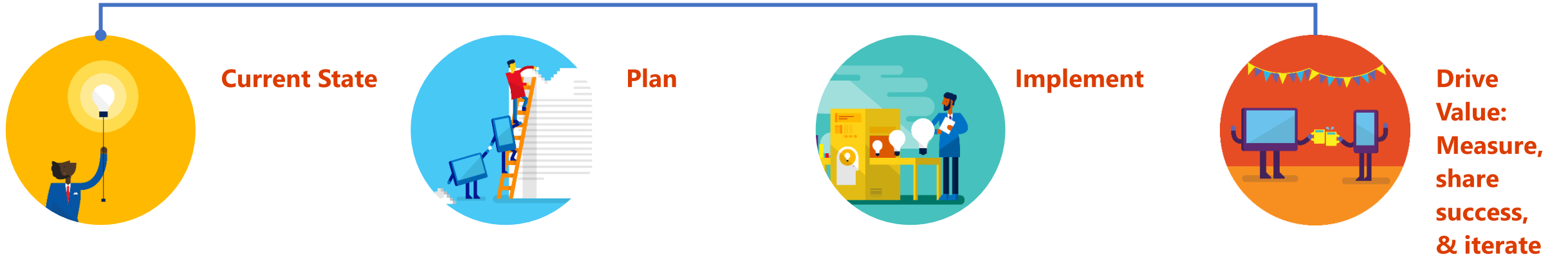
Future State Optimization

Licensing & Migration costing



Workplace Modernization Workshop

Measure results, adapt, and iterate.



Criteria for Success

- Increased Productivity
- Cost Reduction
- Increased Flexibility
- Increased Agility
- Increased Scalability
- A more Secure Enterprise

Office 365 provides **anywhere** access to familiar Office tools, enterprise-grade email, web conferencing, document management, and business process workflows.

What is Office 365 ?



Experience the same Office look and feel on your PC and all major browsers and tablet devices, including iPad.

Office 365 is Powerful Collaboration.



Work on documents together in real-time.



Instant virtual meetings. Simply click to call, IM, video, and share desktops.



Edit documents at the same time without version control issues.



Share calendars with ease.

Office 365 is Trusted Security.



Premium anti-virus and anti-spam technology with rigorous security and privacy standards.



Control who can access, read, and share information and documents.



Financially backed 99.9% uptime guarantee.



Lost your phone? Remotely wipe data.

Office 365 is Built For Efficiency.



No need for IT staff. Microsoft handles server maintenance.



Office 365 is cloud based. Access your email and files anytime, and from anywhere.



Automatic data backup and IT level phone support is included.



Reduce costs. Never buy another upgrade. Pay-as-you-go licensing. Scale up and down based on your business needs.

What does success look like for your organisation?

- **Reduced IT costs**
 - System Upgrades
 - HW/SW
 - Energy Costs
 - Travel Costs
 - On-demand services
 - Digital Empowerment and enablement
- **Employee-friendly IT service operation**
 - Increased digital dexterity through introduction of new responsibilities
 - Continuous training services
- **Collaboration efficiency**
 - Easy communication
 - Better information sharing
 - Improved digital literacy and participation
- **Flexibility of work practices**
 - Access data anywhere
 - Connect to Virtual office
- **Security**
 - Top Class Firewall protection
 - Compliance with security regulatory requirements
- **Scalability**
 - Ability to increase or decrease storage based on operational needs
- **Business continuity**
 - 99% uptime
 - Robust Disaster Recovery
- **Compliance with Regulatory requirements**
 - Reduce e-Discovery Costs and Streamline Processes
 - Privacy for Sensitive Data
 - Security and DLP
 - Stronger Legal Hold

Connected People.....

Access to all emails from
anywhere – no more
archiving....

**Online
Mailbox**
50 GB

Mailbox size constraints

Data backup automated as
it resides in cloud.

Protection from malicious mail

Collaborate from Anywhere
– audio, video,
presentation...

Teams

Virtual Meetings - full meeting
experience, not geographically
bound.

Instant Messaging – quick access
and fast response

Presence - visibility free / busy
status

Access data from anywhere,
easy sharing and auto-
backup!

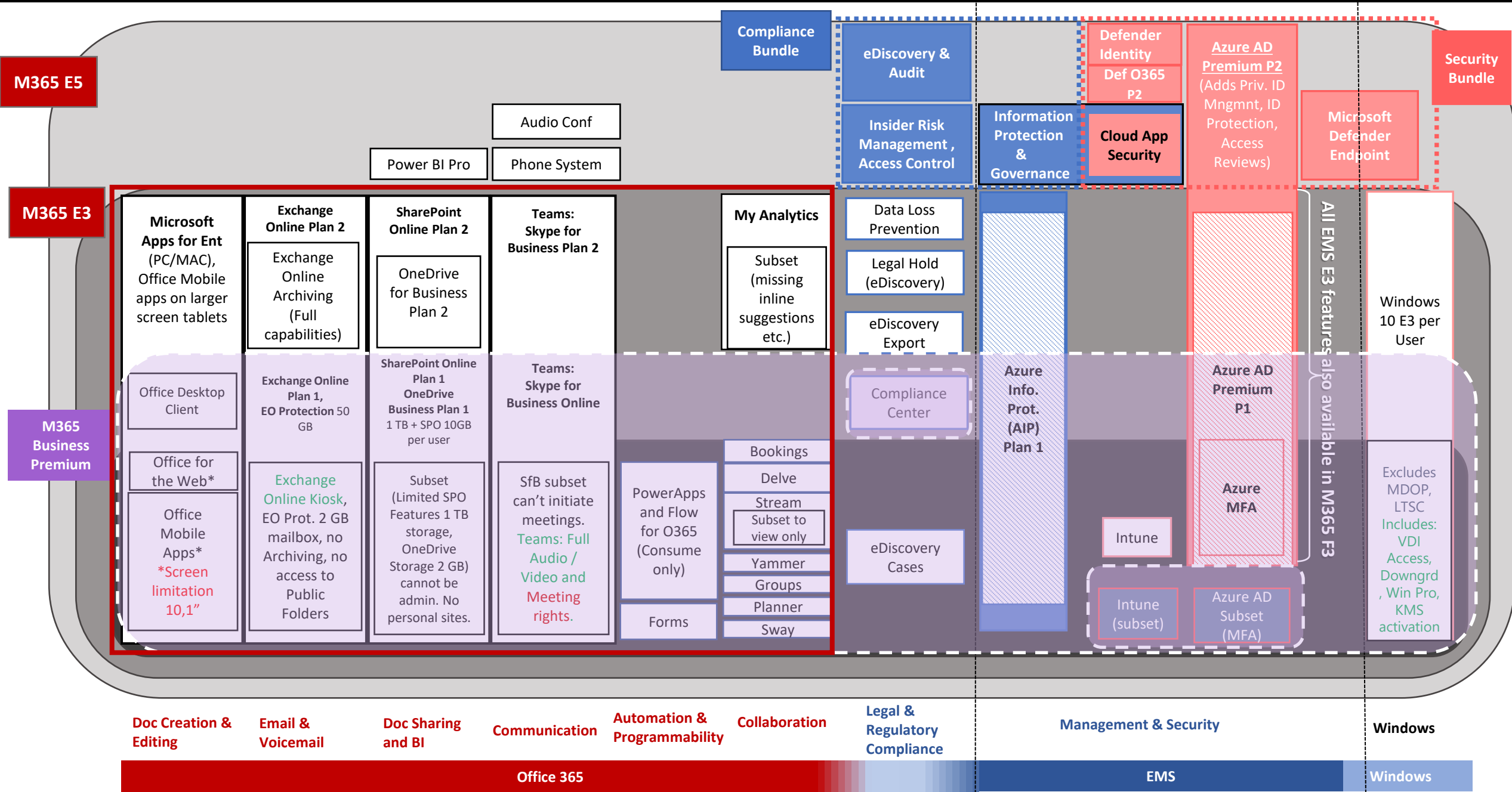
**OneDrive for
Business**
1 TB

Automated backups

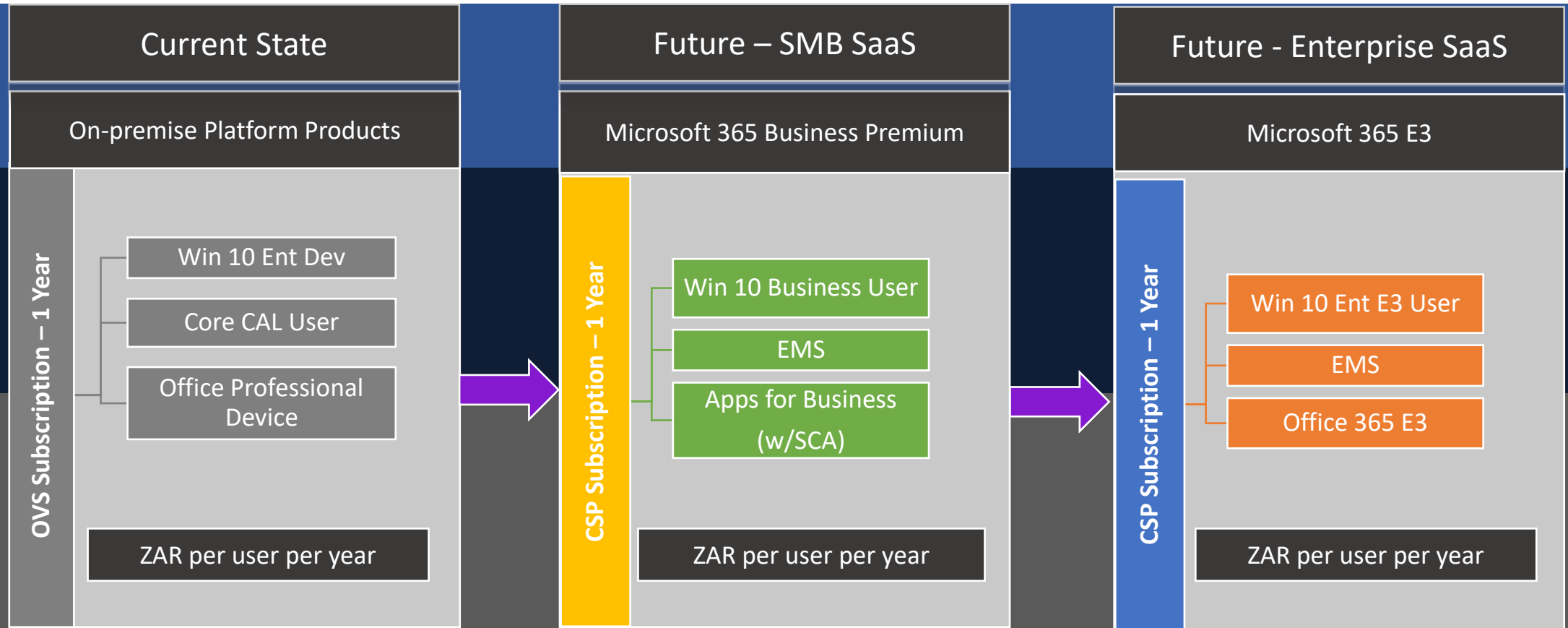
No more external drives
(minimum 1 TB)

Co-authoring
and version control

M365 Enterprise with Business Premium – Jan 2021



Collaboration, Security & Compliance: Current State vs. Future State



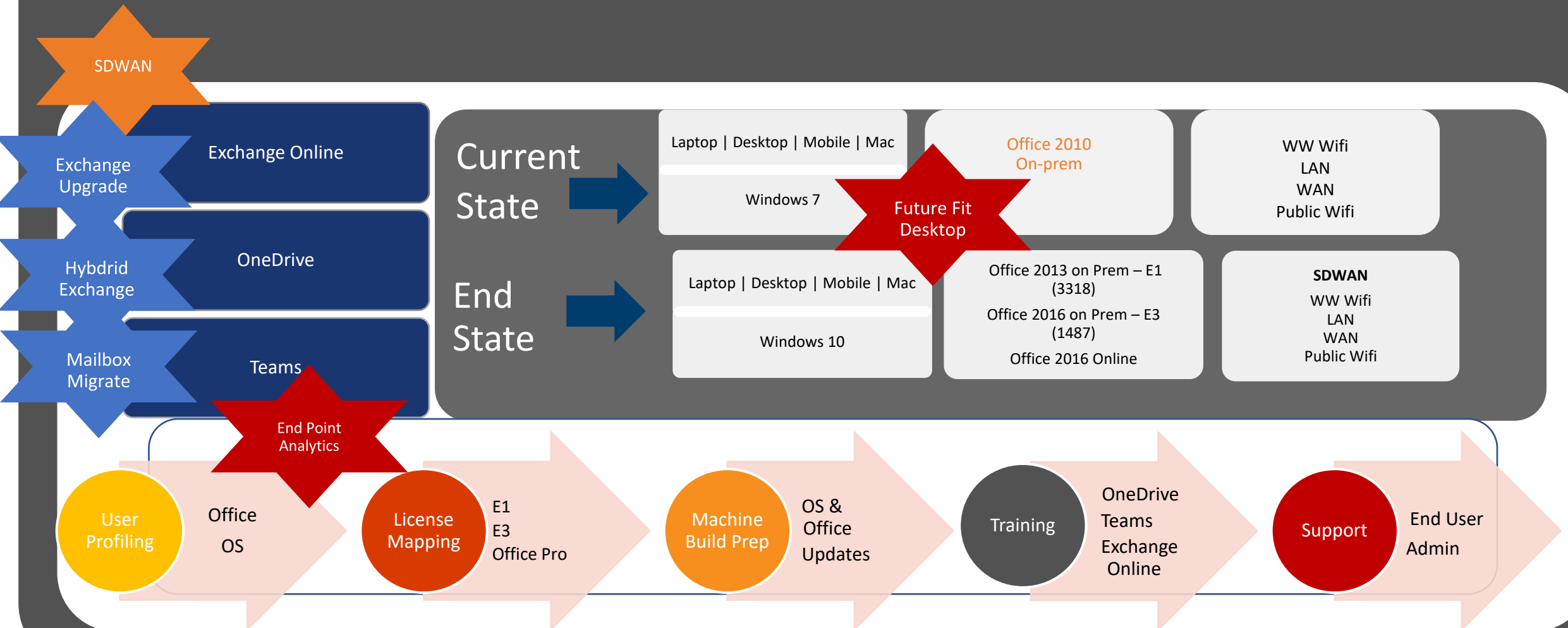
Business User limit – 300

Business Mailbox – 50GB vs. E3 mailbox 100GB

Business only has SharePoint online plan 1.

O365 Technical Landscape

Collaboration and Change Management



O365 Migration Closed User Group Timeline

