# Microsoft Catalyst Achieve - Pilot Development

Inspire, Design, Empower, Achieve







Gold Cloud Productivity
Gold Application Development
Gold Data Analytics
Silver Cloud Platform

Silver Collaboration and Content



#### Where you are in your Catalyst Journey

This proposal assumes you have been through the previous 3 steps of the IDEA framework as part of Microsoft Catalyst, and you have identified your target process to begin your transformation journey.

However, if these steps have not been completed, we can bring your organisation up to speed quickly and help you identify a process to bring into the digital workspace.





### Sample Roadmap

The plan below is an outline of a development process set out in phases into the from concept to implementation. This helps to understand where time is needed from both the internal and external teams. Timescales are indicative as number of weeks / months as you may have business critical periods of activity that we will need to plan around or busy holiday periods that affect internal team availability.

Discovery	Strategy	Planning & Comms	Development	Implementation	Next Steps
Governance session with stakeholders to determine services in scope for project	Scope definition, Wireframe development and overall target deliverables	Form Strategy document high level plan created and reviewed by business	Execution of the development plan by Business Cloud Integration	Deployment and configuration to target SharePoint environment	Continual development service assessment to address requirements for automation / features
Requirements workshop (up to 2 hours)	Design Information Architecture	Internal circulation for project awareness	Weekly catchups on project status	Review with project stakeholders	Early life support for SharePoint Web part Support hours if needed
Potential Proof of Concept	Document delivered to business for review	Internal planning for testing and delivery	Internal testing and preparation for UAT	Recorded training sessions on use	& Casper365 support
Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Ongoing
2 weeks	2 weeks	1 weeks	X Months	1 weeks	Ongoing





#### Phase 1 - Discovery

- Governance session with stakeholders to determine services in scope for project
- Requirements workshop (up to 2 hours)
- Potential Proof of Concept

2 weeks





## Phase 2 – Strategy

- Scope definition, Wireframe development and overall target deliverables
- Design Information Architecture
- Document delivered to business for review

2 weeks





#### Phase 3 – Planning & Communications

- Form Strategy document high level plan created and reviewed by business
- Internal circulation for project awareness
- Internal planning for testing and delivery







### Phase 4 - Development

- Execution of the development plan by Business Cloud Integration
- Weekly catchups on project status
- Internal testing and preparation for UAT







## Phase 5 - Implementation

- Deployment and configuration to target SharePoint environment
- Review with project stakeholders
- Recorded training sessions on use







### Ongoing – Next Steps

- Continual development service assessment to address requirements for automation / features
- Early life support
- Support hours if needed & Casper365 support







#### Web part Development Challenges and Priorities

**Increase Value** 

**Analyse Requirements** 

Pick out the real value for the project and identify quick wins.



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#### Scope & Signoff

Agree on ideal outcome, prevent scope creep, find compromises.

Development

**Implement** 

**Deploy and support** 

Push the solution to the target environment in a modular way, allow for scalability



4

#### **Training and Skills**

Uplift staff to utilize new application to fullest potential

**Adopt** 

Successful Implementation





#### Who we are – Business Cloud Integration

#### Microsoft Partner

Microsoft

Gold Cloud Productivity Gold Application Development Gold Data Analytics Silver Cloud Platform Silver Collaboration and Content

Microsoft



**Professional** 

Microsoft Gold Partner - SharePoint **Business Applications Charter Partner** Content Services Associate Partner



Solutions Featured in: Microsoft AppSource Azure Marketplace PowerApps Partner Showcase

**Business Cloud Integration are** one of the UK's leading Microsoft gold partners. With decades of experience with SharePoint and now Microsoft Teams.

**Experts in Business Process** Automation with the Power Platform we have 2 Microsoft MVPS including our CEO Sharon Sumner - also known on as "SharePointSharon"

Microsoft certified professionals and we are working towards advanced specialisation awards.





