Solution Assessment

—

Cegeka 2021

Solution Assessment

Let's start with the Why?

Current Pains

Scope

Vision?

Solution Assessment

Roadmap

When are we successful?

Estimations

The objective of the solution assessment is to define an optimal scope, roadmap and budget estimation in line with the business objectives.

cegeka

SOLUTION ASSESSMENT

BUSINESS DISCOVERY

PROCESS DISCOVERY

TECHNICAL DISCOVERY

PROJECT APPROACH

ASSESSMENT OUTCOME

FOTO COMPANY

| Business Discovery | Process Discovery | Technical Discovery | Project Approach | Assessment Outcome |

To get a global overview on the current business situation, we start with a **Business Discovery.** This discovery consists of:

- **Interviews** with the different stakeholders in the project to obtain insights in challenges, objectives and project expectations
- A **Guided Tour** in the company gives more insights into the day to day operations of the company
- We summarize the business discovery with a **workshop.** In this workshop we state the conclusions of the conducted interviews and completion of the Enterprise Control Model.
    - Countries and locations
    - Legal and logistical structure
    - Product types
    - External parties

cegeka

| Business Discovery | Process Discovery | Technical Discovery | Project Approach | Assessment Outcome |

During the **Process Discovery** we capture the high level requirements of the relevant process areas. The process Discovery consists of several workshops per domain in which we:

- We identify the different processes in and out of scope.
- Collect the key requirements
- Identify the needed integrations

cegeka

Business Discovery → Process Discovery → **Technical Discovery** → Project Approach → Assessment Outcome

The **Technical Discovery** focuses on understanding

- the current IT Architecture and Application Landscape including subscriptions and software licenses
- The IT vision & strategy
- The integration requirements

cegeka

| Business Discovery | Process Discovery | Technical Discovery | Project Approach | Assessment Outcome |

After the business, process and technical discovery we discuss the project approach for the implementation.

- Roles & responsibilities before, during and after the project
- Project phasing and impact

cegeka

Business Discovery	Process Discovery	Technical Discovery	Project Approach	Assessment Outcome

At this point, the different components of the Solution Assessment are completed. Findings are processed and turned into conclusions, advices and next steps. The outcome is presented to the customer in an **Assessment outcome Workshop.** During this workshop we will present:

- Project objectives and expectations
- Solution Architecture
- Project approach and timeline
- Budget proposal
- Future optimizations

cegeka

Business Discovery → Process Discovery → Technical Discovery → Project Approach → Assessment Outcome

	Interview	Guided Tour	Business Discovery Workshop
SCOPE	Insights in challenges, objectives and project expectations	Provide clarity on, and proximity with, the customers processes	Alignment on the challenges, objectives and project expectations. Completion of the Enterprise Control Model
DURATION	20' per interview	2 hours	4 hours
ATTENDEES of COMPANY	All customer stakeholders	Process specialist	All customer stakeholders
ATTENDEES of Cegeka	Solution Architect, Project Manager, Business Development Manager	Solution Architect, Project Manager, Business Applications Consultants, Business Development Manager	Solution Architect, Project Manager, Business Development Manager
PREPARATION of COMPANY	Current pain points, future ambitions and project expectations	No preparation needed	No preparation needed

cegeka

Business Discovery → **Process Discovery** → Technical Discovery → Project Approach → Assessment Outcome

Workshops

SCOPE — Define project scope and key requirements. During the workshop, several topics and questions are raised to come to a high level understanding of the customers business

DURATION — 2 to 4 workshops, 3 hours per workshop

ATTENDEES of COMPANY — Business owners per domain, project manager

ATTENDEES of Cegeka — Solution Architect, Project Manager, Business Expert, Application Consultant

PREPARATION of COMPANY — Overview of different processes, key reporting needs, integrations

cegeka

Business Discovery → Process Discovery → **Technical Discovery** → Project Approach → Assessment Outcome

Technical Workshop

SCOPE
Discuss current IT Architecture, IT vision and integration requirements

DURATION
3 hour workshop

ATTENDEES of COMPANY
CIO, Project Manager, Technical specialists

ATTENDEES of Cegeka
Solution Architect, Project Manager, Technical Consultant

PREPARATION of COMPANY
Completed application landscape in Excel. Knowledgeable on current application landscape. High level view on IT strategy and vision

cegeka

Business Discovery	Process Discovery	Technical Discovery	**Project Approach**	Assessment Outcome

Workshop

SCOPE

Project approach, division of roles and responsiblities, agreement on project phasing, workload on customer side

DURATION

3 hour workshop

ATTENDEES of COMPANY

Project Manager, Project Sponsor, HR manager

ATTENDEES of Cegeka

Solution Architect, Project Manager, Business Development Manager

PREPARATION of COMPANY

No preparation needed

cegeka

Business Discovery	Process Discovery	Technical Discovery	Project Approach	Assessment Outcome

Workshop

SCOPE	Presentation of project objectives, expectations, chosen solution architecture, chosen project approach and budget proposal
DURATION	3 hours
ATTENDEES of COMPANY	All customer stakeholders
ATTENDEES of Cegeka	Solution Architect, Project Manager, Business Development Manager
PREPARATION of COMPANY	No preparation needed

cegeka

Solution Assessment