

# The virtual receptionist solution

Receptionist can be deployed in customers lobby (in a tablet, kiosk etc.) and is able to provide following functionalities:

- Check-in for incoming visitors
- Check-in for package delivery and postman
- Intercom functionality in case visitor needs to call someone in the building (i.e. facility manager or company contact)
- Checkout for visitors leaving the building
- Overview and statistics about people in the building
- Administration interface for contacts and visits management

Besides functionalities above we are able to add also other functionalities based on specific customer needs

The receptionist solution consists of three main components:

- 1) **Admin interface** enables customers to manage all the contacts and visits. Also they are able to monitor their daily visits via the dashboard.
- 2) **Chat component** is the main part of the solution that is visible to the visitors. The virtual receptionist acts as a chatbot, so the communication is done in a familiar chat window.
- 3) **Voice** is the last component of the solution. Once the visitor checks in using the chat, receptionist than calls the visited person on their mobile phone and notifies them about the visitor waiting in the lobby.

The solution currently supports Czech and English languages.

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