

# Our Viva Learning Adoption Service



Change the way you work.

Our approach at Changing Social is to focus on the people and that's what makes Viva Learning such a powerful tool, to help transform the organisation to enhance team and employee productivity and learning

## Installation & Configuration

### 01 Installation & Configuration

- Provision and configure Viva Learning

## Awareness & Communications

### 02 Awareness & Communications Planning

- Understanding the project goals and objectives
- Persona Mapping & Stakeholder Mapping
- Internal Communications Review
- Understanding the branding and tone of voice
- Developing the Communications Plan

### 03 Create Communications Assets

- Executive Email Awareness
- IT Communications Email
- Intranet news articles
- Yammer Campaign Posts
- Awareness Video Creation (min 8 days)

## Training

### 04 Training Needs Analysis

- Understanding the project goals and objectives
- Persona Mapping & Stakeholder Mapping
- Training Needs Analysis
- Develop the Training Plan
- Create the Training Content

### 05 Delivery of Training Content

- End User Training
- Learning & development managers and team manager training

## Get In Touch

 [hello@changingsocial.com](mailto:hello@changingsocial.com)

 UK: +44 (0) 117 457 2280

 8th Floor, Programme Building, Bristol, UK

Contact our team of Microsoft Adoption and Change specialists.