

# Modernize Your Business Process with Teams + Power Platform – Assessment

## Overview

The "Modernize Your Business Process with Teams + Power Platform" Assessment is a focused engagement designed to help organizations evaluate and improve their current workflows by leveraging the combined capabilities of Microsoft Teams and Power Platform. Through this assessment, Chiron IT helps identify manual, paper-based, or inefficient digital processes that can be transformed into agile, integrated solutions using low-code tools within the Microsoft 365 ecosystem.

This 1-to-3 day engagement provides a clear and actionable path to business process improvement, empowering decision-makers with solution concepts, architecture, and implementation guidance.

## Objectives and Purpose

This assessment is ideal for organizations seeking to:

- Improve collaboration and data visibility using Microsoft Teams
- Automate repetitive or approval-based tasks
- Replace disconnected tools with centralized low-code solutions
- Build a foundation for Power Platform adoption

Chiron IT's experts guide your team through a structured discovery and evaluation process that results in clear, practical recommendations for transforming specific business processes.

## What's Included



### Discovery Workshop

- Review of current tools, processes, and collaboration patterns
- Identification of operational pain points and manual tasks
- Stakeholder interviews or interactive working sessions



### Use Case Prioritization

- Selection of 2–3 high-impact processes that can be improved using Teams and Power Platform
- Criteria based on business value, complexity, and feasibility



### Solution Design and Architecture

- Proposed solution concepts using Power Apps, Power Automate, Power BI, and Power Virtual Agents in Teams
- Data sources, connectors, and automation flow mapping



### Governance and Readiness Review

- Review of licensing, security, and admin configuration
- Initial recommendations on environment setup and controls



### Executive Summary and Roadmap

- Clear documentation of findings and recommendations
- Next steps for Proof of Concept or implementation

## Delivery Format

The engagement is conducted remotely or on-site \*subject to your location, based on your organization's needs and location. Sessions include interactive discussions, live demonstrations, and solution whiteboarding.

Typical Duration Options:

- **1 Day** – Rapid Assessment
- **2 Days** – Assessment + Prioritization
- **3 Days** – Full Assessment with Design Recommendations and Governance Insights

All deliverables are compiled in a professionally branded report provided in PDF format.

## Who Should Participate

This assessment is ideal for organizations at the early stages of Power Platform or Microsoft Teams adoption. Recommended attendees include:

- Process Owners and Operations Managers
- Business Analysts and IT Leaders
- Teams Administrators and App Makers
- Digital Transformation and Innovation Teams

By participating, teams gain clarity on where to begin, what to prioritize, and how to deliver measurable impact with low-code and Teams-based solutions.

## Benefits and Outcomes

- Clear understanding of where Teams + Power Platform can improve efficiency



- Documented solution roadmap for modernizing up to 3 business processes
- Reduced reliance on manual tools or shadow IT
- Practical insights on licensing, environments, and support models
- Foundation for launching a POC or full implementation

**This assessment is the first step toward creating a modern, secure, and scalable business environment fully** integrated within Microsoft Teams and Microsoft 365.