

Accelerate Knowledge Governance with Viva Topics

Discover how Microsoft Viva Topics harnesses collective knowledge and expertise within your organization to connect your work with relevant, curated, and trusted content and create an ever-growing corporate knowledge base.

Why Circle T

Circle T can help you envision and deliver your desired state - one that encourages greater information growth within your organization by bringing knowledge to users seamlessly and connecting them with subject matter experts. We make sure your solution is compliant and secured. Our team will work with you to understand your priorities, challenges, and culture to design a solution that meet your needs by:

- ❑ Focusing on your trust **requirements** and understanding the need to have information secured in your tenant
- ❑ **building a practice** of information collaboration and knowledge management
- ❑ **Coaching knowledge managers and topic contributors** to easily access and curate content for corporate knowledge base

Get started today with
Microsoft Viva Topics

- Use AI to reason over your organization's content and automatically identify, process, and organize it into easily accessible knowledge
- Reduce duplication of effort by making knowledge available in the flow of work
- Find information and experts quicker
- Prevent knowledge loss due to employees retiring or leaving for competitor
- Onboard new or returning workers with timely and vital information

Approach & Deliverables



Govern and Prepare

- **Set up** your information and content management rules and policies. Apply information protection and governance to your content
- **Understand your data** Use compliance tools to know your content. Govern what may be sensitive or classified
- **Output** – Governance Overview report and recommendations

Pilot

- **Identify and prioritize** Viva Topics scenarios and Knowledge management metric. Start with a select group of people
- **Plan** awareness and role enablement activity
- **Setup and configure** tenant, permissions, topic identification and help kick start topic curation
- **Work with the Knowledge** management team to curate content

Launch

- **Launch** awareness campaign and KM role enablement activity
- **Reporting** of impact via business value, usage, internal success stories
- **Identify** improvement with feature requests and update launch plans

Contact us today to get started!
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