

Microsoft 365 Copilot Readiness Workshop



Learn how to get your organization ready for an efficient implementation of the Microsoft 365 Copilot AI capabilities.

Use Microsoft “Readiness” tool as a baseline to provide a “Score” for the current state.

Guidance on what needs to be analyzed further.

Assess business use cases possibilities and opportunities with M365Copilot.

Identify and prioritize scenarios.



- The journey to implement M365 Copilot in an organization can vary.
- It depends on how far you have come with the M365 platform; it depends on your governance processes and level of adoption and usage.

Consider these three steps before enabling M365 Copilot in your organization

- CURRENT ENVIRONMENT
- READINESS WORKSHOP
- EXECUTION

TECHNICAL CHECKLIST

- **Running the Microsoft “M365 Copilot Scorecard”-analysis tool**
- **Environment and Usage analysis**
- **Highlights key areas to check**

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- **Showcase the intelligence added to employee experiences by unleashing creativity, unlocking productivity, and leveling up skills**
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BUILD THE PLAN

- **Develop a plan based on prioritized scenarios**
- **Define next steps & timeline to develop and implement the solution**

The outcome of the workshop is for Coligo to understand your existing technical situation, work processes and business needs, so that they we produce a report with suggestions on the next step towards implementing M365 Copilot at your site.