

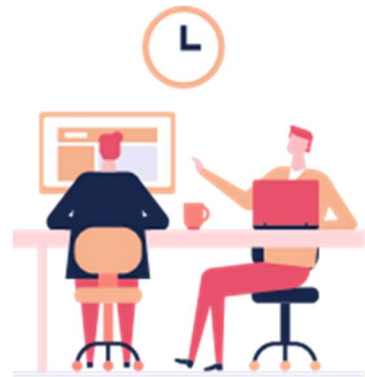
ROADMAP ENQUIRY MICROSOFT 365

ConXion
The new style of IT

Towards a modern workplace

WHAT

It might still be unclear where the **biggest challenge** within your organization currently lies. Or maybe you just want to use your **Microsoft 365 licenses** as efficiently as possible? In such cases, a Roadmap Enquiry is a must.



During this Roadmap Enquiry, we investigate **the needs of your employees** and determine which solutions best meet those needs. We collect input and feedback to design a roadmap that meets all stated objectives.

Key points



Analysis of the situation



Mapped out needs



Insight into the solutions



For every type of user

WHY

There are many different applications within the Microsoft 365 ecosystem. Some departments and employees may already have a first experience with some of them, whereas for others the solutions may be completely new. In addition, some of your employees might not really care about IT in general. In any case, it is important **to identify current needs and challenges** in order to determine the **priorities** of your further digitization – and above all, how we can best **help all of your employees**.



4 benefits



Tailor-made solution



Focus on the end user



Identified priorities and needs

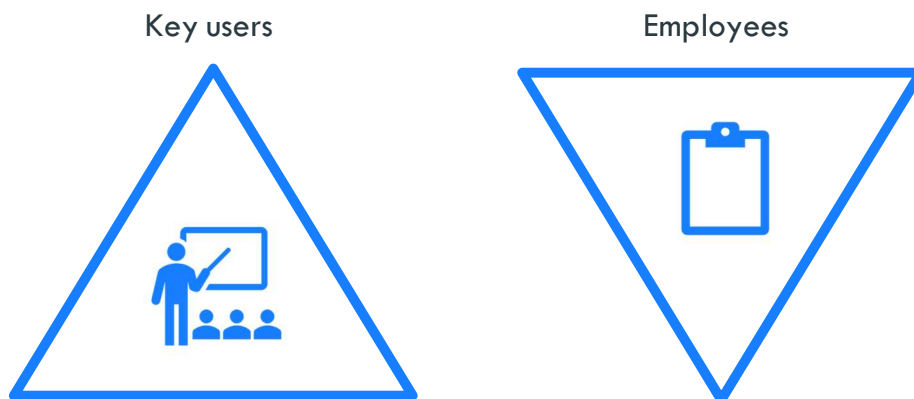


Clear roadmap



HOW

We are happy to tackle this **Roadmap Enquiry** from both 'Bottom Up' as well as 'Top Down':



First, a workshop is scheduled where we start with a session of **The Modern Workplace**. In this session, a group of key users representing the organization get acquainted with the different building blocks of Microsoft 365. These building blocks are the possible solutions that will soon meet the needs of your employees. After this session, the key users indicate which of these solutions they consider a **priority**. Together, we clarify **the vision of the key users on the solutions that are to be rolled out (= Top Down)**.

After that, a **survey** is created and sent to the employees. ConXioN ensures sufficient follow-up when completing the questionnaire and makes an initial interpretation of the results. The obtained results are then compared to the vision of the key users. This way we gain **insight into the processes that need improving** and the priorities of all **employees (= Bottom Up)**.



Lastly, a final workshop with the key users is planned to review and interpret the results of the survey. Based on this interpretation, we match the needs with the relevant solutions and design a **roadmap with priorities, next steps and a high-level timing**.

ConXioN further defines this roadmap and explains **how the roadmap should be carried out phase-by-phase**. The actual implementation of the roadmap will be determined, scheduled and estimated per phase in follow-up projects.

Contact us

for more information.



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Deliverables



Session: The Modern Workplace



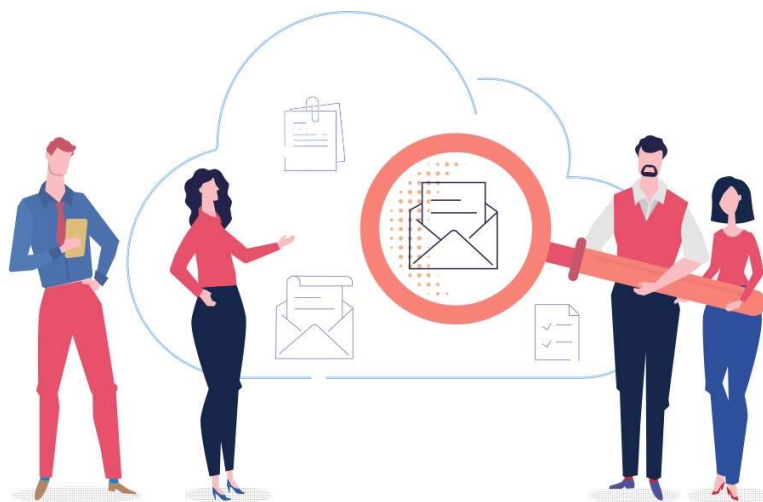
Survey



Follow-up and processing of the results



Roadmap of the Microsoft 365 solutions to be rolled out, including phase-by-phase approach



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