

# Copilot Readiness Scan

Make sure you are ready to embark with  
Copilot for Microsoft 365

delaware  
we commit. we deliver.



Copilot



64%

of people struggle with having the time and energy to do their job



62%

spend too much time searching for information during the workday



60%

of leaders say a lack of innovation or breakthrough ideas is a concern

AI enables your employees to **reclaim time** and **redirect** it towards **high-value activities** and **innovation**



Copilot  
for Microsoft 365  
in the digital workplace



# fundamentals for Copilot for Microsoft 365



Copilot  
for Microsoft 365  
in the digital workplace

## data governance

information protection  
data lifecycle management

## information architecture

OneDrive  
Teams  
SharePoint

## ensuring

only information is used/exposed that the user has **access** to and  
only **relevant**/not outdated information is used



# Readiness Scan

## In short

Copilot for Microsoft 365 enhances productivity by assisting your employees with tasks across Microsoft 365 apps. But are you ready to embark on this journey? Let's assess and recommend how to get there.

## Target audience

- IT Leaders (CIO, CDO, CTO)
- Digital Transformation Managers
- Process owners

## Pricing

€6.250,00 (VAT excl.)

## Duration

2 weeks

## Extended summary

Copilot for Microsoft 365 enhances productivity by assisting your employees with tasks across Microsoft 365 apps. But are you ready to embark on this journey?

delaware's Copilot Readiness Scan assesses both technical and cultural aspects that might influence the adoption rate of Microsoft 365 Copilot in your organization.

It is important to ensure that the information used by Copilot for Microsoft 365 is relevant and secured. Therefore, we will evaluate your Microsoft 365 environment in terms of information architecture, security, data governance and compliance.

AI brings both high expectations and fears to employees. To ensure user adoption we will evaluate the digital skills, willingness to adopt and trust of your employees.

With our personalized recommendations and best practices, we you will allow you to scale the heights.

## Deliverable

- Kick-off: We will set the scene for the readiness assessment, the scope, and define the stakeholders of the readiness scan.
- Assess: Assessment of your OneDrive, Teams and SharePoint environment in terms of information architecture, security, data governance (information protection and data lifecycle management), and of the cultural preparedness for Microsoft 365 Copilot..
- Address: Identify potential obstacles, and improvements, based on our best practices and definition of a plan to get you ready to start with Copilot for Microsoft 365.



# delaware contact information



**Elyne Gilles**

Senior Consultant for Workplace of the Future

**Elyne.Gilles@delaware.pro**



**Bruno Vandewalle**

LoB Sales for Workplace of the Future

**Bruno.Vandewalle@delaware.pro**



**Serge Desaranno**

Manager & Solution Lead for Workplace of the Future

**Serge.Desaranno@delaware.pro**



**Paul Belsack**

Partner for Workplace of the Future

**Paul.Belsack@delaware.pro**