



# Cloud Enabler

by Devoteam

FOR SUSTAINABILITY

Actions:  
Sustainable Change Management  
Assessment



FOR SUSTAINABILITY

# Sustainability

is at the core of Devoteam's mission to support your sustainable digital transformation.

Creative tech for Better Change



## Multiple challenges

Sustainability is no longer optional, it is a MUST for companies.

### Regulation



EU regulations evolve rapidly  
*(i.e. the Green Deal legislation package)*

Compulsory reporting on the companies' footprint effective from 2024

### Business



Sustainability becomes a major selection criteria for decision makers

Tender scoring up to 20% for companies internal initiatives, as well as ability to deliver sustainable tech.

### Commitment



2023/2030  
GHG emissions must be reduced by roughly 50% by 2030

No time to wait for the perfect solution, time for action based on today's technologies

### People



Collaborators are more and more trained and concerned with regards to Sustainability

Sustainability practices become the new normal. It is a key to attract new talents.



# Our vision

Delivering Sustainable IT by  
leveraging our strong Tech DNA

Creative tech for Better Change

## We Enable Your Sustainability Program with Actionable Insights

For efficient strategies, it's essential to have actionable insights to support them.

That's why Devoteam has developed the 'Cloud Enabler For Sustainability' framework to support you in your efforts to promote sustainability and address ESG challenges.

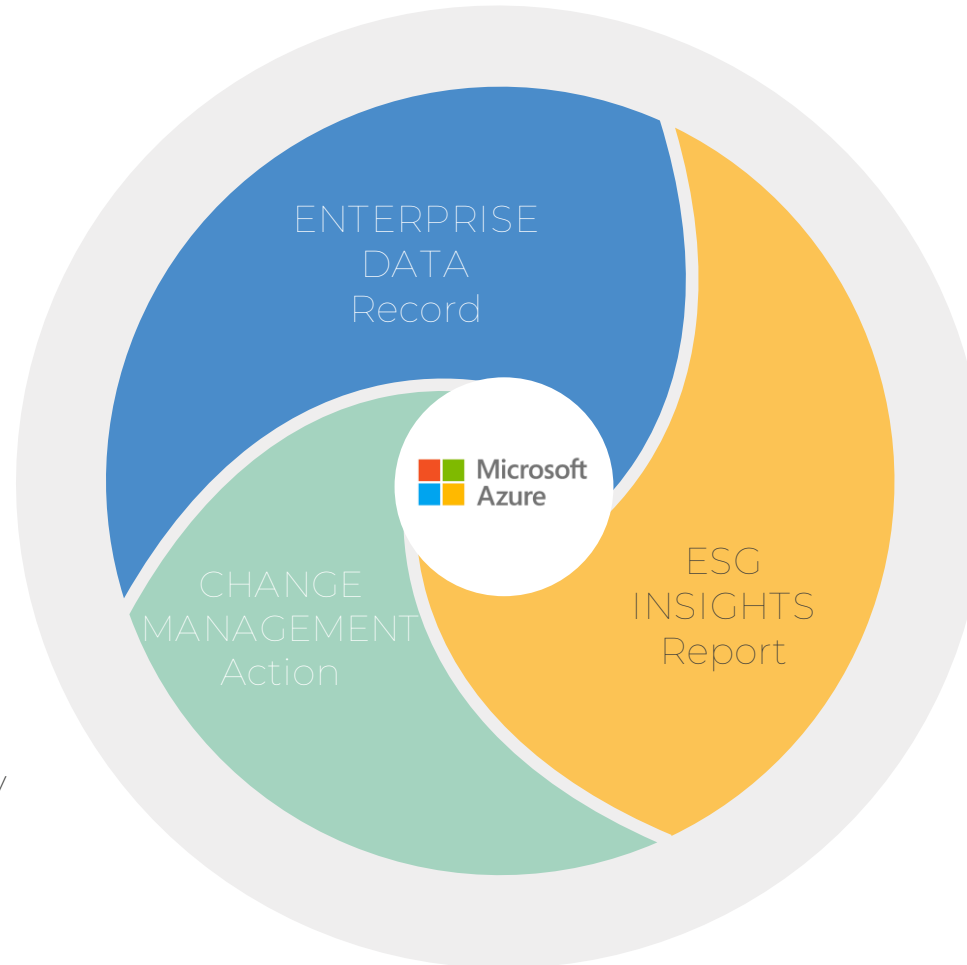
- ★ A "Record / Report / Action" approach resulting in tailored E.S.G. reports, actionable insights and sustainable change management.
- ★ Devoteam as a partner to improve collaboration, automation of processes and manage change
  - ★ Define your Change Management strategy
  - ★ Develop concrete action plans

## Record / Report / Action

### Enterprise Record Data

Record the ESG footprint of the entire operations and value chain more accurately through your Data Platform implemented by Devoteam with Microsoft Cloud for Sustainability capabilities

Unify data intelligence to help you monitor and manage your sustainability performance.



FOR SUSTAINABILITY

### ESG Report

Visualize and analyse your reports following CSRD Reporting standards

### Actions with CM

Based on reports, reduce actions will be accelerated by Devoteam Change Management team.





# What is Sustainable Change Management

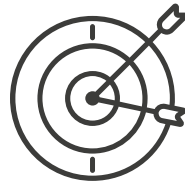


**Cloud Enabler**  
by Devoteam



# Change management is a sustainable success enabler

“ Change management provides an organisational framework that enables individuals to adopt new skills, behaviours and values to achieve business objectives. ”



Goal for **your** employees

- Understand the need of change
- Adhere to the new tool, governance and way of working
- Know and can fully benefit from the change
- Embed the change as a new normal

## Technical

Project Management

To prepare the solution  
for the organisation.



## People

Change Management

To support the employees  
to use properly the solution.





# Why Sustainable Change Management



*“How much of the success of this project depends on employees adopting and using the new tools/methods?”*



#### Time saving

- Reduce level 1 support
- Employees awareness and desire facilitate learning



#### High performance

- Accelerate adoption
- Adoption enable a swift ROI



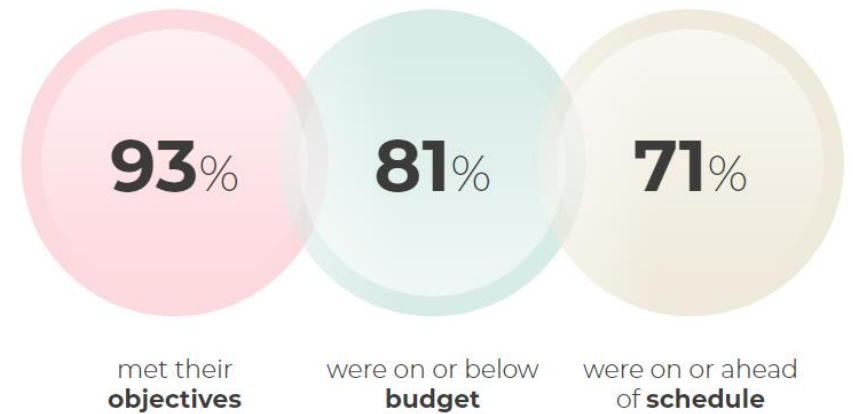
#### Reduce footprint

- Replace attachment with links
- Fully benefit from all services of M365

*“A boat with 100% of the crew involved will go further than one with only 50% rowing”*



Projects with  
**change management**





# How do we manage change

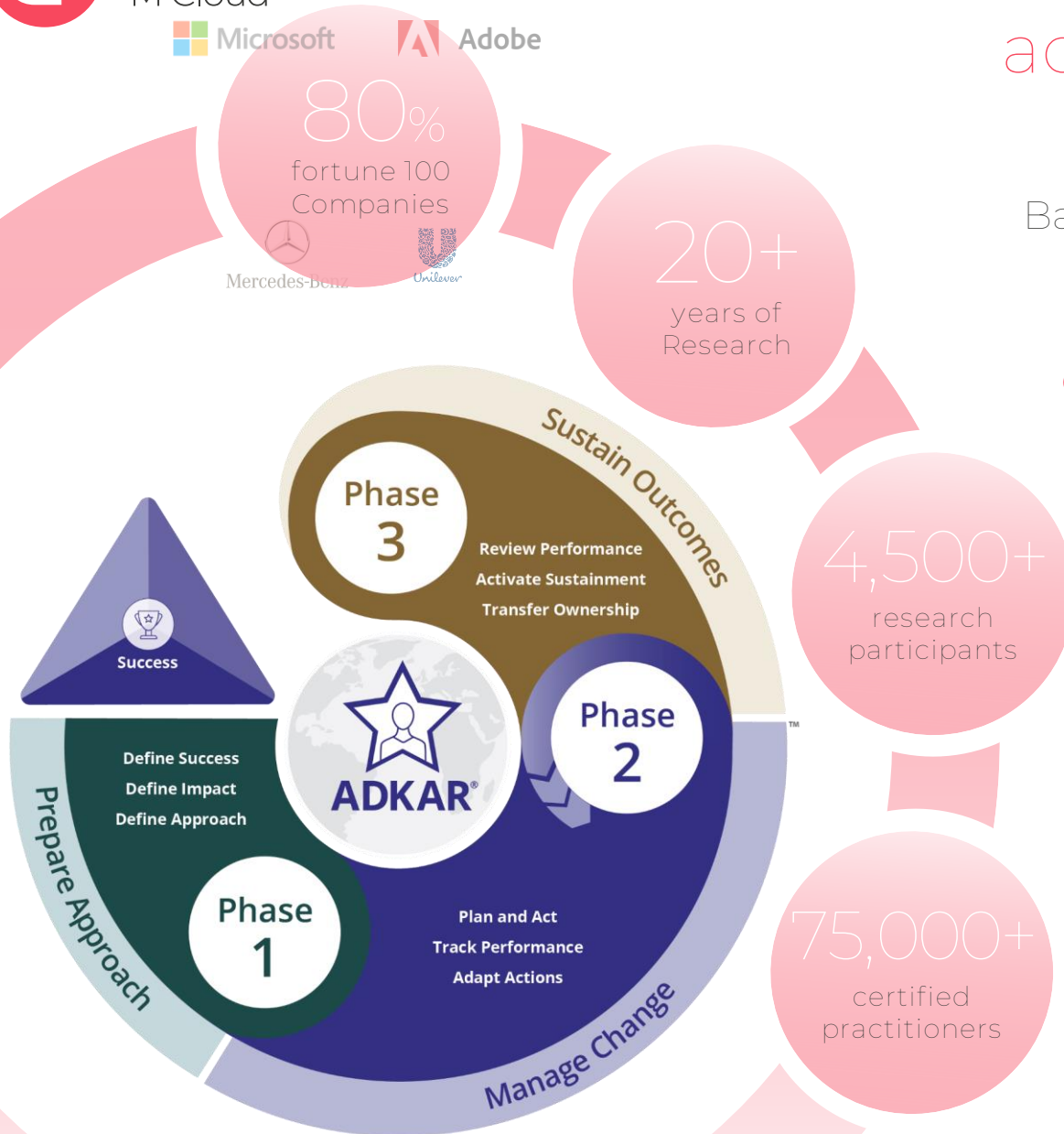




# Our approach on a sustainable adoption and change management

Based on the Prosci® methodology

Empowered by Microsoft and Change management expert



80%

of their clients see  
direct impact on  
adoption rate  
adoption

50%

Gains on  
deployment's  
duration

# Our lessons learned

A new  
technology is  
more than just  
technical



Technical  
readiness and  
user readiness go  
**hand in hand**

Training only is  
not enough



People prefer to  
**learn from each  
other**

Change doesn't  
happen  
automatically



**Executive  
sponsorship**  
matters

People resist  
to change

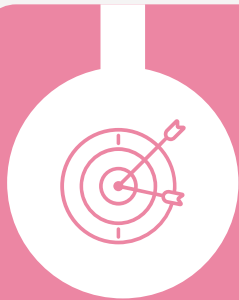


**User centric  
approach** is key  
to transmit the  
best technology  
usage

Your adoption approach can  
**accelerate your sustainable results!**

# Our approach

## Assessment



### Strategy

Definition of  
the Change  
Management  
strategy



### Analyze

Creating  
personas and  
scenarios



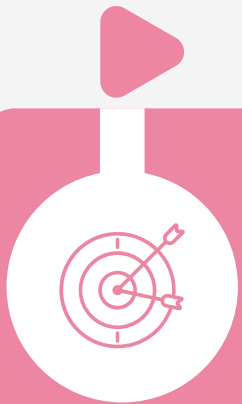
### Plans

Creation of a  
blueprint for  
Change  
Management  
activities



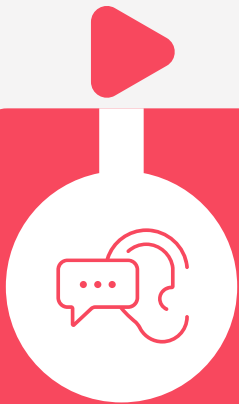
# Assessment: initiate your change

## Assessment



### Strategy

Definition of  
the Change  
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### Analyze

Creating  
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### Plans

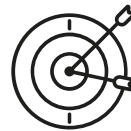
Creation of a  
blueprint for  
Change  
Management  
activities



Strategy to assess the company need and project, help them prioritize, acquire better understanding of its strengths and needs.



Analyse, put yourselves in your end-users' shoes to easily apprehend how the change will impact their daily lives, what's in it for them.

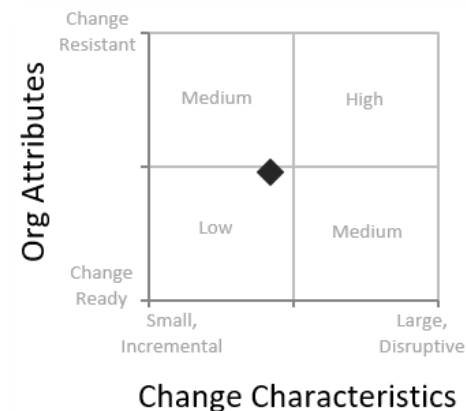


Plan, to organize an actionable backbone for Change Management Plans:

- Estimate the effort required to build the elements,
- Identify the actions required,
- Define the roles needed to complete the actions and estimate the start and finish dates.

# Assessment: Strategy deliverables at a glance

## Strategy Prioritize and Change Impact



## Personas and scenarios

### Administrator

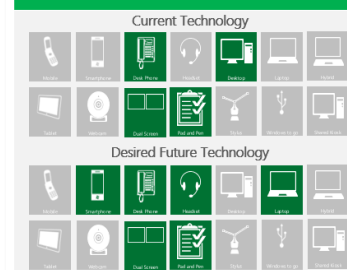


Microsoft 365

#### A DAY IN A LIFE

6:30am	9:00am	12:00pm	2:00pm	5:30pm
Minimal work-related activity.	Email and diary management. Correspondence, responses and approvals. Calls, meetings and document creation.	Email and diary management. Calls, meetings and document creation. Activity prioritisation, assignment and tracking.	Email and diary management. Calls, meetings and document creation. Preparing for following day.	Minimal work-related activities. <i>Would work when necessary if remote access to shared files was easy.</i>

#### DEVICE NEEDS



#### CAPABILITY NEEDS

Document Creation
Real-time Communication
Collaboration
Finding Information & People
LOB Applications
Reporting & Analytics

#### KEY SCENARIOS

1. Smarter Meetings	X
2. Communication & Community	X
3. Work from Anywhere	X
4. Training & Onboarding	X
5. Discover People & Content	X
6. Team Collaboration	X
7. Schedule and Task Management	X

# Assessment: Action deliverables at a glance

## Plan Actions



A simple and scalable guide to identify the milestone dates, expected gaps, and initial ideas for each ADKAR element, at a high level.

Adoption Challenge	Enhance Employee Experience with Microsoft Viva				
	Map Milestone Target Date	Gauge Gap	Activity	Roles	Timeline
Awareness of the need for change	01/08/23	Medium	Vision communication	Communication and CM	24/07
			What is Viva	Communication and CM	31/07
Desire to participate and support the change	15/08/23	Small	Privacy communication	IT and communication	03/08
			What's in it for you ?	Communication and CM	07/08
Knowledge of how to change	01/09/23	Small	Sart of Hand Off training	Training and CM	17/08
			Practical Coaching session	CM	23/08
Ability to implement required skills and behaviors	15/09/23	Medium	On the job Coaching session	CM	11/09
			Start of Hand On training	Training and CM	14/09
Reinforcement to sustain the change	16/10/23	Small	Communicaiton meeting time gained by departement	IT, communication	16/10

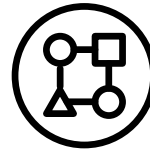


# Workshop and deliverables



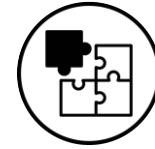
Workshop 1:  
Strategy preparation

Draft Deliverable



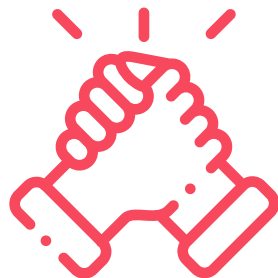
Workshop 2:  
Strategy definition

Deliverable



Deliverable:  
Change Management  
Blueprint

Deliverable



One Team

*“We work hand in hand with you.  
Our aim is to be your partner rather  
than just a provider.”*

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Contact us

[mcloud.devoteam.com](https://mcloud.devoteam.com)

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