

### **Microsoft Copilot 365**

Be prepare for change and optimise your way of work, with Microsoft Copilot 365.



Microsoft 365 Copilot is an innovative solution that uses generative AI and natural language models to help you boost your productivity and efficiency. With Microsoft 365 Copilot, you can summarise important documents, catch up on communications, generate drafts of emails and documents, search for answers to key questions, and more.

Devoteam supports you in the preparation, discovery, experimentation and deployment of the solution, through the following stages..

So sit back, relax, and let us show you how Microsoft 365 Copilot can revolutionise the way you work."



## Prerequisites validation

- Validate the technical requirements and associated services
- Identify the data concerned and provide the desired responses in terms of security.
- Ensure compliance with best practice in the management of your document assets and your employees' collaborative data
- Prepare the roll-out of your pilot phase and outline future generalisation, via a Security prism, Good Practice and securing access to your data.



## Discover & parameter

- Define & implement project governance between the various stakeholders (comitology, key indicators, etc.)
- Identify the populations to be addressed
- Determine and co-construct the use cases associated with the personas, explaining the quantitative and qualitative benefits (macro business case)
- Define the functional scope and framework for effective use, in compliance with legal, security and ethical rules



#### **Experiment**

- Involve and support the target populations in adopting and mastering the tool and the best practices for using it
- Build an "early testers" community and lead it throughout the pilot phase
- Evaluate standard use cases
- Prototype business use cases
- Steering and coordinating tests and actions around the pilot
- Monitor key indicators defined



# Collect feedback & deploy

- Measure the impact and identify the benefits and value them (in time, in K€)
- Produce one or more business cases on the most relevant use cases
- Formalise a report for management
- Co-construct a Copilot licensing strategy based on the business case(s)



# Our point of view



**Expertise:** The use of Copilot by and for employees requires a pre-defined framework and a good understanding of the context, your environments, your data and your businesses.

A global control of your environments and a complete vision of the range of possibilities

A validation and configuration phase for your platform, to ensure that content is secure and accessible to the right people, and preparation of Copilot services.

End-to-end control of your data and business processes to guarantee

Preparatory work to ensure the quality and relevance of the source data, to guarantee the accuracy of the results and the security of the data returned. Human supervision at every stage will ensure that you stay in control and avoid pitfalls.

Human supervision at key stages of use to control, correct and improve the content generated will be essential to maintain control and avoid disappointing effects.

**Efficient and practical:** Copilot trials require you to define your needs, choose your first use cases carefully and remain pragmatic in order to bring as many people on board as possible.

The prototyping of business use cases will have to be oriented towards "test & learn".

The business use cases will have to be explored in the test & learn phase to determine the limits, all the requirements and the expected benefits.

A good vision of the scope of the solution and an understanding of Copilot's current limitations

A presentation of the range of possibilities with Copilot and a vision of the solution's deployment roadmap is essential to ensure that the solution is deployed correctly, without frustrating users.

Be focused to a few specific use cases that are as close as possible to the users' concerns.

Concentrating on a few concrete, realistic use cases will quickly generate interest in the solution. The next step will be to select more complex and elaborate cases.

### **Contact us**



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For more information