Listas Negras SAT Listas Negras SAT with Dynamics 365Business Central

TRACTIONALITY CONTRACTOR

QLD

Devsys de México S.A. de C.V.

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• User Manual - How to

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1. Introduction

Welcome to your SAT blacklist AddOn. This manual will guide you on how to configure and how to run the AddOn.

2. System Requirements

- Onedrive shared folder
- Internet connection

• SAT blacklist in .xlsx

3. Getting Started

3.1 Setting Up the Add-on

- 1. Connect your device to the internet and login to your Microsoft Portal.
- 2. Launch the Onedrive app.
- 3. Click on "My Files" button.
- 4. Create a new shared folder with the name "Listas Negras SAT" (the name may change according to the customer's decision).
- 5. Create a new shared folder with the name "Procesados" (the name may change according to the customer's decision) inside the "Listas Negras SAT" folder.

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3.2 Starting Up

- Download the files from the official SAT portal [Consulta la relación de contribuyentes con operaciones presuntamente inexistentes - Otros trámites y servicios - Portal de trámites y servicios - SAT]
- Once downloaded, make sure they are in .xlsx format.
- The system will automatically search for any supplier or customer in our Business Central that is on the blacklist to block them and prevent transactions.
- Once the process is done, the system will send us an email with the result.

4. Possible outcomes

4.1 Wrong file uploaded

1. if we upload a file with the wrong format or different from ".xlsx" the system will give us the following result

Errone	ous File Type					
e	Diego Acosta Para: O Diego Acosta	*		Responder	Responder a todos	
	The search has been stopped					
	File "[FILE NAME]" has been detected and stopped since or ".xlsx" format are allowed	nly fil	es in			
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4.2 Customer found on the blacklist

1. If a customer is found on the blacklist, the system will block the customer in Business Central and the following result will be displayed



4.3 Vendor found on the blacklist

1. If a vendor is found on the blacklist, the system will block the customer in Business Central and the following result will be displayed

Vendo	r [VENDOR NAME] Has been Blocked						
&	Diego Acosta Para: O Diego Acosta		0	Responder	S Responder a todos		
	The search has been initialized The vendor [VENDOR NAME] has been successfully detected and blocked						
	Additional info • ID: [VENDOR NO.] • Source file: [FILE NAME] • RFC: [VENDOR RFC]						
	🔨 Responder 🛹 Reenviar			_			

5. Process completed

1. Once the process is complete, the system will bring us the next result.



6. Customer Support

For further assistance, contact customer support:

- Email: <u>diego.acosta@devsys.com</u>
- **Phone:** +52 5566127747
- Live Chat: Available through the link to our website

Thank you for choosing Devsys AddOn's, we hope this manual will help you to better understand how this AddOn works.