



User manual

- **Logging In:**
 - Visit the School360 login page.
 - Enter your username and password.
 - Click on the "Login" button.
- **Dashboard Overview:**
 - Upon successful login, you will be directed to the dashboard.
 - The dashboard provides an overview of the school's activities, such as upcoming events, notifications, and quick access to important modules.
 - Use the navigation menu to access different modules and features.
- **Managing Students:**
 - Add a new student: Navigate to the "Students" module, click on "Add Student," and fill in the required information (e.g., name, contact details, guardian details, etc.).
 - Update student information: Search for the student in the student list, click on the student's name, and edit the necessary details.
 - Manage student attendance, grades, and disciplinary records within the student profile.
- **Managing Teachers:**
 - Add a new teacher: Go to the "Teachers" module, click on "Add Teacher," and enter the relevant information (e.g., name, contact details, qualifications, etc.).
 - Update teacher information: Search for the teacher in the teacher list, click on the teacher's name, and edit the required details.
 - Assign teachers to specific courses or subjects.
- **Managing Courses and Subjects:**
 - Create a new course: Navigate to the "Courses" module, click on "Add Course," and provide the course details (e.g., name, description, duration, etc.).
 - Add subjects to a course: Select the desired course, click on "Add Subject," and enter the subject information (e.g., name, code, etc.).
 - Edit or delete existing courses and subjects as needed.
- **Attendance Management:**
 - Record student attendance: Access the "Attendance" module, select the class or course, choose the date, and mark the attendance status (e.g., present, absent, late, etc.).
 - View attendance reports and statistics.
- **Gradebook Management:**
 - Enter student grades: Navigate to the "Gradebook" module, select the class, subject, and exam type, and enter the grades for each student.
 - Calculate grade averages and generate progress reports.
- **Communication Tools:**
 - Send messages and announcements to students, parents, or teachers.
 - Use email or in-app notifications to communicate important information.
 - Enable discussion forums or chat features for collaborative communication.
- **Library Management:**
 - Add books to the library catalog with details such as title, author, ISBN, etc.
 - Manage book issuance and returns.
 - Track overdue books and fines, if applicable.
- **Exam and Timetable Management:**
 - Schedule exams and create exam timetables.
 - Assign exam venues and invigilators.
 - Publish exam results and analysis.
- **Fee Management:**
 - Manage student fees and payment records.
 - Generate fee invoices and receipts.
 - Track fee dues and send reminders.
- **Reports and Analytics:**
 - Access various reports, including attendance reports, grade