Power Automate

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Streamline repetitive tasks and boost productivity by automating quick or intelligent workflows to get things done across your organisation.

Is your organisation struggling with the following?

- ▶ Long approval times for processes or equipment
- ▶ Lack of transparency and accountability
- ▶ Low productivity
- ▶ Many manual processes using Excel
- ▶ Paper-heavy
- ▶ Many errors and follow-ups
- ▶ Lack of centralised data

Using Power Automate, businesses can drive:

ROI over 3 years
199%

Reduced errors due to increased automation
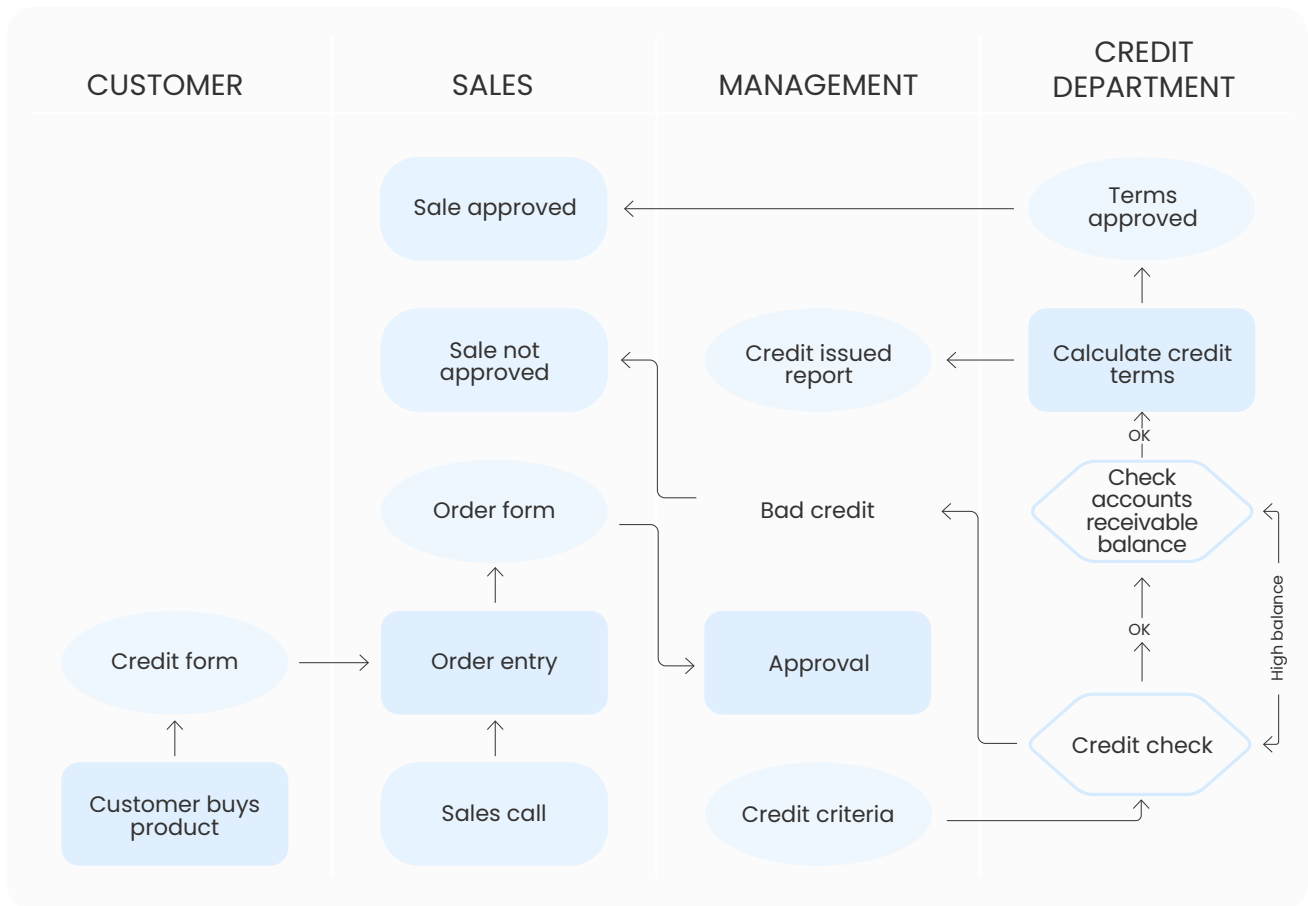27.4%

Enterprisecloud

What is a workflow?

A business workflow is a repeatable process, consisting of a series of tasks that generally need to be completed in a specific sequence. Think of it as work flowing from one stage to the next until it is complete.

Example

A process workflow can be defined for a sales process where sellers follow the sequence of activities in order to make repeated sales.

A simple sales process could look like this:

CUSTOMER	SALES	MANAGEMENT	CREDIT DEPARTMENT
	Sale approved		Terms approved
	Sale not approved	Credit issued report	Calculate credit terms
	Order form	Bad credit	Check accounts receivable balance
Credit form	Order entry	Approval	Credit check
Customer buys product	Sales call	Credit criteria	

These processes can be automated with triggers, prebuilt connectors and templates, and notifications to all parties at each step of the way.

How will your organisation benefit?

1

Improved business operations:

By defining specific steps and sequences needed to complete a task, you can improve business operations by ensuring that the job is completed by the the right people, in the proper order, and within a specified timeframe.

2

Quick responses to issues or problems:

With quick access to information on any process, you can see at what stage of the process something is, who last worked on it, or any latest update to quickly inform a customer, colleague or senior.

3

Elimination of redundant processes:

With workflow, you can see the entire process from beginning to end and it becomes easier to identify improvements and remove unnecessary steps, roles or activities, which reduces operational expenses.

4

Improved communication:

The biggest conflict in the workplace usually arises from miscommunication or people 'disagreeing.' Visibility of processes and accountability can increase workplace communication dramatically.

How are other organisations' using it?

The field teams at G&J Pepsi have always embraced technology on behalf of their customers.

When the IT department was tasked with delivering more on-the-go services for the company, the seven-person team used _Microsoft Power Apps_, Power BI, and Microsoft Power Automate to create custom applications to automate the company's store audit and merchandising process.

Why Robot Process Automation (RPA)?

60%
Of all occupations have at least

30%
of activities that could be automated.

Automate processes and exchange data with legacy, on-premises software that is still essential in many enterprises. This UI-based approach turns manual tasks into automated workflows by recording and playing back human-driven interaction with software systems that don't support API-based automation.

Attended RPA	Unattended RPA
Run on an employee's PC	Runs with no user logged in
Employee/User can correct errors	Workflows triggered in background based on events
Allows for human intervention when intelligence or experience is required	Used to accelerate automation

$2.2B
Estimated worldwide spending on RPA software in 2020.

How Samuel, Son & Co. uses Power Automate

> " Using Power Automate, the Samuel, Son & Co. project management office expanded intake processes and a dynamic approvals process, which eliminated a huge amount of manual effort. Project managers can easily assign tasks to the personnel involved, so they get reminders to approve a statement of work or change request. It's faster, simpler, and—most importantly— completely digitised. It also eliminated the need to use other third-party tools to handle the approvals process. If we don't have the resources for a project, we need to discuss with the business which projects to prioritise, or what to outsource. With Project Online and Microsoft Power Platform, we have the tools to make that conversation much easier. "
>
> -Cheryl Rogers Account Manager (Applications) Samuel, Son & Co.

Get Started Today