MICROSOFT 365 COPILOT

Readiness Assessment

FEBRUARY 2024
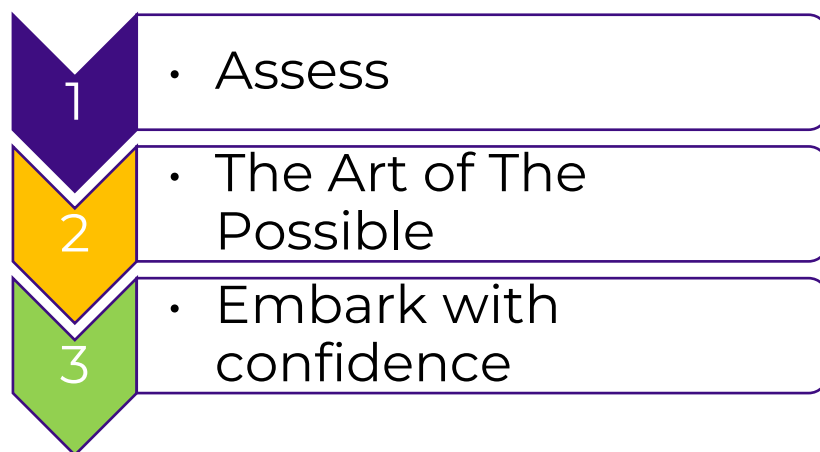
econocom

Introduction

Are you ready to unleash the power of Microsoft 365 Copilot?

Microsoft 365 Copilot is a state-of-the-art AI integration into the Microsoft 365 suite, boosting productivity and creativity, bringing collaboration to a new level. Your teams will work smarter and achieve more with the extensive set of features built into Copilot.

To get up to speed and get the most out of the Microsoft 365 Copilot environment, you need to plan, assess and implement, taking into account security and identity. You need to drive adoption, get your organization trained. **Econocom** is the partner ready to help you get up to speed in no time.

Econocom's approach is not revolution but accelerating adoption, providing real live examples enabling to find immediate use cases, making sure your investment has direct return.

Through some workshops guided by passionate professionals you will know and understand how to move forward, avoiding pitfalls and creating a future proof implementation, in a 3-step process taking only 3 days workload.

1	• Assess
2	• The Art of The Possible
3	• Embark with confidence

01

Phase 1:

Assess

1. Start

During an initial workshop we define your goals both in the near future and in the long run. We identify key stakeholders who can both drive adoption and understand what the actual power of AI, and more specifically Microsoft 365 Copilot can bring to your organization. We provide you with best practices and real live experiences making sure you are fully prepared for the next steps.

The workshop will give you insights into security maturity requirements, sharing policies (and its consequences) as well as compliance.

2. Out come

- Agree upon the agenda and timing
- Outline and discuss upcoming activities
- Explore challenges and opportunities with AI
- Overlook the most common pitfalls
- Define the 'Apps you use every day'
- Discuss key fundamentals for the future implementation
- Review assessment and provide guidance
- Prepare for the next workshop: 'The Art of The Possible'
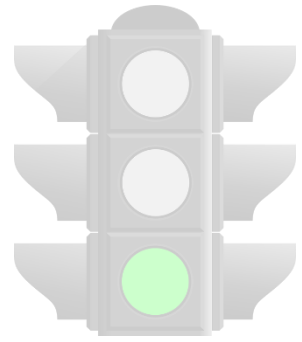
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Phase 2:

The Art the Possible

1. Move on

During this workshop you will discover many use cases, going from typical and easy usage of AI within Microsoft 365, up to more extensive integrations you never thought were possible. You will learn what type of license is required for what type of usage.

2. Out come

- Licensing overview
- Understanding the power of Microsoft 365 Copilot
- Practical demo with some of your daily used applications
- Readiness to start experimenting with Microsoft 365 Copilot yourself
- Understanding of the Change that AI can bring to your organization
- Help define the cost optimizations that could be realized
- Prepare next workshop 'Plan to unleash'

03

Phase 3:

Embark with confidence!

1. What's next ?

Together with you, based on what was discussed and discovered during the previous workshops, we will draft a plan on how to move forward, seeking quick wins, driving adoption, moving your organization into the AI era. The plan will cover technical requirements and will propose realistic and high level timelines helping you to start the actual implementation. Of course, Econocom can help you with the implementation as well.

2. Out come

- Feasible implementation timeline
- Tangible personas
- Technical requirements and substreams
- Understanding the change and how to manage this within your organisation
- Strategies for user onboarding empowering your teams
- Strategies for enhancing productivity
- Unlocking the full potential of Microsoft 365
- Plotting the course of future integrations