

## Quickstart Teams Hybride Meeting and Collaboration

**As a vehicle of meetings, communication and collaboration, Teams provides users with an agile work environment so that they can achieve their targets more quickly.**

Structural, its adoption involves successful integration within the company by ensuring that all dimensions of collaboration are taken into account upstream.

### Quickstart Teams

*Provides the elements of a solid base for future secure hybride meetings and collaboration either internal or external*

## The Challenges

- How to control the Teams sprawl?
- How can we secure our Teams without impacting the users' experience and collaboration?
- Teams Governance and when to create Teams / Channels?
- The threat of Guest User Access
- Integration of Microsoft Cloud Apps line OneNote in Teams?



#1

To have perfect understanding of the objectives and what users need to achieve them on the level of hybride meetings, collaboration and data governance

#2

To identify key resources, roles and responsibilities. Transform current workscenes into scenarios and define the roadmap for the implementation of Microsoft Teams

#3

To take all technical, organisational and all the prerequisites into account, in order to define the target implementation strategy of a secure and collaborative Teams environment

#4

To provide the decision-making bodies with a clear understanding of the components of the project and to engage them in a shared transformation that is carried forward by everyone

Major player for hybride meetings and business collaboration

### The objectives

- Modernisation of your the Teams Meetings and collaboration environment
- Identify new uses and opportunities for staff for enhances collaboration
- Encourage the Work-Life Balance

### The challenges taken up

- Proposal to implement a secure governed Teams environment based on best practises and lessons learned for the field
- Guidance for the implementation of the policies, standards and Teams governance strategies
- Integration in your current or future digital workplace
- Management proposal for future evolutions and updates



## Quickstart Teams: a modular offering closest to your meeting and collaboration goals

Session 1 IT Management – Administrators – Infosec Teams  
Session 2 Internal Teams champions, managers, Team owners

Full step-by-step walkthrough guidance for configuring Teams in your organization

Best Practices from Microsoft and lessons learned on deploying and managing Teams

Review of the Microsoft365 Security suite and Azure AD and how this is related to Teams use

Demo additional management tools to help govern your Teams and accelerate usage

In-depth training of the Teams Application, including latest updates and features to users get the most out of Teams

Open discussion and best practices on Teams strategy and structure: how many Teams to deploy, when to use Teams versus Channels, sharing resources across Teams, review and improve existing Teams

Focuses training on your own Teams environment Build as you and learn in your own Teams organization

How to use other Microsoft cloud apps like Planner, OneNote, SharePoint and Power Automate to get most out of Teams

### Session 1: Governance Landscape



### Session 2: Power User Enablement



“ **Bringing you a 360° view of the configuration pathways for making your Teams Governance and Hybride Meetings successfull** ”

The QuickStart Teams enablement that takes into account all of the technical, functional (uses) and organisational dimensions

You can involve stakeholders of the IT, Communication and HR departments, plus the business lines and sponsors so that the expectations and prerequisites of everyone involved can be taken into account

Clear, appropriate documentation will facilitate exchanges, decision-making and company involvement

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