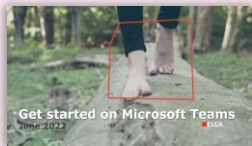


# Master Microsoft Teams



## Interactive Online Training Workshops



### Get started

Duration: 1h30-

Price per workshop: 800.- CHF\*



### Run effective online meetings

Duration: 1h30

Price per workshop: 800.- CHF\*



### Get organized & Collaborate

Duration: 2h

Price per workshop: 1'000.- CHF\*



### Manage a workspace

Duration: 2h

Price per workshop: 1'000.- CHF\*

\* Prices are exclusive of VAT

## What's included?



1. An **online Workshop**<sup>(1)</sup> to conduct & animate the interactive online workshop



2. A **Trainer**<sup>(2)</sup> to conduct & animate the interactive online workshop



3. A **Training material** adapted<sup>(3)</sup> to your organization



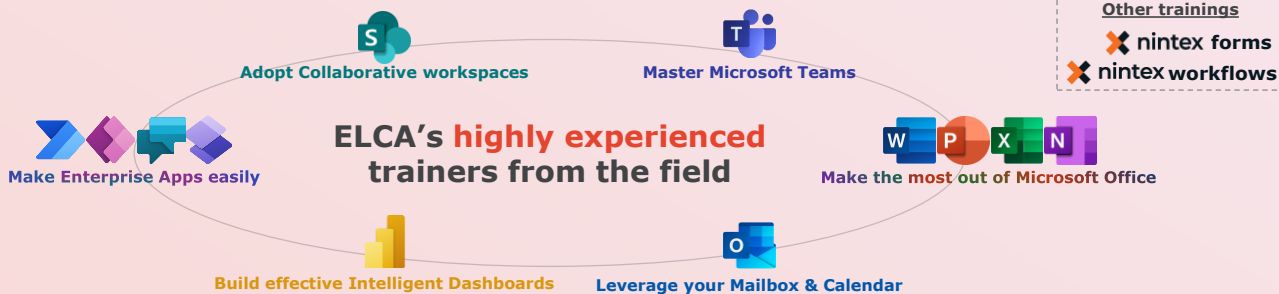
4. An **online survey**<sup>(4)</sup> post-training to be filled by participants

- (1) The online workshop, conducted using Microsoft Teams meetings, is designed for 10 participants, and a maximum of 12 participants. The dates of the workshops will be planned in agreement between the customer and ELCA Trainer. The communication & invitations for the workshops, as well as the registration, will be managed by the customer. All participants must have the adapted Microsoft 365 license.
- (2) The trainer will require a Microsoft 365 license to use the account during the workshop. A private collaborative workspace will need to be created for workshop purpose and the Trainer's account will need Owner access to it.
- (3) The material, designed in English, will be presented and reviewed to match the usage you have in your organization.
- (4) An access to your Microsoft Forms will be required to create the survey and access the results.

## What do you get?

- ✓ Presentation of the most useful features of MS Teams
- ✓ Best practices sharing on its use cases
- ✓ Interactive & Participatory training

## Our Training Offerings



... with even more content available for self-service learning

## Why using ELCA expertise?

- Competencies** Our team is composed of high-skilled engineers and Microsoft 365 experts.
- Services** We cover the full IT needs, ensuring a complete understanding of customer's constraints & requirements.
- Experience** We provide Cloud & Managed Services to our customers since 2003.
- Quality** ELCA is a Swiss owned and independent company.
- Proximity** Our offices are strategically located in principal Swiss cities: Geneva, Lausanne, Bern, Basel, Zürich.

Microsoft  
Partner

Gold Collaboration and Content  
 Gold Cloud Platform  
 Gold Cloud Productivity  
 Gold Small and Midmarket Cloud Solutions  
 Silver Cloud Business Applications