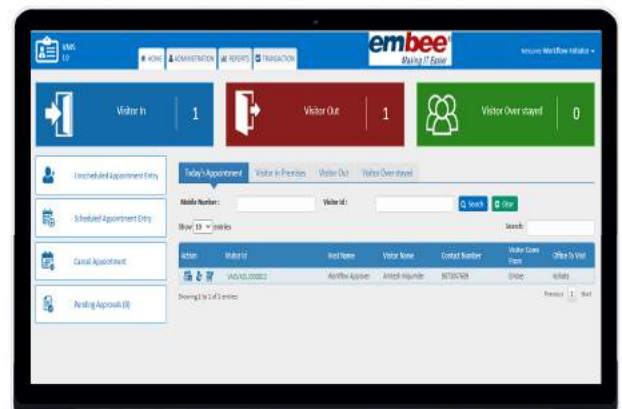# Visitor Management System

Visitor Management System is a SharePoint hosted application for effective management of visitors and contractors inside an organization's office premises. Eliminating the age-old pen and paper system, this application brings in a digitalized approach. Details of all visitors, planned or unplanned are entered into the system and automated alerts are generated to the person the visitor has come to meet. Keeping a complete record of all visitors also eliminates security concerns within the organization.

Key Features

▶ Defined workflow where every visitor provides their details at the organization gate or reception, and an alert is generated to the person they have come to visit - this person must approve the request for the visitor to enter.

▶ A webcam-based integration captures a picture of the visitor, and ID cards are automatically generated with the visitor's information and asset details as per security protocols.

▶ Both in-time and out-time details must be approved by the personnel defined in the workflow for the visitor to be allowed inside or outside the organization.

Business Benefits

▶ The more professional system of handling visitors ensures that data is accurately captured without scope for human error - minimizing security risks.

▶ Clearly defined workflows generate alerts to users that need to approve an entry and exit, as well as the employees the visitors have come to meet -streamlining the entire process and eliminating crowds at the reception.

▶ The computerized system can generate reports regarding all visitors on a particular date in case the organization needs to refer these details for investigation.

▶ Customized new badges along with the users picture are generated and issued, which showcases the company as a modern, technology enabled setup.

▶ As compared to the standalone systems, you don't need separate infrastructure and licenses for the VMS App.

About Embee

Embee helps in deploying technologies for efficient delivery processes, better utilization of resources, and optimization to scale performance.

▶ 30+ years of experience in providing customized IT solutions

▶ Served customers across Indian and Global Markets

▶ 16+ awards for significant contribution to Indian IT landscape

▶ Pan-India presence with 11 offices across the country

Handle your visitors efficiently with 'Visitor Management System' by Embee. Interested?

Book a free demo at **connect@embee.co.in**