

# Transition to M365

While there are plenty of technical steps that need to be completed for a smooth transition to M365, it's equally important that you consider the impact on staff within your organisation, and how this potentially may change current ways of working.

This is where our change & adoption services to support your transition to M365 comes in. We'll work with you to understand the impact of the change and develop a strategy that supports a seamless transition while setting you up for sustained adoption of M365.

## Expected outcomes

- ✓ A change strategy that outlines the practical steps to support your transition, whilst mapping the 'bigger picture'
- ✓ A clear picture of how to get value from the platform in the short term and long term
- ✓ Base-level competency and understanding of core collaboration apps within M365
- ✓ Staff who feel supported through the change

To implement this, we'll leverage our **Prepare, Deliver, Sustain** methodology:



### Prepare

Understand the context of your organisation and people.

During this phase we:

- Outline your vision and objectives
- Undertake desktop research and interviews
- Prepare the CM team, including primary sponsor
- Define your master change management strategy



### Deliver

Scale and implement the five levers of change to support people through the transition.

This includes supporting the following activities:

- Stakeholder engagement
- Communications
- Education and training
- Resistance management
- Coaching and champion support



### Sustain

Key to ongoing success is ensuring the appropriate mechanisms are in place to sustain the change well into the future.

During this phase we:

- Collect and analyse adoption and feedback
- Celebrate success!
- Provide recommendations for ongoing management of M365



### What is the timeframe of this engagement?

3-6 months



### What is the expected investment?

~\$200,000 AUD



### Who is this engagement suitable for?

An organisation launching MS Teams to frontline staff

Microsoft  
Partner



2022 Partner of the Year Winner  
Employee Experience Award

2021 Partner of the Year Winner  
Australia



## About Engage Squared

Engage Squared is an Australian-based Microsoft Gold Partner. We're Modern Work Specialists and have been named as the 2021 Partner of the Year for Australia. We specialise in creating <people> friendly technology.

The Adoption & Change Management team at Engage Squared are experts in behavioural science, communications, training, and strategy. We couple our expertise in change management with our deep product knowledge. We're experts in helping organisations of all sizes to improve the way work gets done through better technology use and actionable insights

### Contact us

[info@engagesq.com](mailto:info@engagesq.com) | [engagesq.com](https://engagesq.com)



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