

epiqefficiency

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Information governance

Epiq provides a broad range of consultative and administrative information government experience and services paired with smart technologies, which help organizations plan, execute, and manage information governance strategies. Whether your organization is just beginning to think about information governance or has a mature program, Epiq can help with their extensive services.

Office 365

Epiq is a Microsoft eDiscovery Alliance Partner and has one of the nation's leading Office 365 eDiscovery and information governance advisory practices. Epiq has deep experience and complete understanding of the full scope and breadth of Office 365, Microsoft's flagship cloud computing service. We know what attorneys, paralegals, eDiscovery, and litigation support professionals need to know to properly identify, preserve, collect, and analyze electronically stored information for legal matters with Office 365.

Litigation readiness and legal hold

Epiq consultants have deep experience in helping law firms and corporations shape, implement, and manage electronically stored information and other data to ensure litigation and legal hold readiness. An effective litigation readiness and legal hold plan, well

implemented, increases the chances of a successful litigation or settlement. A strong plan helps manage case costs, while decreasing the chances of lost data, time, or advantages in a case.

Defensible deletion

Businesses are facing a problem: their data isn't growing, it's exploding. In fact, 90% of all electronically stored information was created in the last two years and 80% is unstructured. Over time, the value of data tends to diminish, while its risk increases. With our proprietary approach and technologies, we help our clients identify their data with risk that exceeds its value—then delete it.

Selective data migration

Many organizations are moving their email to the cloud (Office 365 or Google Apps for Work). A critical issue that arises is whether, and how, to migrate accumulated email to the cloud. Epiq brings substantial technical and process expertise to aid organizations in determining what email to migrate and the most efficient processes to complete the task.

Data classification

Epiq has leveraged Microsoft's data classification labeling provided through Azure Information Protection with file analysis and data classification solution, eGovern. With data growing exponentially, it is becoming increasingly difficult for those responsible for building and enforcing classification policies, retention schedules' and other aspects of a programmatic records management plan to rely on archaic manual classification methods.

Archiving

Electronic data growth is exploding, to the tune of three million emails per second—many of which contain sensitive information. Plus, there are compliance requirements to retain, review, and monitor that ever-growing electronic data.

We use our experience and expertise to help our clients:

- Choose the right technology for their situation, whether it's on premise or in the cloud
- Develop a custom electronic data retention policy
- Implement and manage the system going forward

Data breach response and notification

Large scale outreach to large groups in short windows of time is an Epiq core competence. Our solutions include precision mailings, dedicated contact centers, and identity and credit monitoring. Our in-house, multi-channel data breach noticing capacity and resources are unmatched in the industry. Other features of our service include:

- Comprehensive data management with strict quality assurance and control
- Sophisticated address research to extend reach
- Standardization and duplication elimination to save cost
- Tracking/refining to increase success rates
- Beyond data breach, settlement administration

GDPR

Epiq will work with you to understand your current technology landscape and identify what tools can be used to meet the requirements of GDPR.

Epiq can provide a "response protocol" which documents a step by step process you should take for handling Data Subject Requests, creating a defensible and repeatable process.