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EverSuite DPB Diplomatic Bag Management Software

Agenda

Overview

Agenda

EverSuite DPB

The Full Life Cycle

Solution Features

Overview

- The practice of preparing proper forms of diplomatic communication/exchange dates back to early periods of history when contacts among nations assumed great importance.

- Diplomatic communication is the art of communicating among states' entities, and the exchange of important information is essential to the conduct of foreign relations.

- The diplomatic communication practices, customs, and procedures has changed and the standardized forms have developed in time.

- It is of high importance at all times to observe the proper and accepted methods in the preparing and handling of the diplomatic communication and that is for a newly enhanced diplomacy.

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Solution Features
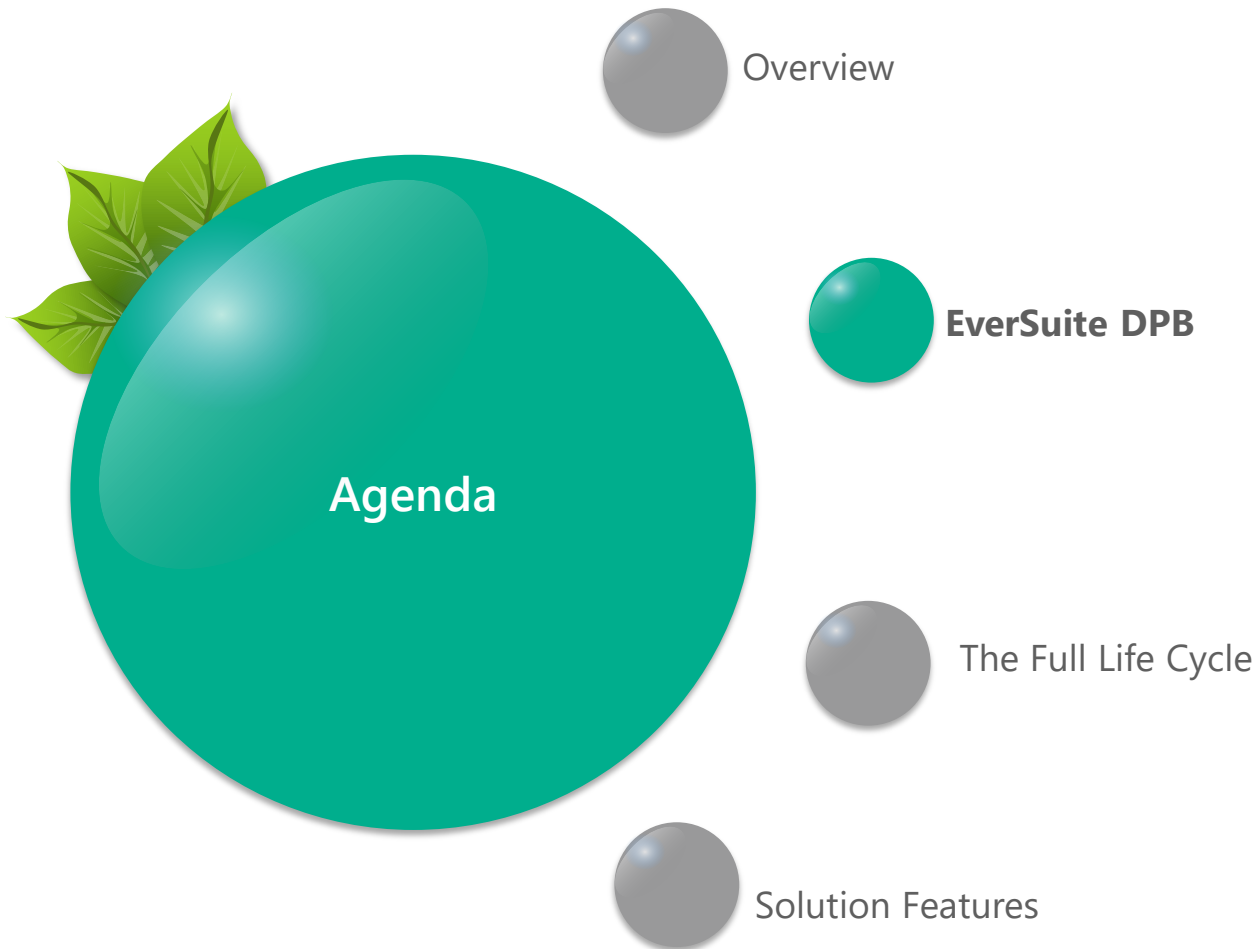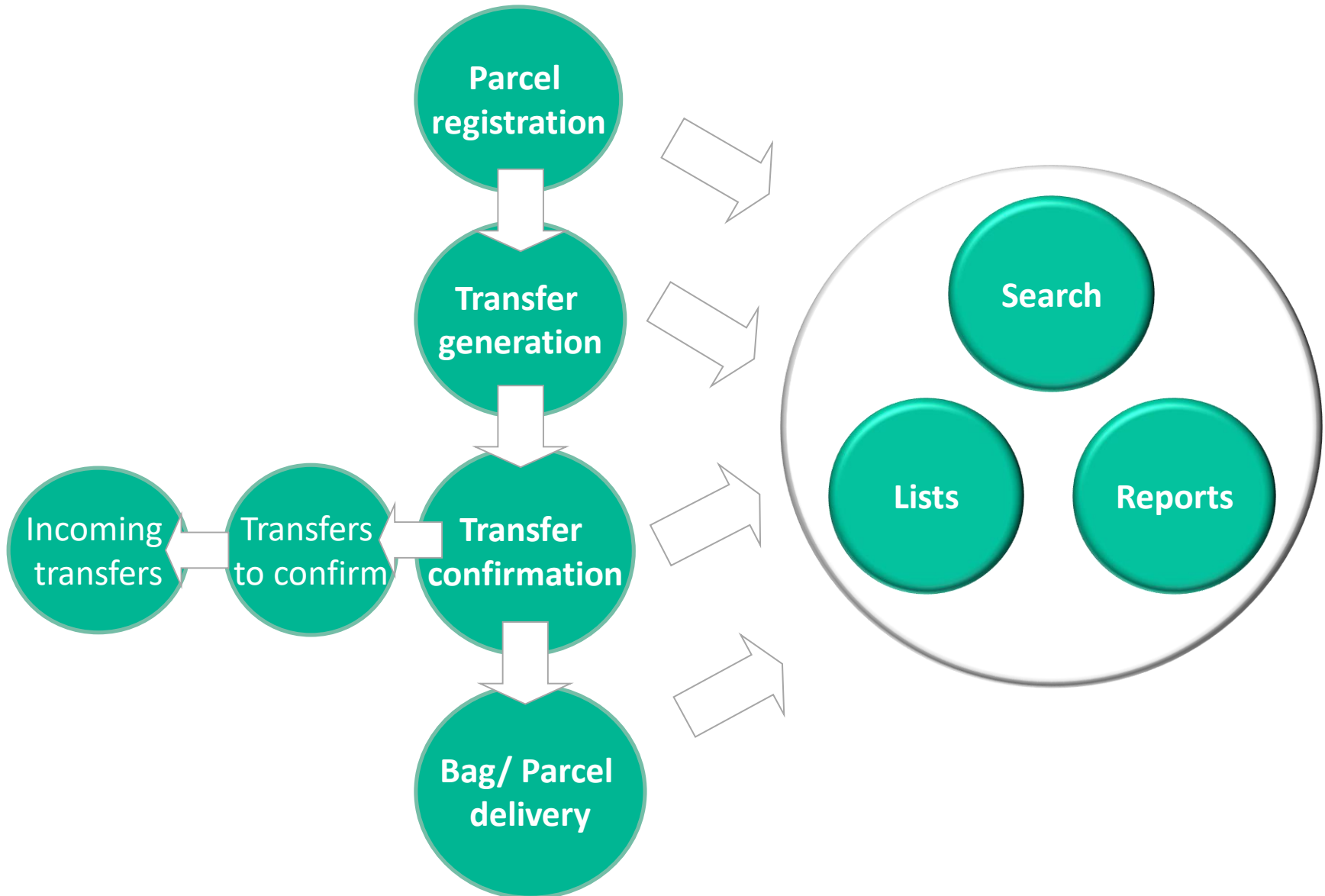
EverSuite DPB

What is EverSuite DPB?

- A software with security protections used for managing the official communication/correspondence or other items between a diplomatic mission and its home government, other diplomatic consular, or other official entities.

- Contains only the materials intended for official use only.

- Secure so that the communication/exchange is not opened by anyone except the official or embassy they are addressed to, and secure in order to deter interference by unauthorized third parties.

EverSuite DPB Benefits

- Provides a secure environment for managing the conveyance and transfer of diplomatic communication/exchange containing classified and sensitive materials.

- Helps assure the transport of classified information abroad.

- Helps safeguard sensitive information important to diplomatic relations.

- Facilitates advancing foreign policies, protecting people, property, and information worldwide.

- Whatever the business process automation needs, EverSuite is trusted to deliver tailored technical solutions that streamline the business operations for improved performance, advanced business intelligence, and a better bottom line.

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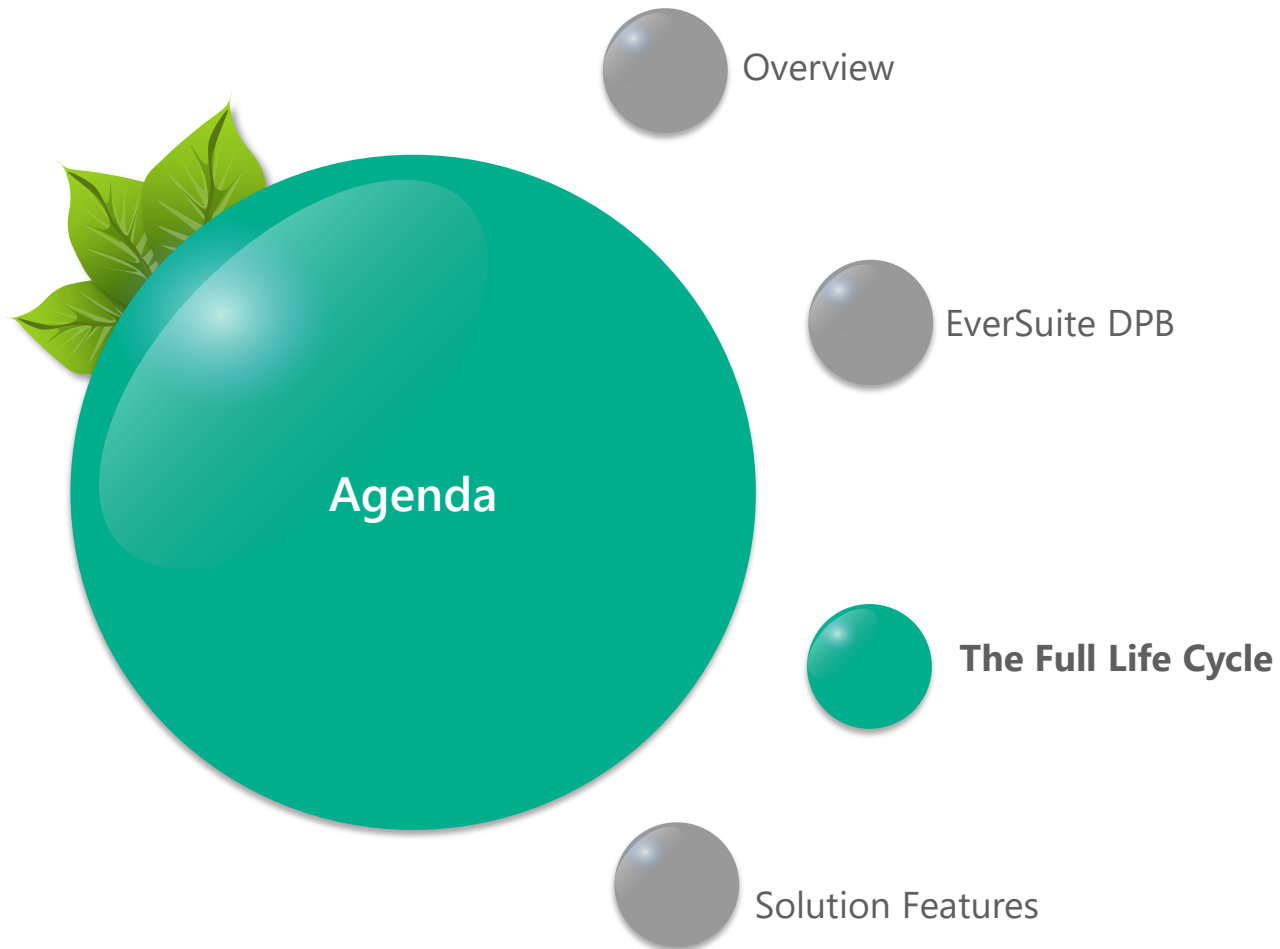
The full life cycle

Parcel registration

The administrator registers a parcel and fills the data according to the category. A reference number is generated and the parcel is added under the pending items list of the administrator.

- The EverSuite DPB Diplomatic Bag management software is divided into the sections of: Parcel registration, General incomings, Search, Transfers list, Reports, Transfers to confirm, and Incoming Transfers.

- The administrator logs-in to the system.

- The administrator fills in the details as the Category: Personal/ External; From; Destination; Priority: Normal, Average, Urgent; Secrecy: Private, Secret, Top Secret, General, Internal, Limited to circulate; Note; Name; Telephone; Address; Email; Date; and User.

- The administrator saves the inserted details.

- A barcode is generated, which can be printed.

Authorized user logs in the system

Fills in the details of the parcel

Saves the inserted data

A barcode is generated

01-012345
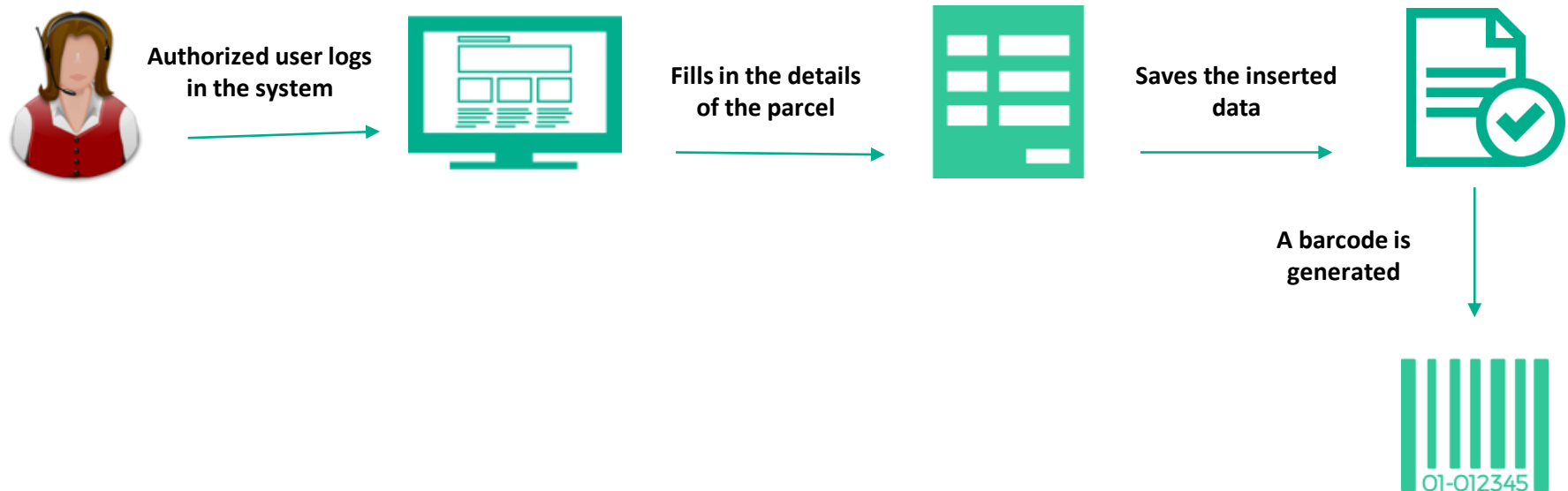
Transfer generation

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The administrator prepares a transfer for the scheduled recipient. The administrator fills the bags with the pending parcels, enters the airway bill number along with the report, and then generates a transfer.

- The administrator generates a transfer. S/he fills in the details as the bag number, and the parcel number, the airway bill number, and attaches the bill report in a form of a picture.

- The administrator gets a notification that the transfer was sent successfully.

Authorized user generates a transfer

Gets a notification that the transfer was sent successfully
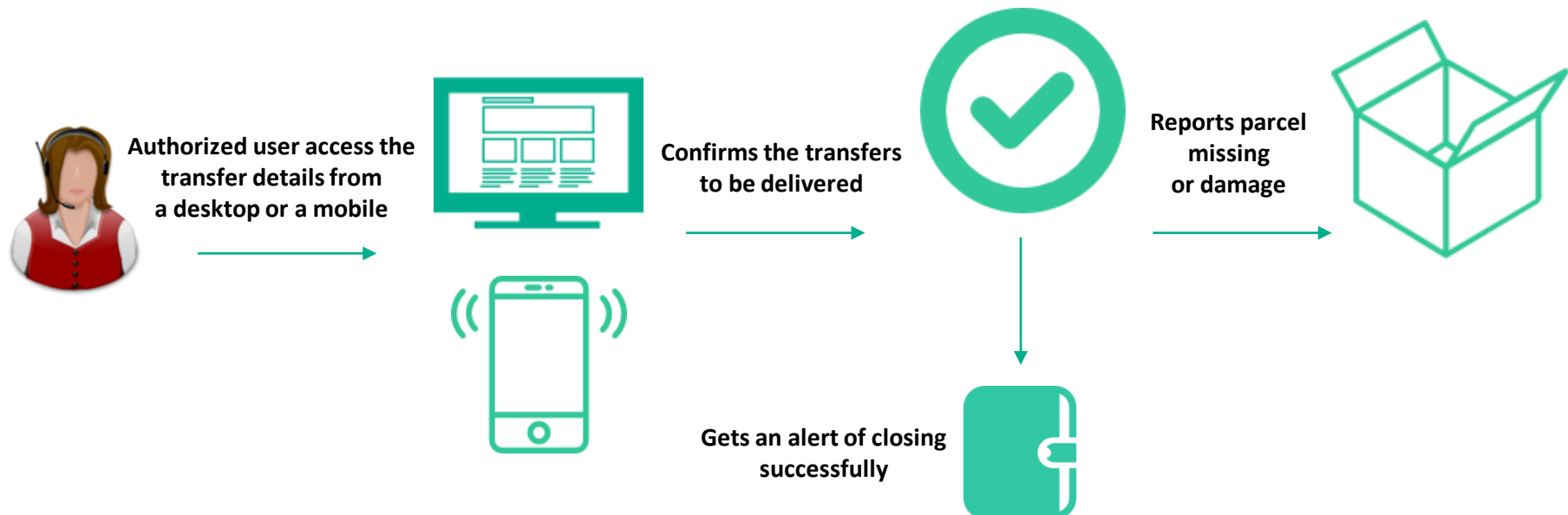
Transfer confirmation

a) Transfers to confirm

- The administrator accesses the pending generated transfers in this section and through a system form.

- The form displays the details of the transfers as the Transfer number, From, To, Destination, Generated by, and Generated on.

- The system shows the tabs of: the Transfer, the Transfer report, the Bill report, and the Transfer display. The tabs open into the related details of each section.

- The system shows visual tracking of the transfers that lists the origin and the destination.

**Authorized user
View the transfers
to be confirmed**

**The system shows visual
tracking of the transfers**

Transfer confirmation

b) Incoming transfers

- The administrator can confirm the transfers in this section and through a system form. The administrator fills in the details on the received bags and parcels, and can report a damaged bag or parcel, and then closes the transfer.

- The system then shows the tabs of: Transfer display, Bag display, and Parcel display.

- The administrator enters the details of the bags numbers, and the parcels numbers. The administrator is alerted if the number entered is incorrect.

- The camera automatically scans for the barcode.

- The administrator confirms the transfers.

- The administrator can report a damaged bag or parcel. S/he enters the number, and attach the picture of the damaged bag or parcel.

- The administrator can report as well a missing bag or parcel.

- The administrator closes the transfers, and gets an alert of closing successfully.

Authorized user access the transfer details from a desktop or a mobile

Confirms the transfers to be delivered

Reports parcel missing or damage

Gets an alert of closing successfully

Bag/parcel delivery

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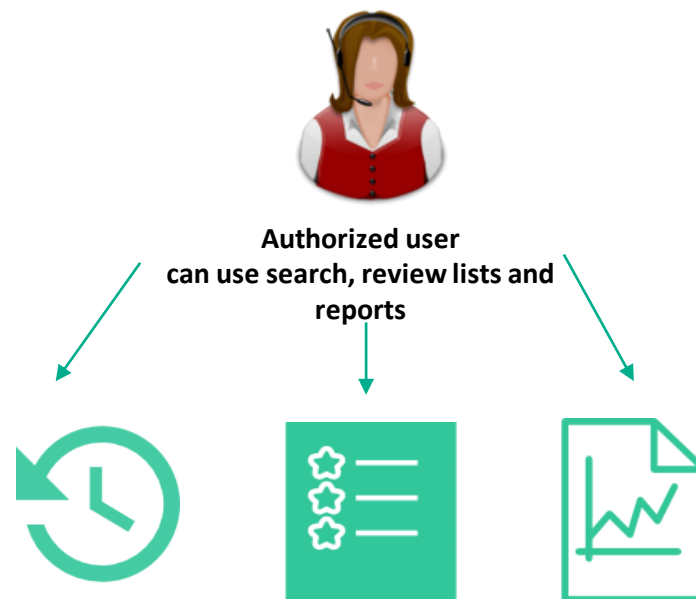The delivery boy picks up the parcels to be delivered, and the recipient signs to confirm the delivery.

- The system shows the three tabs of Delivery, Return, and Select.

- The administrator chooses the Select tab. S/he chooses the Parcels to be delivered.

- The administrator chooses the Deliver tab. S/he enters the Destination, the Recipient name, the Recipient email, and the Recipient telephone.

- Once the recipient receives the parcels, s/he signs in the system and saves the details.

- An alert is displayed to indicate the successful delivery.

Authorized user selects the parcel to be delivered

Fills in the details

Upon delivery, the recipient signs

An alert is displayed of the successful delivery
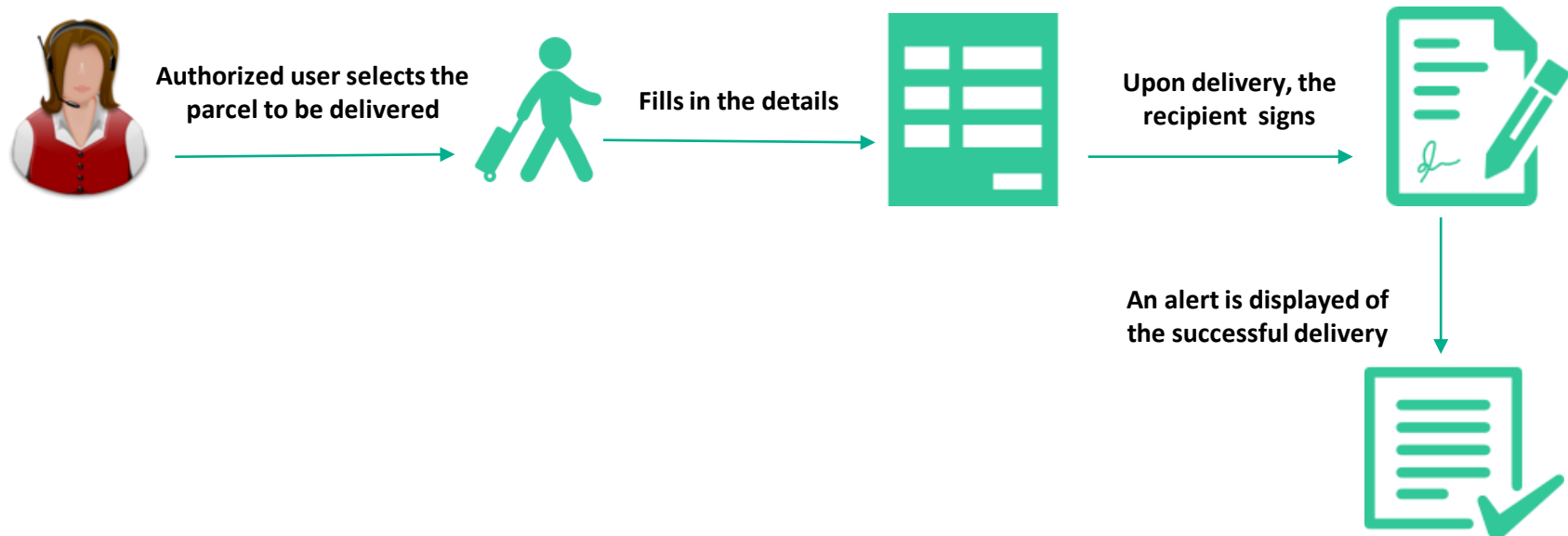
Search, lists, and reports

Further to the solution cycle; the system shows the tabs of search, (transfers) lists, and reports. The tabs of the system are all interlinked and are integrated in functionalities.

- The search can be performed according to a criteria related to the Transfer, Bag, and Parcel. Upon inserting the search criteria, each tab shows the related details as the number, the bill number, the date, the administrator, and the recipient.

- The lists show the user, the date, and the action. Lists organize information, they provide a simple structure, help to arrange contents and collect information.

- The reports show the transfer number, the destination, total number of bags, total number of parcels, and the number of each bag and each parcel. Reports are indispensable tool for communicating information which has been compiled as a result of the analysis of data.

**Authorized user
can use search, review lists and
reports**

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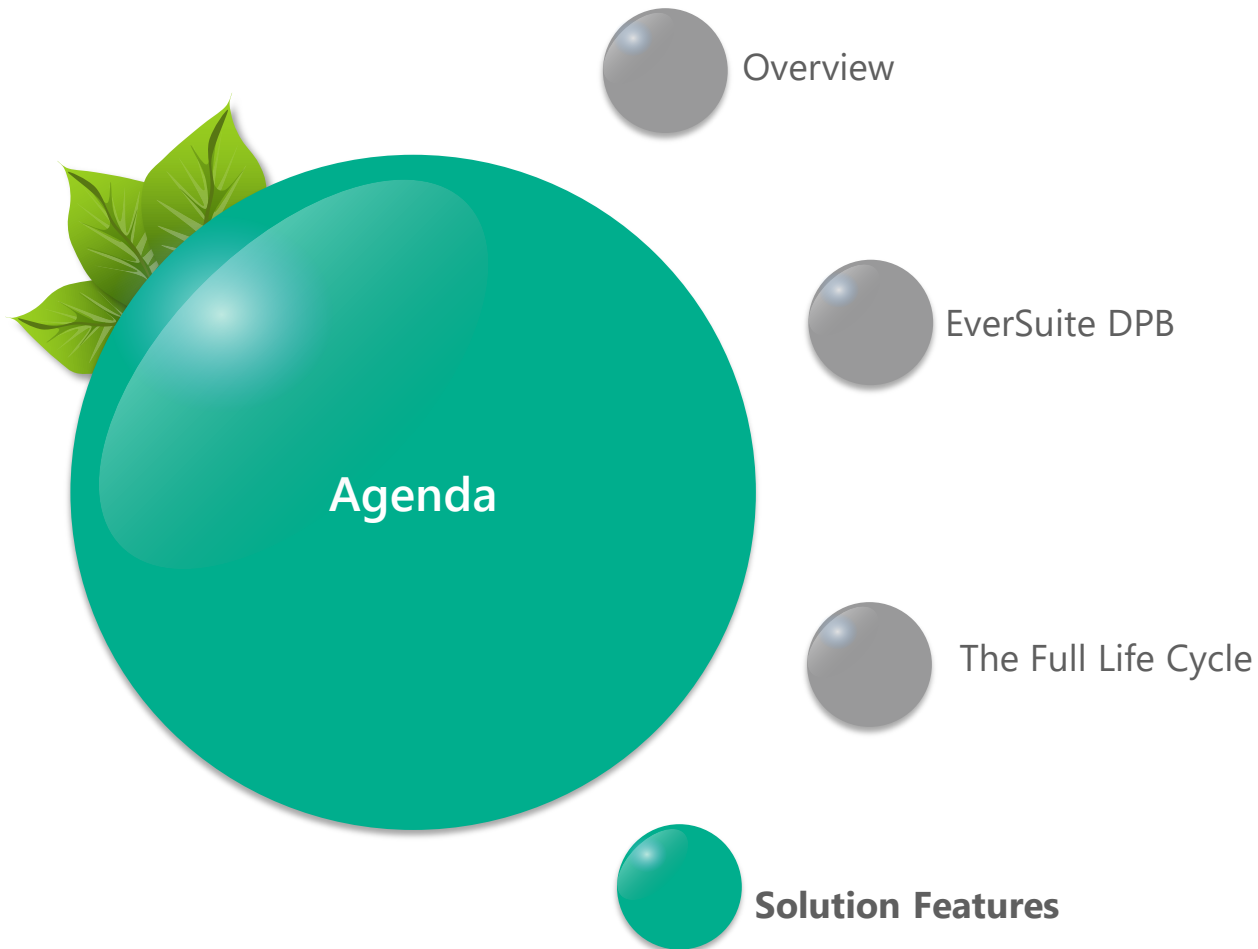
Solution Features

Solution Features

- EverSuite is built using state-of-the-art technologies that are designed to deliver a richer user experience. It has a framework that ensures information sending over secure communication channels and provide the complete confidentiality as needed.

- Security enhanced system to manage access permissions.

- The system is presented to users through an intuitive and visual menu system. Users only see menu selections which they have security access to operate.

- Highly usable and efficient solution for meeting management and automation, helps save time, effort, and cost whilst ensuring accountability and good governance.

- Logical step-by-step authorized user interfaces making it easy to use.

- Dynamic workflow engine; adds completely flexibility and scalability.

- Ability to be customised to meet the clients' specific requirements.

- Clients may have requirements that are unique to their business. Additional modules can be custom developed according to the clients' expectations and plugging into the system.

- The dynamic solution provides intelligent information such as the unique system user ID to be associated with the special server parameters that add to the automation accuracy and readiness of the information.

- Intelligent error detection and notifications.

- An accurate, up-to-the-minute overview of the business status.

- State-of-the-art communication system.

- Mobile friendly solution that enables processes from desktop or mobile device.

Solution Features

- Electronic document management system; links the supporting documentation to any tracked item.

- Barcode generation:

  - Customizable barcode settings (format, size, font text, and such).

  - Automatic barcode generation.

  - Ability to print barcode label.

  - Automatically embed barcode on document.

- Categorization and filing:

  - Customizable communication and lists views.

  - Easy to use and customizable toolbar containing all user actions.

  - Customizable document attributes supporting a wide range of user controls including lists, date calendar, single or multiple choices.

  - Customizes document classification plan.

  - Multi-Language support on both the interface and data levels.

- Collaboration:

  - Ability to perform image processing operations, such as zooming and rotation.

  - Add annotations and assign security privileges to view and print the documents.

- Tasks management:

  - Tracks exchange of correspondence/or other items deliveries, and automatic delivery note generation.

Solution Features

- Integration
  - Integrated workflow engine to customize various organization's internal procedures.
  - Integrated Document Management to upload electronic documents such as pictures.
  - Calendar system integration that sets and monitors schedules, retaining alignment with the time frame.
  - Contacts management module and address book.
- Search results appear in a full feature display.
- The search keywords can be easily entered into the system. Precise defining of keywords is made easy for the system to perform the search based on the documents' relevant keywords.
- Provides out-of-the-box customizable dashboards and on-demand lists.
- The solution provides in-depth end-to-end security model while providing generation of lists capabilities.
- The solution's software architecture supports active clustering in all tiers, supports load balancing for scalability and performance, and supports flexibility in adding functionalities or applications.

Solution Features

- EverSuite solution has inbuilt security measures that ensure safe data transmission and makes the communication management process completely secure.

- The solution offers complete security that is essential to avoid any risk that the communication process may be compromised.

- It is a total security solution that ensures privacy, integrity, and authenticity.

- The solution can be implemented rapidly and customized to your organization's process specifications, you never have to change your processes to conform to the software.

- It is assembled and deployed entirely in the most flexible standards available, saving you time and money.

- Easy to maintain with low overhead costs.

- The solution includes productivity tools that allows easily maintenance and modification for improved responsiveness to procedural changes. This level of self-sufficiency greatly reduces the total cost of ownership.

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Appendix

SOLUTION SCREEN SHOTS

Parcel registration

Generate a transfer

Transfer to confirm

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الرقم	من	الى	الوجهه	رقم الفاتورة	إستثنائي	اضيفت من	اضيفت بتاريخ	
2016-00001	وزارة الخارجية	سفارة قطر في بيروت	سفارة قطر في بيروت	87987793	false	وزارة الخارجية	03-14-2016	

إحالات قيد التأكيد

Confirm transfer

Bag/parcel delivery

Search, lists, and reports

Search

Lists

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Reports

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Contact Us

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