

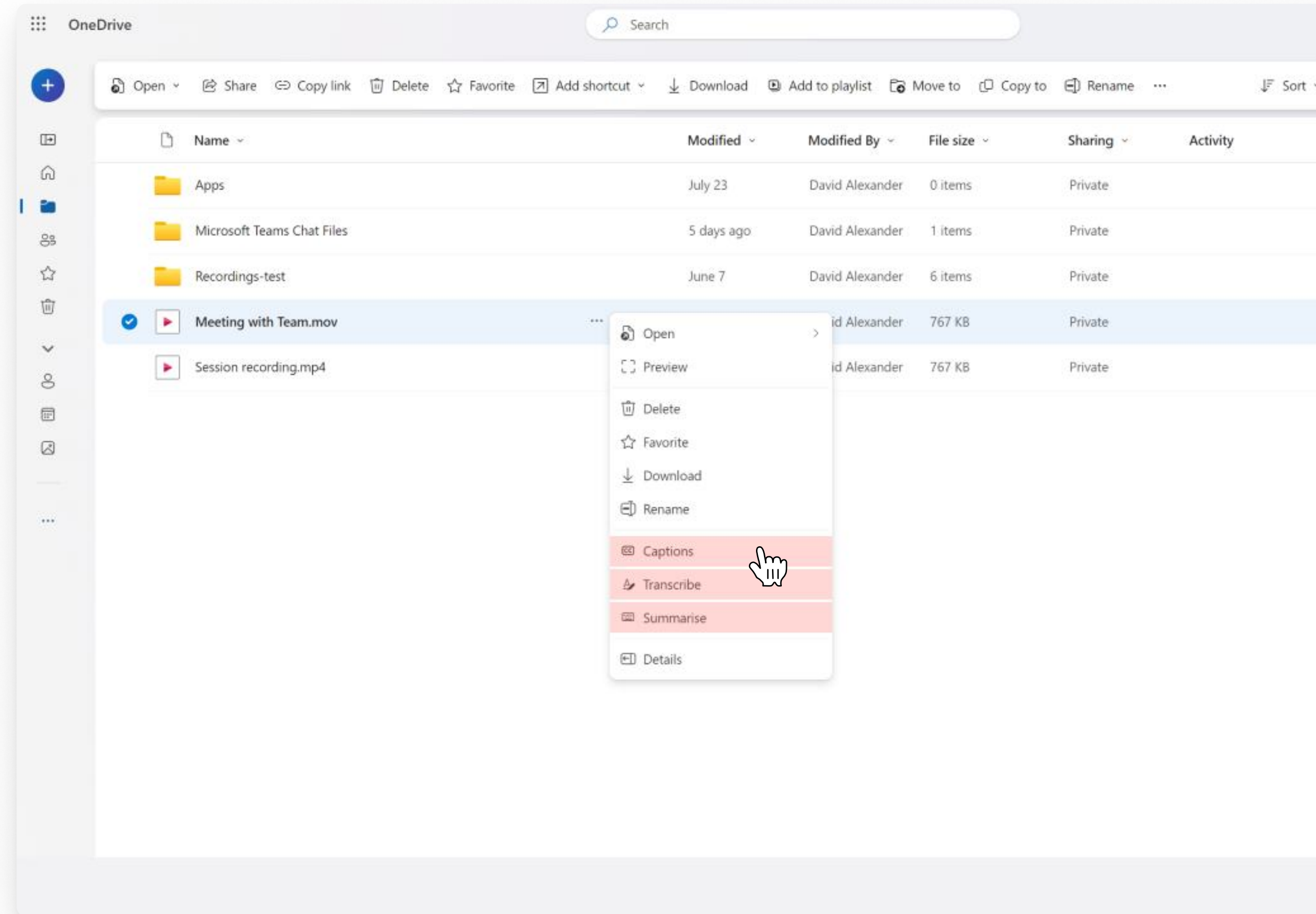
# SublyClick

Transcribe, add captions, summarise, and translate videos, webinars with one click.



# SublyClick

SublyClick is an innovative tool integrated directly within Microsoft products, providing users with comprehensive media processing capabilities. It simplifies the creation of accessible content by offering transcription, captioning, summarisation, and translation features—all within your existing Microsoft ecosystem.



# Functionalities

## Captions

Caption videos with precision, ensuring compliance with WCAG, EAA, ADA, and other accessibility standards.

## Transcribe

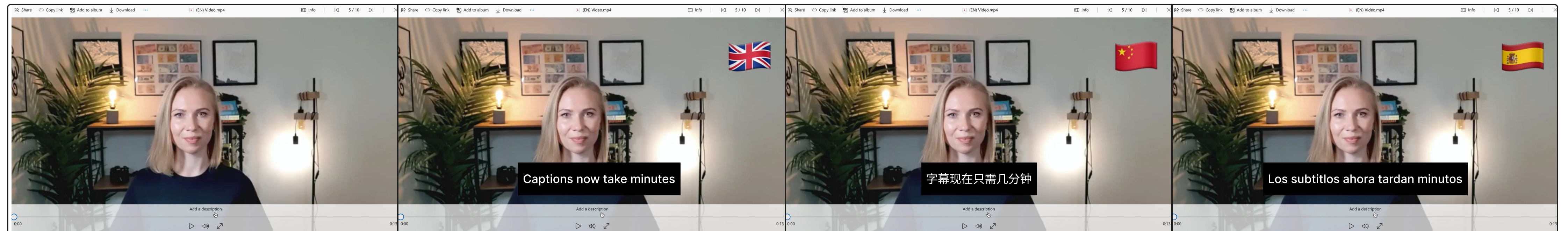
Transcribe video and audio into accurate, searchable text for easy documentation and future reference.

## Summarise

Summarise lengthy videos and audio files into concise, easy-to-understand content in just a few clicks.

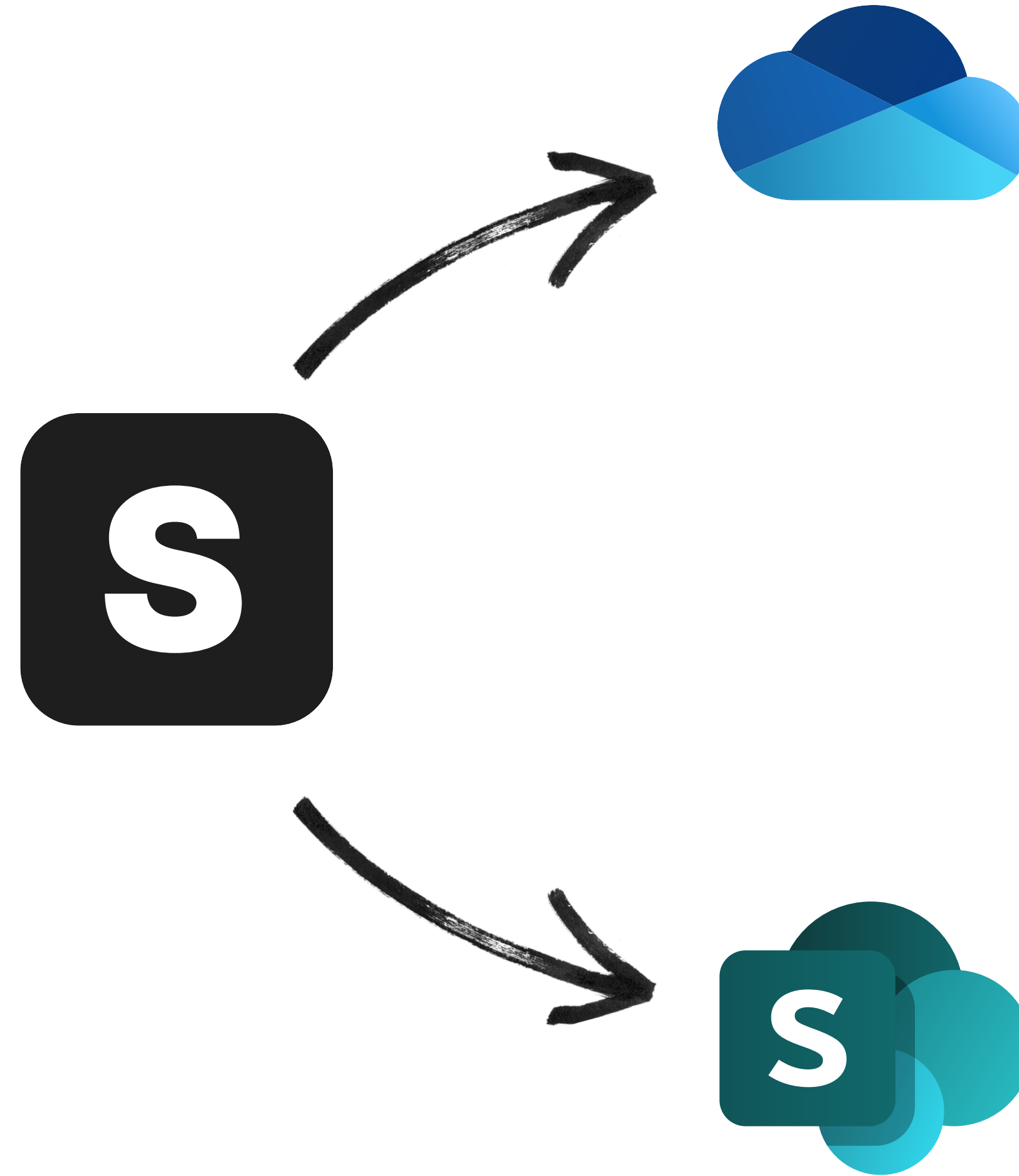
## Translate

Translate media into multiple languages, making it accessible to global teams and speakers of various languages.



## Integration

SublyClick is embedded within Microsoft tools, making it easy to use without leaving your workflow.





# How to Install SublyClick

## Visit Microsoft AppSource

Go to [Microsoft AppSource](#) in your web browser.

## Find SublyClick

Search for 'SublyClick' in the AppSource search bar and select the result.

## Begin Installation

Click 'Get It Now' and follow the installation instructions provided.

*Installation should take just a few minutes!*

# License Requirements

SublyClick is available in the Business and Enterprise plans.

Requires an active subscription to Subly.

## Subly Business

For a team or recurring needs

- ✓ Process 4K quality
- ✓ Subtitles
- ✓ Open & Closed Captions
- ✓ Transcription
- ✓ Translation in over 100 languages
- ✓ Video formatting
- ✓ Burn subtitles into video
- ✓ Upload SRT
- ✓ Download SRT, VTT, MP4, and more
- ✓ Folder management

**\$16** per user, per month  
billed \$192 annually

[Start 7-day trial](#)

### Includes:

- ✓ 1 named user
- ✓ Subtitles - 720 mins /yr
- ✓ \$0.25 /min for extra minutes
- ✓ 5GB storage
- ✓ Email + Chat support

## Subly Enterprise

For multiple teams or high volume

- ✓ Process 4K quality
- ✓ Subtitles
- ✓ Open & Closed Captions
- ✓ Transcription
- ✓ Translation in over 100 languages
- ✓ Video formatting
- ✓ Burn subtitles into video
- ✓ Upload SRT
- ✓ Download SRT, VTT, MP4, and more
- ✓ Folder management
- ✓ User permissions
- ✓ API Access
- ✓ Access to our human-made services

Custom pricing based on requirements and  
volume

[Contact sales](#)

### Includes:

- ✓ 20 named users
- ✓ Subtitles - 25,000 mins /yr
- ✓ \$0.20 /min for extra minutes
- ✓ 10GB storage
- ✓ Onboarding + Customer Success Manager

# How to Get a Subly Plan

1. Visit [Subly's website](#) and "Start free trial"
2. Choose a plan based on your organisation's size and needs.
3. Complete the checkout process to gain access to Subly and SublyClick

## Need Help? Talk to Us!

If you have any questions or need assistance, reach out to our team. We're here to guide you through the process and find the best plan for you.

### Personal

For individuals or one-off project

**\$0.30** Per minute.  
One payment

Included

✓ 1 user

✓ 1 GB

### Business Most popular

For a team or recurrent needs

**\$16** Per editor, per month  
Billed annually

Included

✓ 0 minutes

✓ 1 user

✓ 5 GB

### Enterprise

For large teams or high volume

**\$30** Per editor, per month  
Billed annually

Included

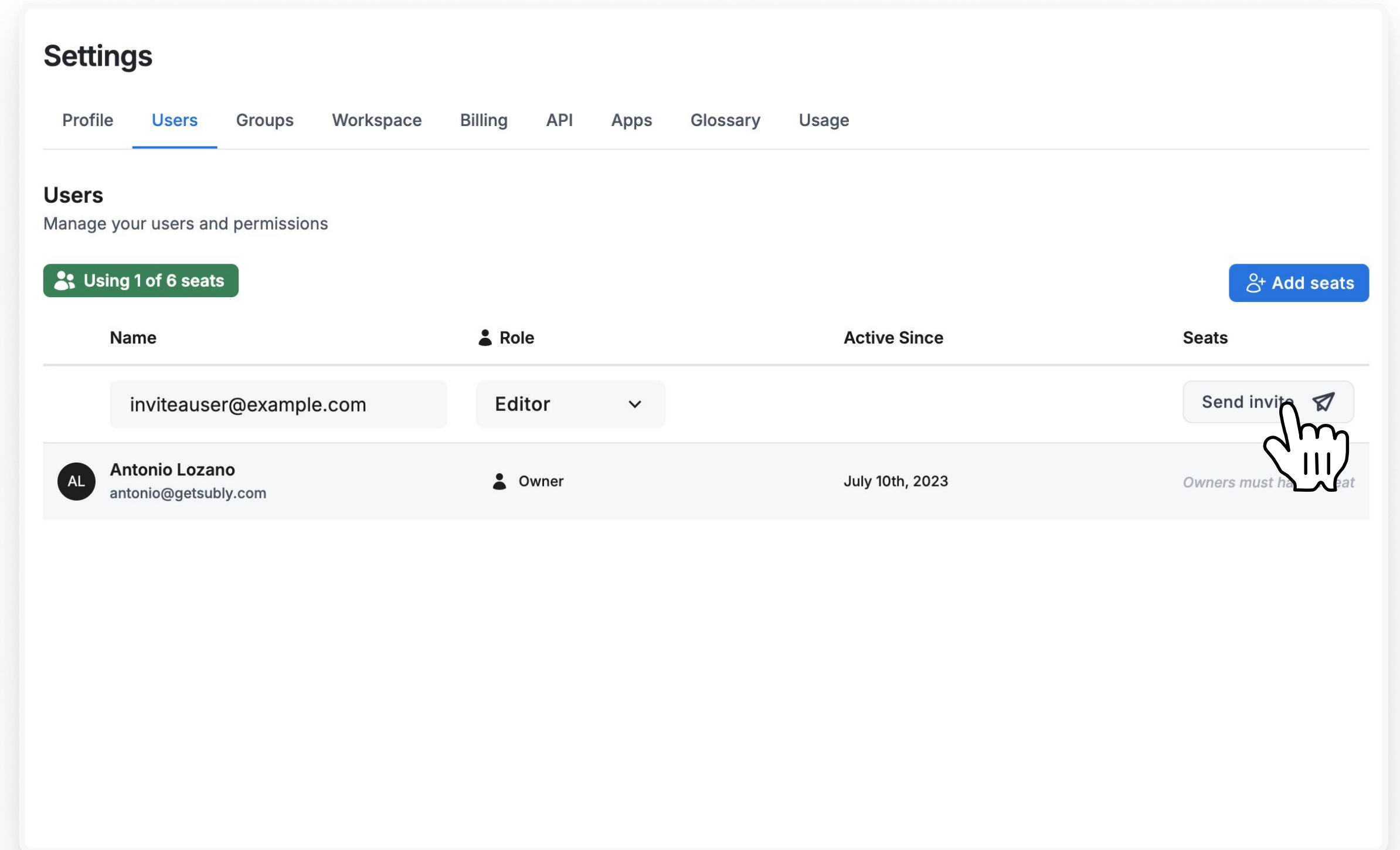
✓ 1440 minutes per year

✓ 1 user


✓ 10 GB

# How to Invite People to Subly

1. Open your Subly dashboard.
2. Click on 'Settings' in the menu, then select 'Users.'
3. Enter the email addresses of the people you want to invite, set their roles, and send the invitations.



The screenshot shows the 'Settings' page for 'Users'. At the top, there are navigation tabs: Profile, Users (selected), Groups, Workspace, Billing, API, Apps, Glossary, and Usage. Below the tabs, the 'Users' section is titled 'Manage your users and permissions'. A green badge indicates 'Using 1 of 6 seats', and a blue button labeled 'Add seats' is in the top right. A table lists users with columns for Name, Role, Active Since, and Seats. The first row shows an input field for 'inviteuser@example.com', a role dropdown set to 'Editor', and a 'Send invite' button with an envelope icon. The second row shows a user named 'Antonio Lozano' (antonio@getsubly.com) with the role of 'Owner', active since July 10th, 2023, and a note that 'Owners must have 1 seat'. A hand cursor icon is pointing at the 'Send invite' button.

Name	Role	Active Since	Seats
<input type="text" value="inviteuser@example.com"/>	Editor		<input type="button" value="Send invite"/>
 Antonio Lozano antonio@getsubly.com	Owner	July 10th, 2023	Owners must have 1 seat



# How to Use SublyClick

## 1. Select a Media File

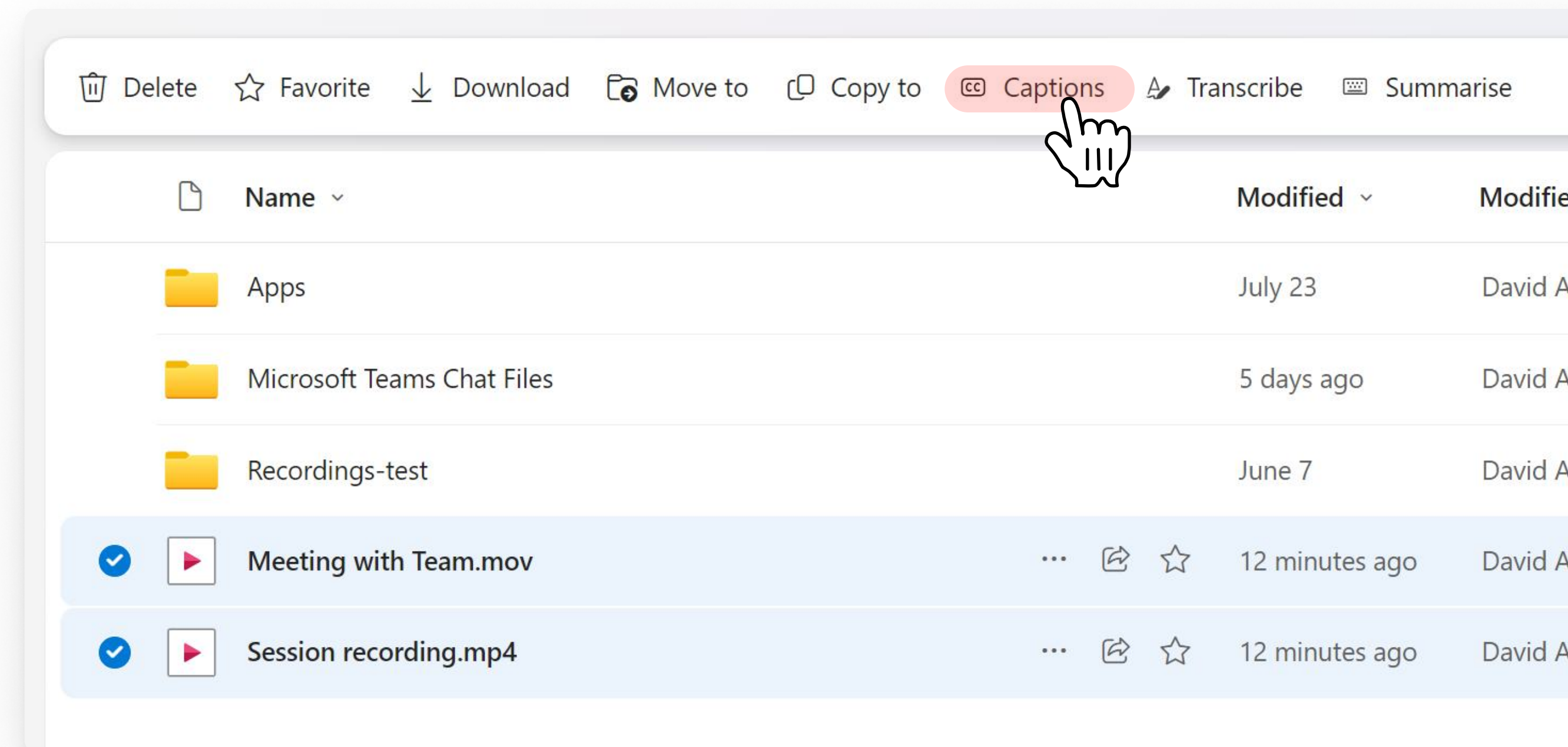
Click on a media file in OneDrive or SharePoint.

## 2. Select the Desired Action

On the action menu, directly select the desired action: Caption, Transcribe, Summarise, or Translate

## 3. Results

SublyClick will process the file, and the result will be automatically saved back into your environment for easy access and further use.



# Thank You!

If you have any questions or need further assistance, feel free to reach out to us at [support@getsubly.com](mailto:support@getsubly.com).  
We're here to help you make your media more accessible and engaging!