

A desk setup with a laptop, a yellow desk lamp, a digital clock, a pen holder, and a notebook. The background is a blurred office space with a window and a plant.

Modernise legacy workflow processes using Power Platform

- Replace “classic” SharePoint workflows with Power Automate
- Use low-code rapid development tools to build simple or complex workflow processes
- Connect to other business data sources, apps, and services
- Optional: Provide enhanced form functionality using Power Apps

SharePoint “Classic” Workflows end-of-life

- Native workflows in SharePoint Online have been deprecated since April 2023
- Will be retired and removed from all Microsoft 365 tenants in April 2026



A man with glasses and a purple shirt is pointing upwards with his right hand, gesturing towards a whiteboard in a meeting room. He has headphones around his neck. The background is a blurred office environment with other people working.

3 steps to modernizing classic SharePoint workflows

1. Identify native/"classic" workflows in your Microsoft 365 tenant
2. Analyse existing workflow functionality
3. Replace with well-architected, robust modern workflows in Power Automate

Case Study:

SharePoint Workflow Migration for SPAR Group Ltd



The SPAR Group has been using SharePoint to deliver document management and business productivity solutions since 2012. Many of these solutions made use of SharePoint workflows.

Greenlight engaged with SPAR to assess all SharePoint workflows in their environment and replace them with Power Automate.

Project Outcomes:

68

SharePoint 2010 workflows
replaced with Power
Automate

107

SharePoint 2013 workflows
replaced with Power
Automate

A man with glasses and a blue shirt is pointing upwards with his right hand, gesturing during a meeting. He is standing in front of a whiteboard. The background is slightly blurred, showing other people in a meeting room.

Suggested Timeline & Implementation Plan

Week 1: Assessment and Planning


- Conduct an assessment and provide a detailed report on the workflows within your SharePoint environment
- Analyse workflows and estimate the effort needed to rebuild in Power Automate
- Confirm quote and timeline for proposed solution

Weeks 2-4: Development and Testing


- Configure client Power Platform environments
- Rebuild agreed workflows in Power Automate
- Continuously engage with stakeholders for feedback

Week 5-6: Signoff and Deployment

- Final testing, including User Acceptance Testing (UAT)
- Deployment of solutions



Leverage the capabilities of Power Automate

- Data connectors to business apps and data
 - Role-based security using Azure Active Directory
 - Integration with M365 SharePoint, Teams, Exchange
 - Enhance processes using low-code AI
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Streamline almost any business process



Finance



HR



IT



Sales

Streamline almost any business process



Finance

Purchase requests
Capex requests
Claims Management
Supplier onboarding



HR

Employee onboarding
Employee offboarding
Hiring/staff requests
Payroll changes
Training requests
IR processes



IT

Access requests
IT Equipment requests



Sales

Customer onboarding
Customer claims

Workflow solutions made easy

FORM

- Easy, mobile-friendly forms
- User-friendly capture
- Implement business rules/validation
- Attach supporting documents
- Control access via role-based groups
- Track progress



Power Apps
Application development

+

FLOW

- Email-driven workflow
- Assign tasks/approvals
- Send email notifications
- Automate manual tasks
- Ensure compliance with business rules
- Full audit trail



Power Automate
Workflow automation

+

REPORTING

- Smart, interactive dashboards
- Analyse stats & KPI's
- Track turn-around times
- Generate reports



Power BI
Business analytics



Contact Greenlight

www.greenlightsolutions.co.za

Tineke Speirs

Tineke@greenlightsolutions.co.za | +27 72 606 2127

A network diagram background consisting of white nodes connected by thin white lines, set against a dark orange gradient background. The nodes are arranged in a complex, interconnected pattern, resembling a molecular structure or a data network.