

Learning Management System 365

✓ Admin Guide

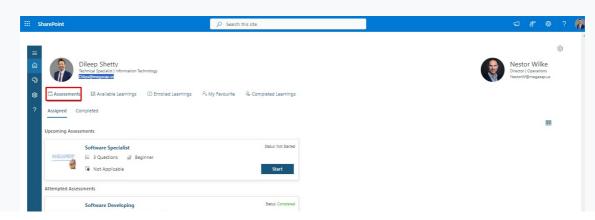
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Home Page

The homepage of the HR365 Learning Management System offers a comprehensive suite of features including Assessments, Available Courses, Enrolled Courses, Favorites, and Completed Courses. These tools provide users with easy access to their learning journey, allowing them to track their progress, explore new learning opportunities, manage their favorites, and review completed courses.

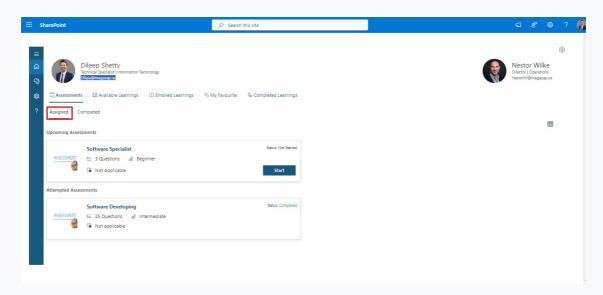
Assessments

In the Assessments tab, you'll find two sub-tabs: Assigned and Completed. The Assigned tab displays tasks that have been given to you, while the Completed tab shows the tasks you've already finished.

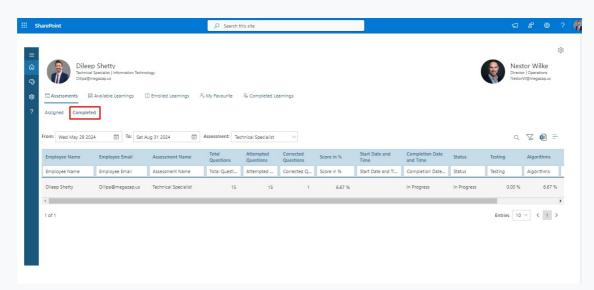




There's an "Assigned" tab located below "Assessments" that displays the tasks assigned to you.

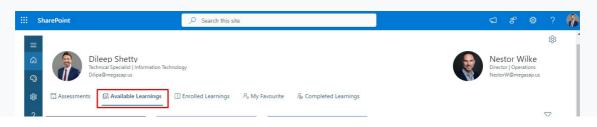


There's a "Completed" tab located below "Assessments" that displays the tasks you have completed.



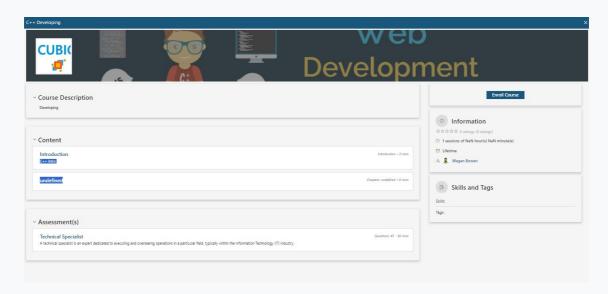
Available Learnings

The "Available Learnings" tab showcases all the learning opportunities that are accessible to you.



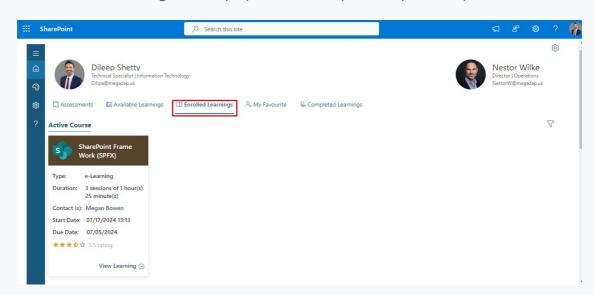


When you click "View Learning" in the Available Learnings tab, you'll be presented with the full course description, including its content, assessments, and more.



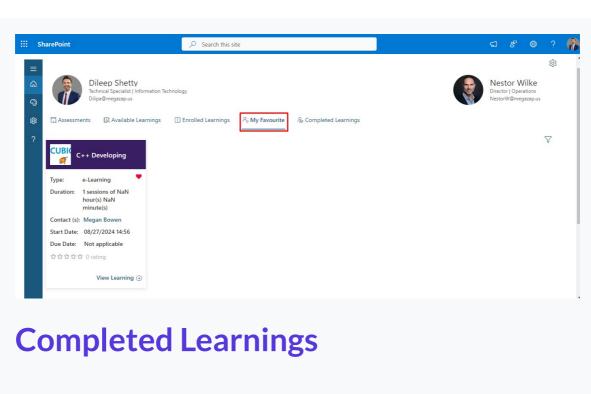
Enrolled Learnings

The "Enrolled Learnings" tab displays the courses you have personally enrolled in.

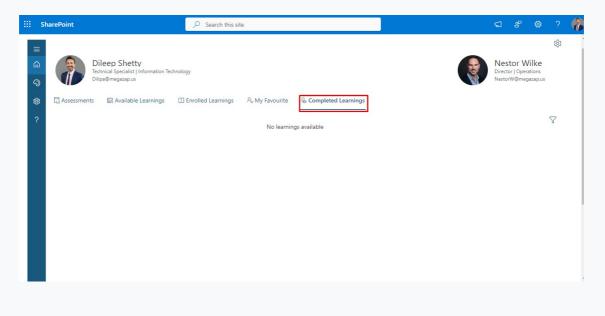


My Favourite

The "My Favourite" tab highlights the courses you've marked as favorites.



The "Completed Learnings" tab showcases the courses and learning experiences you have successfully finished.



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