

# Shape the future of work with the hyOffice app

Munich, February 2024



# Benefits to your business of becoming more flexible.



**4x faster  
revenue growth**



**Better access  
to a diverse  
talent pool**



**Significant office  
space savings**



**Improved  
employee mental  
health**



**High  
performers less  
likely to churn**





**How can the hyOffice  
app improve your  
hybrid work  
environment?**

# Reduce communication barriers and foster collaboration.



The screenshot displays the hyoffice App dashboard with three main sections: Contacts, Calendar, and Utilization.

### Contacts

Shows which contacts are working in the office or remotely today.

Name	Location	Actions
Adele Vance	Remote	Chat, Share
Diego Siciliani	OFFICE-MUC-KT	Chat, Share
Henrietta M'Reilly	Remote (Planned)	Chat, Share
Joni Sherman	OFFICE-MUC-KT	Chat, Share
Kersten Wilber	OFFICE-MUC-KT	Chat, Share
Lynne Robbins	Office (Planned)	Chat, Share
Megan Bowen	Remote	Chat, Share
Miriam Graham	No check-in	Chat, Share

### Calendar

Shows which meeting attendees are working in the office or remotely.

Date: Friday, January 19, 2024

Time	Meeting	Attendees
09:00 - 10:00	Reporting status	Diego Siciliani: OFFICE-MUC-KT, Megan Bowen: Remote
10:30 - 11:00	Coffee	Megan Bowen: Remote
12:00 - 13:00	Lunch	Joni Sherman: OFFICE-MUC-KT
14:30 - 16:00	Innovation workshop 2030+	Diego Siciliani: OFFICE-MUC-KT, Megan Bowen: Remote, Adele Vance: Remote, Kersten Wilber: OFFICE-MUC-KT, Pradeep Gupta: Office (Planned)

### Utilization

Displays the office utilization at your location.

Location: OFFICE-MUC-KT

For more information about office utilization, see [Insights](#).

# Reduce communication barriers and foster collaboration.



The screenshot shows the hyoffice App dashboard with three main sections: Contacts, Calendar, and Utilization. The Contacts section lists employees with their current location (Remote, Office, or Planned). The Calendar section shows a meeting schedule for Friday, January 19, 2024, with attendees and their locations. The Utilization section shows a graph of office utilization over time.

Name	Location
Adele Vance	Remote
Diego Siciliani	OFFICE-MUC-KT
Herietta M'Reilly	Remote (Planned)
Joni Sherman	OFFICE-MUC-KT
Kersten Wilber	OFFICE-MUC-KT
Lynne Robbins	Office (Planned)
Megan Bowen	Remote
Miriam Graham	No check-in

Time	Meeting
09:00 - 10:00	Reporting status • Diego Siciliani: OFFICE-MUC-KT • Megan Bowen: Remote
10:30 - 11:00	Coffee • Megan Bowen: Remote
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14:30 - 16:00	Innovation workshop 2030+ • Diego Siciliani: OFFICE-MUC-KT • Megan Bowen: Remote • Adele Vance: Remote • Kersten Wilber: OFFICE-MUC-KT • Pradeep Gupta: Office (Planned)

**Need to talk to someone from a different department / project / floor?**

See if the person is in the office and quickly request a face-to-face meeting. Encourage more impromptu brainstorming sessions with hyOffice.

**Experiencing zoom fatigue from having only virtual meetings in the office?**

Easily see which meeting attendees are in the office and book a meeting room instead of sitting in front of your computer all day.

# People love working with people. Keep everyone connected.



The screenshot displays the 'hyoffice App' interface, specifically the 'Planner' section. The top navigation bar includes 'hyoffice App', 'Home', and 'About'. A search bar is present in the top right. The left sidebar contains navigation options: Chat, Shifts, Dashboard, Planner (selected), Insights, Activity, Calendar, hyoffice App, and Apps.

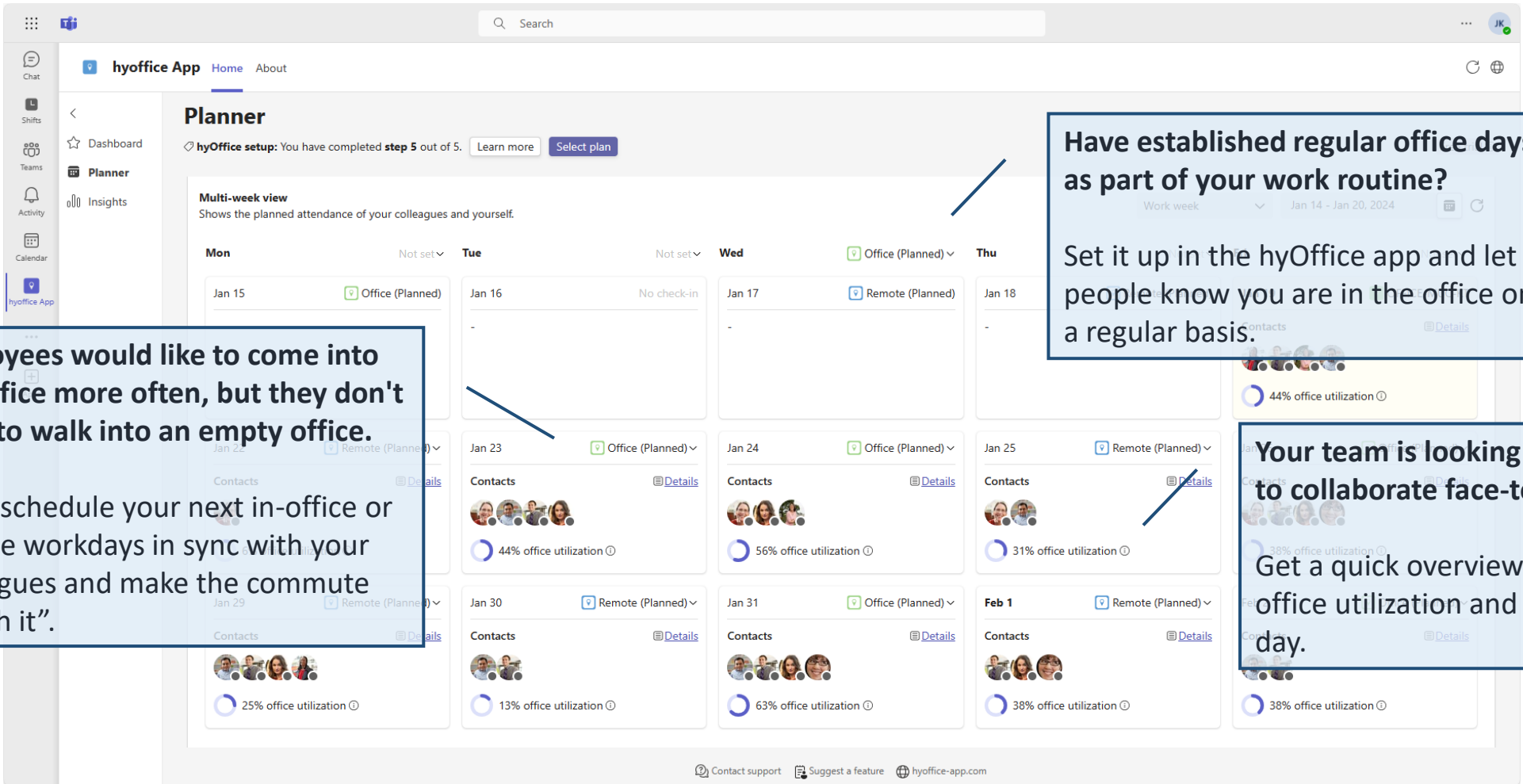
The main content area is titled 'Planner' and shows a 'Multi-week view' of attendance plans. A progress indicator states 'hyOffice setup: You have completed step 5 out of 5.' with 'Learn more' and 'Select plan' buttons. A 'Free trial' badge is also visible.

The view is set to 'Work week' for the period 'Jan 14 - Jan 20, 2024'. The grid shows attendance plans for each day, categorized by 'Office (Planned)' or 'Remote (Planned)'. Each cell includes a date, a status indicator, and a 'Contacts' section with a 'Details' link. Office utilization percentages are shown for each day.

Day	Attendance Plan	Office Utilization
Jan 15 (Mon)	Office (Planned)	-
Jan 16 (Tue)	No check-in	-
Jan 17 (Wed)	Remote (Planned)	-
Jan 18 (Thu)	Remote (Planned)	-
Jan 19 (Fri)	OFFICE-MUC-KT	44%
Jan 22 (Mon)	Remote (Planned)	6%
Jan 23 (Tue)	Office (Planned)	44%
Jan 24 (Wed)	Office (Planned)	56%
Jan 25 (Thu)	Remote (Planned)	31%
Jan 26 (Fri)	Office (Planned)	38%
Jan 29 (Mon)	Remote (Planned)	25%
Jan 30 (Tue)	Remote (Planned)	13%
Jan 31 (Wed)	Office (Planned)	63%
Feb 1 (Thu)	Remote (Planned)	38%
Feb 2 (Fri)	Office (Planned)	38%

At the bottom of the interface, there are links for 'Contact support', 'Suggest a feature', and the website 'hyoffice-app.com'.

# People love working with people. Keep everyone connected.



**Employees would like to come into the office more often, but they don't want to walk into an empty office.**

Easily schedule your next in-office or remote workdays in sync with your colleagues and make the commute "worth it".

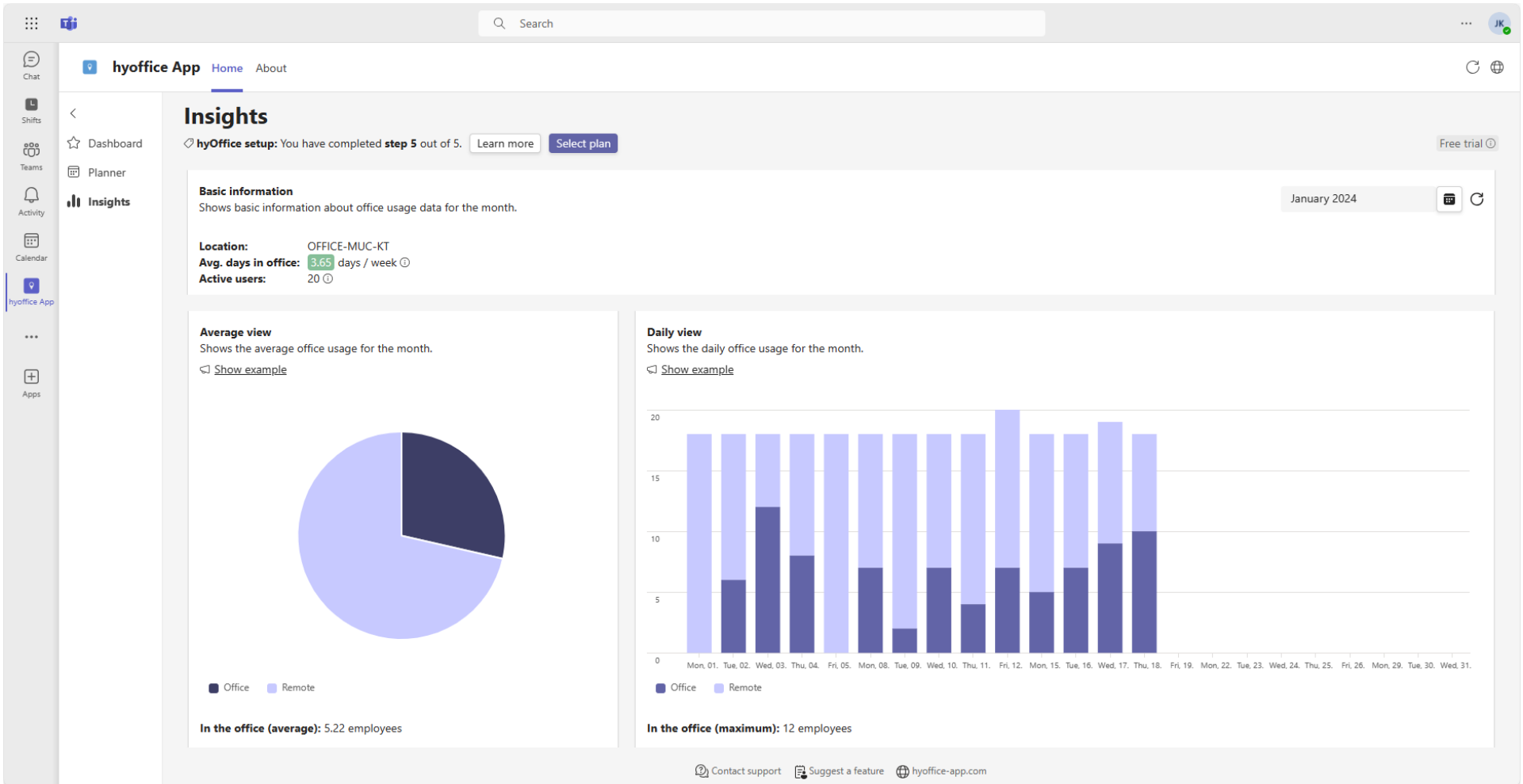
**Have established regular office days as part of your work routine?**

Set it up in the hyOffice app and let people know you are in the office on a regular basis.

**Your team is looking for a good day to collaborate face-to-face?**

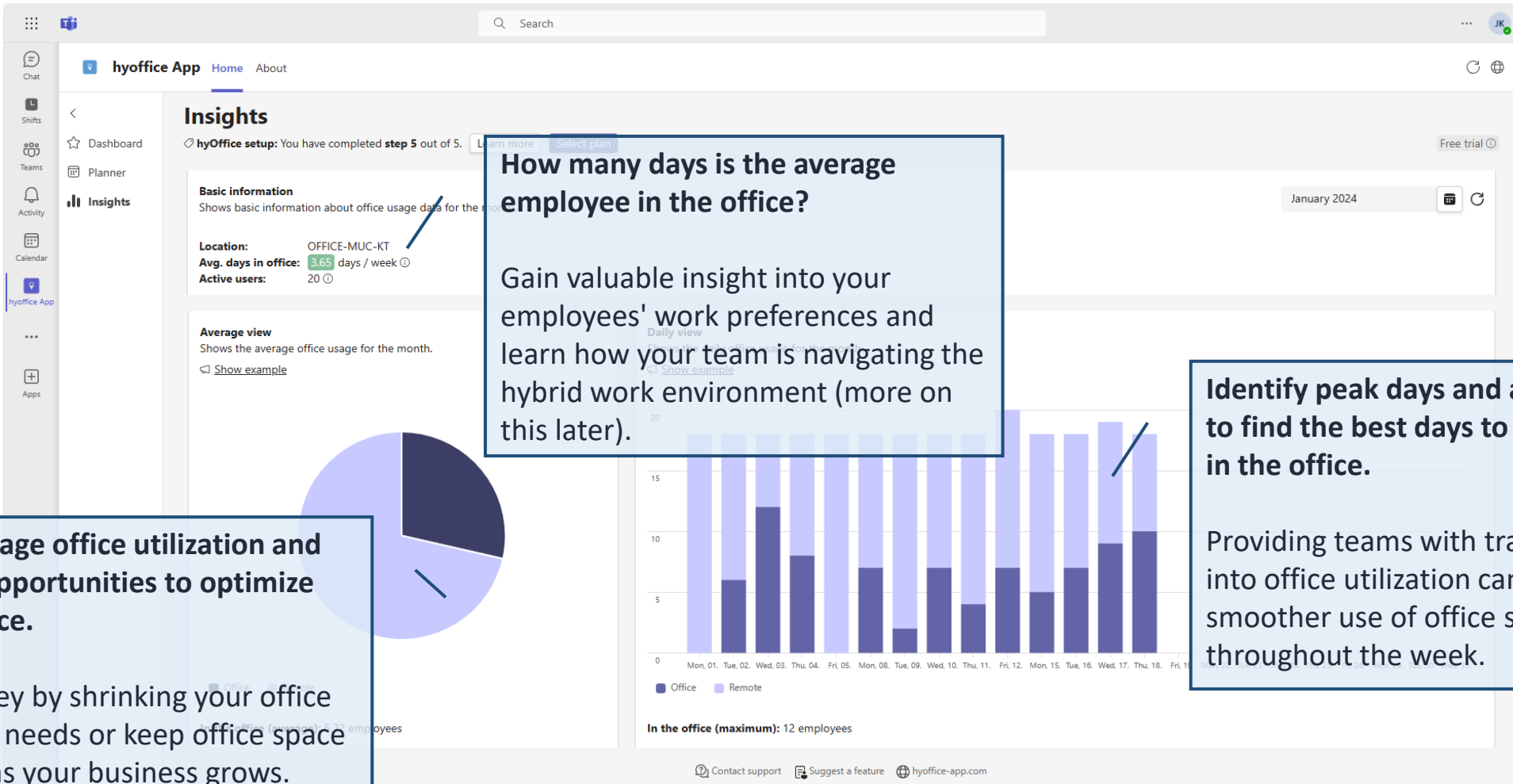
Get a quick overview of estimated office utilization and choose the best day.

# Make informed decisions and save money on office space.






# Make informed decisions and save money on office space.



# Make hyOffice an integral part of your daily routine.



hyOffice Desktop Extension

**hyOffice** 




### Overview

The hyOffice Desktop Extension is connected to your company account.

As soon as hyOffice Desktop Extension detects your corporate network, you are automatically checked in to the office.

**Email:** YourName@company.com  
**Status:**  Checked-in (Office)

[Logout](#)

 Teams     Info     Support

# Make hyOffice an integral part of your daily routine.



With our innovative features like automatic **Wi-Fi and Ethernet check-in**, you can bypass barriers like scanning QR codes to check in to the office and make hyOffice an integral part of your daily routine.

**Change your plans to get to the office on the fly?**

Let people know where you are working and keep your hybrid work environment free of frustration with validated information.

The screenshot shows a window titled "hyOffice Desktop Extension" with a close button in the top right corner. The main content area features the "hyOffice" logo and a location pin icon. Below the logo is the heading "Overview" followed by two paragraphs of text: "The hyOffice Desktop Extension is connected to your company account." and "As soon as hyOffice Desktop Extension detects your corporate network, you are automatically checked in to the office." Below this text, the user's email is listed as "YourName@company.com" and their status is "Checked-in (Office)" with a green location pin icon. A "Logout" link is visible at the bottom left of the main content area. At the bottom of the window, there is a navigation bar with three icons: "Teams" (Microsoft Teams logo), "Info" (information icon), and "Support" (speech bubble icon).

Get **validated data** on office utilization to make informed decision on office space utilization.

# Choose a tool where privacy is part of the tool's DNA.



At hyOffice, privacy is part of our DNA and deeply embedded in our core values.



- All data is **encrypted** on servers in the Microsoft Cloud - protected by more than **3,500 cybersecurity experts**.
- Individual check-ins are **deleted** from our systems **after 3 months**.
- The check-in is only derived from **non-critical information** (Wi-Fi name, ethernet connection).
- Insights into the hybrid work environment are always generated from **aggregated data**.



- hyOffice **never** tracks or provides data on **work time information**.
- hyOffice **never** tracks or provides **sensitive information** such as personal IP addresses, geodata, etc.
- hyOffice **never** tracks or provides detailed reports on **personal office attendance**.



**What are the  
cornerstones of a good  
hybrid work  
environment?**



# Become a more flexible company.



## Flexibility of location & schedule

- Employees choose where and when to work.
- Flexibility reduces commute stress and increases job satisfaction as well as mental health.
- Better support for employees with caregiving responsibilities.

## Power of proximity

- Regular face-to-face contact and team events keep employees connected to the company and positively impact performance & people development.
- This does not mean sitting in an office 5 days a week.

## Digital-first meetings

- All meetings are designed digital-first. Schedule face-to-face collaboration intentionally and purposefully.
- One team: No 2-class society between remote and office workers.

## Distributed-team culture

- Some people go to the office 5 days a week. Some people go to the office 1 day a quarter.
- Establish a culture of results over office presence (e.g., with OKRs).
- Reserve focus time and turn off notifications for deep work.

## Asynchronous communication

- Inform employees regularly with different meeting formats: Town hall, all-hands meetings etc.
- Make use of asynchronous communication with chats, video recordings, newsletters, emails, etc.

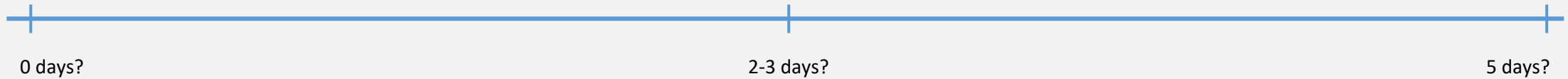
## Multi-purpose offices

- Provide IT tools and hardware (video conference rooms, webcams, headsets) to support your team in a hybrid work environment.
- Establish collaboration and focus areas inside your office.

# Let your team decide how much time to spend in the office.



Optimal time spent in the office / per week:



## Rigid return-to-office mandates will only bring disadvantages without providing any benefits:

- High performers are the first to leave the company.
- Recent studies show: There is no increase in financial performance, only a decrease in employee job satisfaction.
- Tracking individual attendance introduces new governance processes with huge practical problems (handling part-time, off-site workshops, sick days, etc.).

## Our recommendation:

- **Trust** and **freedom** are the most important enablers of great **performance** and **excellence**. Foster a good working environment by trusting your team. ✓
- Depending on the **nature of your business** and **your journey** to becoming a flexible company:

Work on **guidelines** together with your team for in-office time to help smooth the transition. Avoid individual tracking and personal penalties. ✓

# Additional material for you to read on.

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**Must-read:** High-Performers, Women, Millennials Are Greatest Flight Risks When Strict Return to Office Mandates Are Implemented (January 2024), Gartner.  
Link: <https://www.gartner.com/en/newsroom/press-releases/2024-01-30-gartner-hr-research-finds-high-performers-women-millennials-are-greatest-flight-risks>

**Must-read:** Atlassian playbook: 1,000 Days of Distributed at Atlassian (January 2024), Atlassian.  
Link: <https://www.atlassian.com/solutions/distributed/lessons-learned>

Return to Office Mandates Don't Improve Employee or Company Performance (January 2024), University of Pittsburgh.  
Link: <https://business.pitt.edu/return-to-office-mandates-dont-improve-employee-or-company-performance/>

**Must-read:** Letting People Work From Home Is Good for Companies' Revenue Growth (November 2023), Boston Consulting Group.  
Link: <https://www.bloomberg.com/news/articles/2023-11-14/work-from-home-jobs-are-good-for-companies-revenue-growth-study-shows>

**Must-read:** The power of proximity to coworkers: Training for tomorrow or productivity today? (November 2023), National Bureau of Economic Research.  
Link: <https://libertystreeteconomics.newyorkfed.org/2024/01/the-power-of-proximity-how-working-beside-colleagues-affects-training-and-productivity/>

Is Hybrid Work the Best of Both Worlds? Evidence from a Field Experiment (March 2022), Harvard Business School.  
Link: <https://www.hbs.edu/faculty/Pages/item.aspx?num=62281>



# Shape the future of work with hyOffice and Microsoft Teams.



## Key benefits to your business:

- ✓ Improve the job satisfaction & performance of your team.
- ✓ Get better access to a more diverse talent pool.
- ✓ Realize significant office space savings.

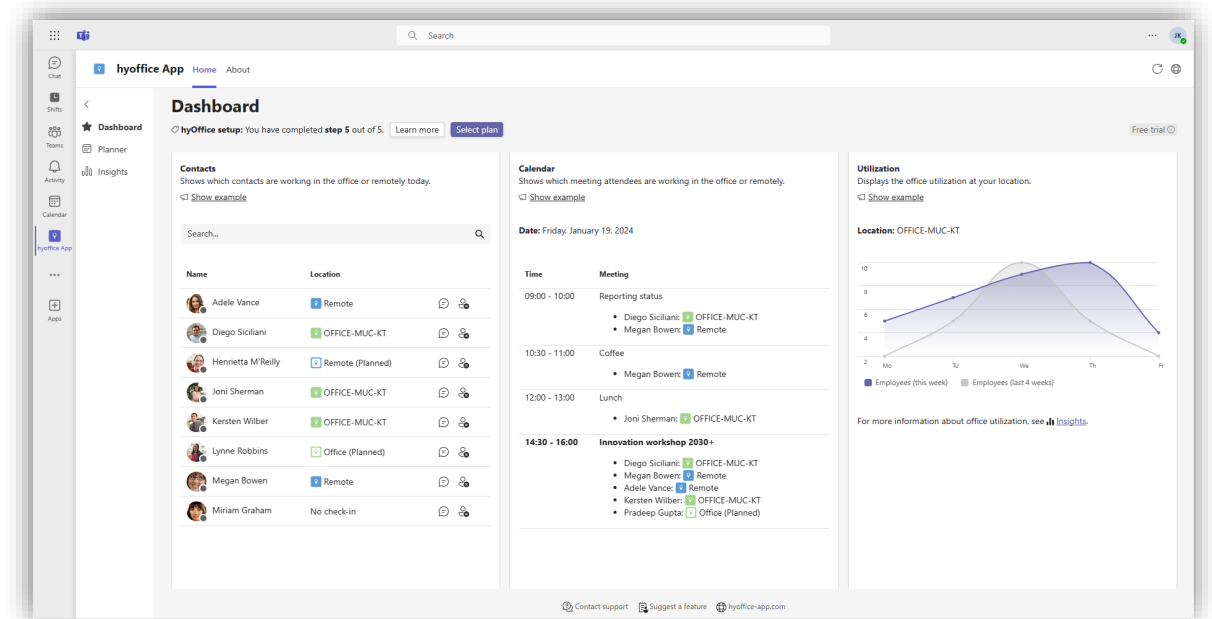
The hyOffice app makes **hybrid working easy** and efficient, transforming the way **teams collaborate** regardless of their physical location.

Have you ever wondered who is **in the office** or considered the **optimal day for office collaboration**? hyOffice eradicates the guesswork and provides a **clear view** of who's working in-office or remotely.

**Mail:** [contact@hyoffice-app.com](mailto:contact@hyoffice-app.com)

**Web:** [www.hyoffice-app.com](https://www.hyoffice-app.com)

**Phone:** +49 89 200 055 74



**Start the free trial from Microsoft Teams today!**

Teams App: <https://app.hyoffice-app.com>



# About hyOffice

Who is in the office? Who is working remotely? hyOffice brings people together.

All information in this presentation is based on the current version of the hyOffice app. Major changes will be announced in the release notes.

**If you have any questions or suggestions, please feel free to write or call us.**

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