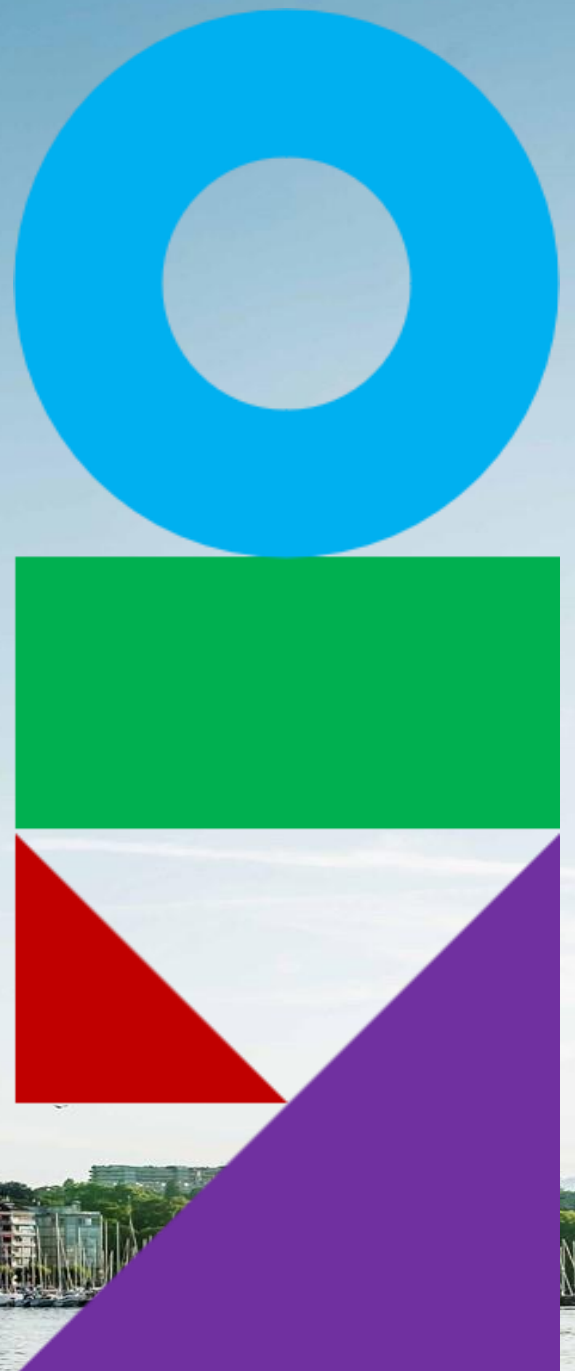


ACCOMpanyING CHANGE



Digital Transformation with Microsoft 365



Microsoft
Partner



Gold Collaboration et Contenu
Gold Productivité cloud
Gold Développement d'Application
Silver Solutions cloud pour les PME
Silver Déploiement et Périphériques

Change management for successful digital transformation

Our customers want to go structured and paperless, for ecological as well as practical reasons. To do so, they acquire new solutions to reinvent / update their way of working. To put all the chances on their side in this transition, we accompany them for a successful transformation.



CHALLENGES

Modernization
Automation
Mobility

IDEAL SOLUTION

Interactive tools
Collaborative work
Synergies

EXPECTATIONS

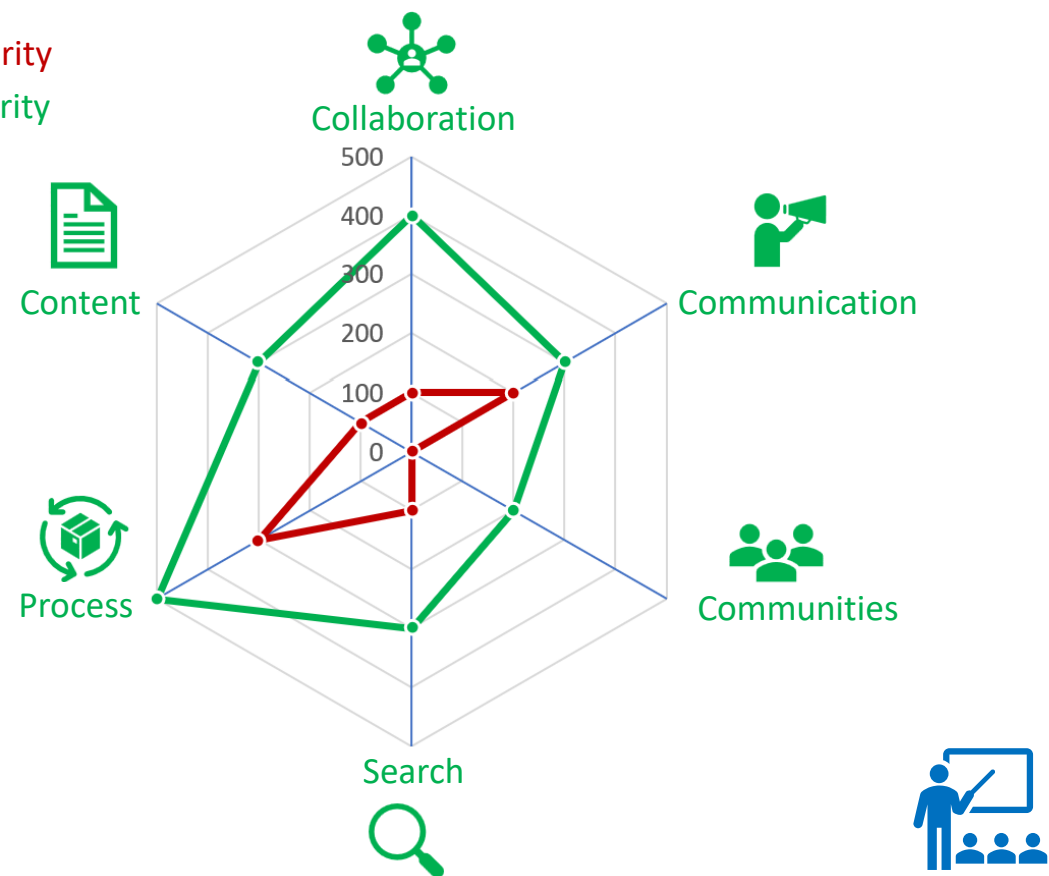
User satisfaction
Effective collaboration
Modern and reliable
tools



The digital transformation

This step is for you synonymous of evolution, innovation, while giving flexibility to your collaborators and offering a flawless security.

--- Actual maturity
--- Target maturity



1 Revisit your organizational processes

- OnBoarding
- Leave Management
- Quality

2 Modernize your business processes

- Project collaboration and management
- Validation processes automation and control

3 Improve your employee mobility

- Allow to work from the train, from home
- Secure access to corporate resources



Accompanying change & Microsoft 365

The acquisition of the Microsoft 365 suite offers to the collaborators a panoply of tools and innovations whose assimilation, and use, must be established and validated with their consentement. We, in collaboration with a team of your chosen collaborators, will work on the optimal use of the tools by making their usage simple and logical for your tailor made working processes.

Project Management – M365, Teams

After studying your working processes, we define a standard way of using Microsoft Teams along with other M365 tools to cover your needs

Organize your Information System – Your intranet with SharePoint

After studying your information content and ways of working, we will build you a tailor made intranet which corresponds to your company needs

Dematerialization of processes – M365 Suite & Power Platform

Your forms will be integrated in your SharePoint intranet with custom made Power Apps, their automation will be made with Power Automate.

Migros: Towards user autonomy and more modern and efficient communication

Our client is constantly looking for ways to improve and facilitate communication within its stores and teams. Having used SharePoint for 15 years, mainly for its document management, the transition to M365 was an obvious choice in order to take advantage of all the tools offered.

Internal project management

Standardization of Teams by integrating several available tools: Planner for managing team tasks and deadlines, OneNote for meeting minutes, as well as publications, files, channel calendar.

Optimization of intranet sites

Customization of a documentation site for support, creation of precise metadata, validation of the documentation produced and implementation of a search module meeting precise criteria.

Accompanying users & support

Implementation of a support site for the M365 tools, exchange space via Teams, training support, help in setting up the various site templates,





Fondation Foyer Handicap

Global support on M365

Our collaboration was done in two phases: first, the acquisition, deployment and discovery of the functionalities of M365 and all its products. Then, our role was to train and support the users on a technical level during a more advanced use.

Setting up an intranet

Intranet architecture, site design, customization of lists and libraries in collaboration with key collaborators to give them the keys to autonomy,

Process automation

Understanding of Power automate for the creation of requisition flows, discovery of the use of the tool as well as the best practices for the creation of a new process.

Ongoing technical support

We assist our customer on request during technical blocking to the realization of new processes that allow them to respond to business issues.

Contact-us now !

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About iNext Consulting

Microsoft Pure Player, Specialist in Digital Collaboration and Application Development.

Consultants, Business Analysts, Architects, Experts, Trainers



What our customers say:

"We have deployed the collaborative tools of Microsoft 365 and mainly SharePoint as part of a redesign of our intranet, however, in order to mark a turning point and to facilitate the use by our employees, we have chosen to customize some features.

iNext offers a well-thought-out solution and process that supports optimal use"

– HD Centre

What we offer :

Any change of tools and ways of working provokes a certain reluctance among your users.

In order to succeed, we propose a tailor-made solution that will allow your employees to feel involved and driven by this change.

Our role is to help employees redefine their work process, in order to integrate these new tools and rethink their way of working. As with any habit (good or bad), there must be a "reason" to change it, which is why it is unthinkable to consider implementing these tools without their involvement.

The role of the change agent is complete: it goes from getting to know the company and its employees to training them, passing through the work, the reflection and the elaboration of these new work standards with their participation.

Participation leads to motivation, followed by dissemination and acquisition and therefore adoption! The user is at the center of our attention and is the guarantor of a successful project.

Why change management?

Obtaining ROI

When you invest in a new IT tool, to get the desired return, your team must be trained to use it within your company's work processes. Without support adapted to your processes, the tool will be abandoned or largely under-utilized, your employees will waste their time and you, your money.

Time saving for employees

Your desire to modernize your information system implies an adaptation and changes of reference for your employees. Change management support will allow you to set up a customized toolbox to facilitate their use and the acquisition of long-lasting and efficient automatisms.

Have an up-to-date information system

Whether it is for reasons of efficiency, security or maintainability, the adoption of the users towards the new tools will allow the constant improvement and will lead to an easier maintenance, the obtaining of modern and secure technologies.

Improve workflows / processes

It is also an opportunity to describe our work processes, to adapt them, to make them evolve, to make them more efficient. Habits prevent us from seeing what we are doing "wrong", so it's time to rethink certain operations to focus on the value created and productivity optimizations.

Support mobility

The evolution of your tools towards a strong digitalization allows your teams to have all the necessary work material with them everywhere, to be reachable anywhere, in short to make them fully available and productive whatever their current activity



Microsoft 365 is a cloud-based subscription service that brings together the best tools for the way people work today. By combining best-in-class apps like Excel and Outlook with powerful cloud services like OneDrive and Microsoft Teams, Microsoft 365 lets anyone create and share anywhere on any device.

WWW.MICROSOFT365.COM

Main steps



Create a leading team

Successful adoption involves the creation of a skilled team of early adopters, who will also spread a positive message about the new technologies being implemented.



Define use cases

The adoption of new applications requires the qualification of existing business processes before they can be modernized.



Solve the use cases

To guarantee an optimal use of the new applications, the use cases and processes must be materialized by concrete operating modes.



Educate the users

This is an important part of the adoption of modernized processes, without training your employees will not know how to handle the new tools. We offer personalized training, a customized help desk, mentoring and support.