



eDiscovery, Data Lifecycle & Records Management in Purview

Manage the full information lifecycle—from classification and retention to eDiscovery and defensible deletion—using Microsoft Purview’s records management and compliance features.

In regulated industries or litigation-prone environments, lifecycle control and discovery readiness are paramount. This offering merges records management with eDiscovery and legal hold workflows, helping you retain, protect, and retrieve sensitive content as needed.

Define a unified approach to managing the full lifecycle of organizational data, ensuring that records are classified, retained, and disposed of in accordance with compliance standards, while enabling legal teams to respond quickly and effectively to eDiscovery requests. Leveraging Microsoft Purview's records management and eDiscovery capabilities, to equip your compliance, legal, and IT stakeholders with the tools and processes to reduce risk, enforce defensible deletion, and streamline litigation readiness.

During this engagement, ITC will provide discovery and planning phase to align with your legal, compliance, and records retention requirements. A records taxonomy will be created, with retention labels mapped to business content types such as contracts, financial records, or HR data.

For more information, please contact us: enquiries@itcsecure.com or 020 7517 3900

SOLUTION OVERVIEW

See for yourself how Purview can help you by giving it a try. Find out how to create the solution and use it for your organisation. See how the solution can ensure consistent enforcement of data retention and defensible deletion across Microsoft 365, reducing regulatory risk and enabling compliance with legal and industry-specific requirements. Let ITC assist you with guidance for deploying unified retention & disposition policies, immutable records and audit-backed disposition, legal hold case management, and benefit from our years of experience with the Microsoft security stack.

KEY FEATURES AND BENEFITS



Discovery

- Introduction to records management, legal hold cases and retention policies.
- Exploratory meetings to learn about the needs of the organisation and to understand current environment.



Documentation

- Describe the document design choices that satisfy the organisation's needs and context.
- Provide the configuration to be applied for retention & disposition and immutable records
- How to set up policies and manage legal hold cases



Implementation

- Provide step-by-step guidance for configuring effective data retention policies and configure eDiscovery case management adapted to your organisation's environment.



Gain control over the lifecycle of your organisation's data and ensure compliant legal investigations.



Supports legally defensible recordkeeping, ensuring sensitive records are preserved and disposed of securely and transparently



Ensure consistent enforcement of data retention across Microsoft 365, reducing regulatory risk and enabling compliance



Empower legal and compliance teams to quickly identify, hold, and export relevant data, significantly reducing investigation time and cost while improving litigation response readiness.

WHY ITC

ITC Secure is an advisory-led cyber security services company.

Gold
Microsoft Partner



Member of
Microsoft Intelligent
Security Association



We have a 25+ year track record of delivering business-critical services to over 300 blue-chip organisations - bringing together the best minds in security, a relentless focus on customer service and advanced technological expertise to help businesses succeed.

With our integrated delivery model, proprietary platform and customer-first mindset, we work as an extension of your team throughout your cyber journey and always think not only about you, but also your customers and the reputation of your brand.

ITC Secure is headquartered in London, UK. With a dynamic balance of the best in people, technology and governance, we make cyber resilience your competitive advantage.

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