iThink 365

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Microsoft 365 Intranet Accelerator Offering

Published: 22/04/2021

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# Microsoft 365 Intranet Accelerator Offering

Overview

Microsoft 365 provides a great platform to build an Intranet with SharePoint Online. All the ingredients are there but they just need to be cooked in the right way (sorry).

The platform can help you engage with your team by fostering two-way conversations so that you communicate what is going on in the organisation, the strategy and vision but also use the platform to understand how your teams are working and feeling. The platform can help the organisation foster innovation using tools to capture feedback, suggestions, and ideas.

At iThink 365 we help by delivering an Intranet using mostly out of the box functionality with a few additions to deliver you an Intranet that is kept simple and functional.

Once more than Intranet is available to your whole team, when and wherever they are via the SharePoint mobile app.
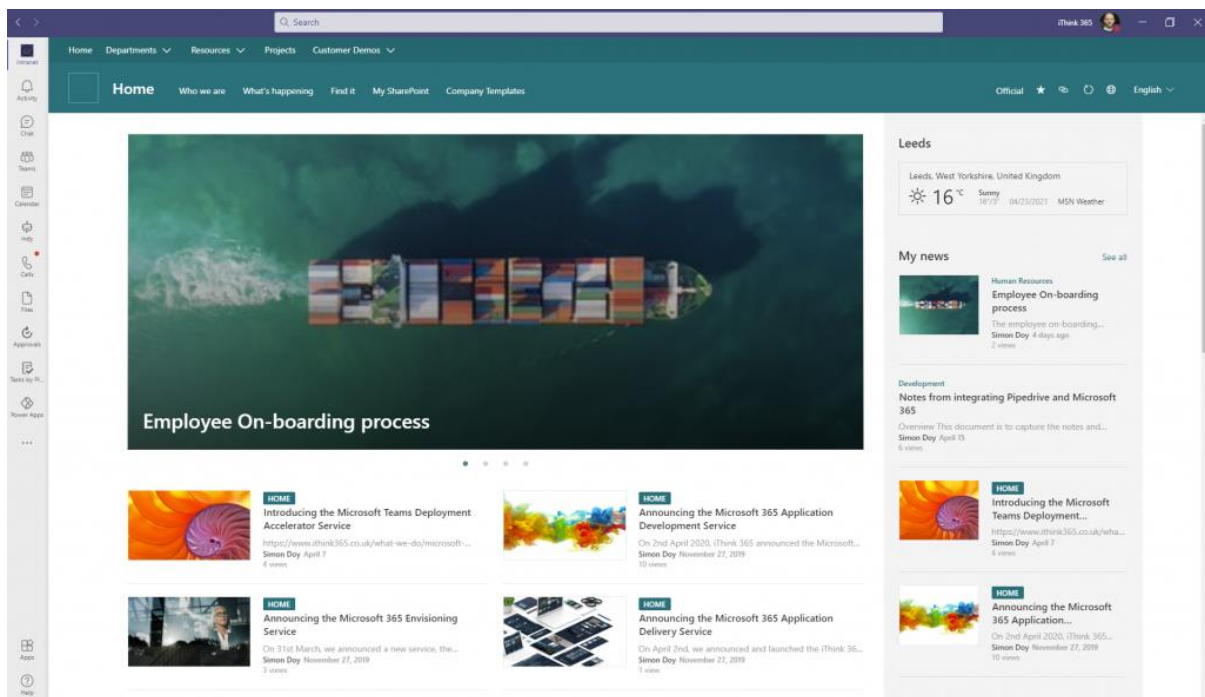
Benefits

The Accelerator provides the following benefits:

- A solid foundation for your Intranet.
- A way to communicate news across the organisation.
- A central way to share resources and information that are available.
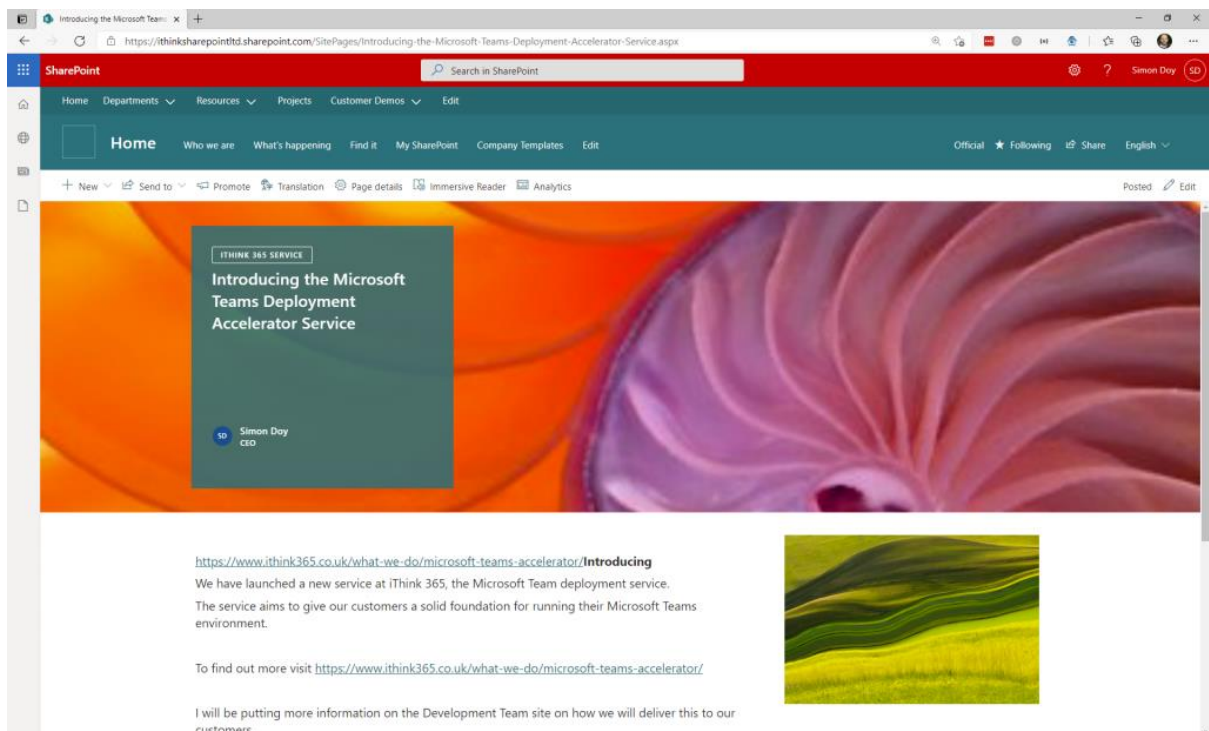- Proven Information Architecture.

- Integration with Microsoft Teams via a personal Intranet App. (and Microsoft Viva Connections once released).
- Department sites to promote self-service.
- Feedback and Suggestions webpart.
- Global Navigation which is shared across your Intranet and SharePoint sites.
- Distributed News publishing so that departments can promote wins and information.
- Our knowledge and experience to aid you in deploying Intranets.
- Training for your users.
- Training for your administrators.
- Reduced risk of things going wrong due to customisation from third party products.

Who is it for?

- Designed for organisations with Microsoft 365.
- Organisations that want to provide a central location to gain access to the available tools, resources, and information.
- Organisations who believe the Microsoft 365 platform will solve common challenges.
- Organisations which have communication challenges.
- Organisations who have remote worker or workers without access to desktops/laptops.
- Organisations wanting to get more from their Microsoft 365 investment.

Who is it not for?

- Single employee organisations.
- Organisations that do not have Microsoft 365.

Our Approach

We approach the SharePoint Intranet in a similar way to how we deliver our other services using the following phases:

- Discover – understand your organisation structure, decide on the look and feel of the Intranet and security appetite.
- Develop – Configure SharePoint, setup structure and configure.
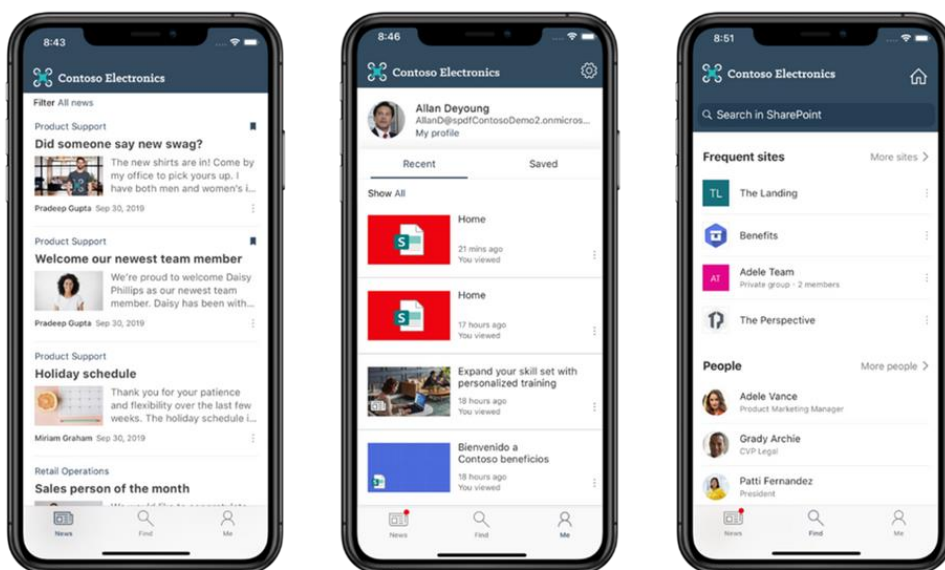- Deliver – Perform end-user training, admin training and handover the environment.
- Feedback – solicit feedback, understand if there are any issues that need to be tackled.
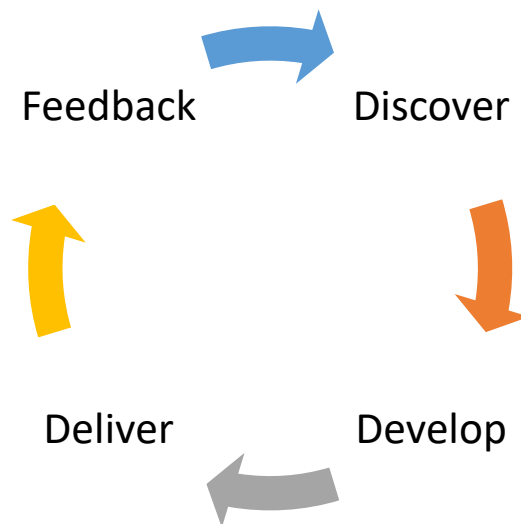
We can also provide Support via our Microsoft 365 support offering. This provides application support and a helpdesk for your users. This can be 1st, 2^{nd,} or 3rd line support.

Discover Phase

This phase kicks off the project with a session to define the ways of working, project objectives and project team roles and responsibilities, timelines. Here we allocate the product owner to one of your team. They become our conduit into your organisation.

We run through our discovery workshop to understand the structure of your organisation, your existing environment, how you work, licensing, compliance and governance requirements and your attitude to security and risk.

Also, we discuss the look and feel of the Intranet and present options for you to decide on how your Intranet will look.

Finally, we build an information architecture which captures the SharePoint sites that are to be created for your departments in SharePoint.

Develop Phase

In this phase we build the SharePoint Intranet home site, create the agreed organisation site and configure them.

Additionally, we configure SharePoint security settings and configure your Global navigation.

Delivery Phase

Now for exciting bit where we deliver your Intranet.

Firstly, we provide training to your IT admin team who can then provide 1st and 2nd line support.

Next, we will work with the product owner and other teams to get the Intranet homepage right and how you would like it. Training is provided to content creator on how to create news posts and discuss the various elements that can be added to SharePoint pages.

Your Microsoft Teams environment will be configured with the Intranet App.

Finally, once you are ready then the environment goes live, and your teams can start taking advantage of the Intranet platform.

Feedback Phase

Finally, we have a feedback/retrospective session where we unpack how the project went. What worked well, what has not worked well and then start to discuss what the next steps are for SharePoint and Microsoft 365 in your organisation as the journey has only just begun.

What are the costs?

The cost for delivering the accelerator is tiered based on the number of users in the organisation.

Below are guidelines for the cost to deploy the Intranet Accelerator.

Please note prices are exclusive of VAT.

1-50 Users £3000	51-250 Users £5000
251-500 Users £7000	501-1000 Users £9000

How long does it take?

Depending on the size of organisation, it typically takes between 5 and 10 days to perform the discovery, develop and deliver phase.

Interested?

Get in touch

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