



Co-Pilot for Microsoft 365 Apps

Solution for Co-pilot for M365

27/06/2024 Version 1.0





Employees want AI-powered chat, but companies have data security and privacy concerns







92% of technical professionals and business decision makers say they have used or tried an Al tool or service Employees using Al-powered chat through public web services are putting corporate data at risk

Some large corporations discouraged employees from using AI tools because of data leakage risks

Source: State of Al: Internal Microsoft Study, June 2023

Why Copilot?

It's powerful and protective

Access to powerful AI models



- Built on the latest AI models (GPT-4 and DALL-E 3)
- No additional cost on eligible Microsoft licenses. Availability for F3 is coming soon

Transparent and current



- Citations provided for each response
- Responses sourced with up-to-date information

Business data is protected



- Chat data is not saved
- No eyes-on access
- Chat data is not used to train the model

Your business data is protected

Copilot is Al-powered web chat with commercial data protection



Chat data is not saved

Chat prompts and responses are discarded.



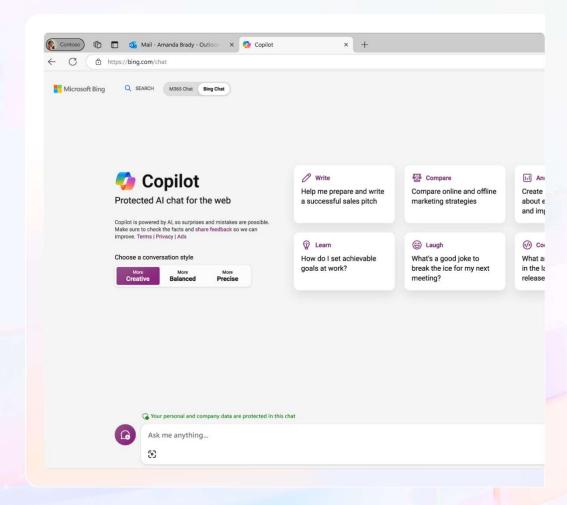
No eyes-on access

No one at Microsoft can view your data.



Data is not used to train the model

Chat data is not used to train the large language models used by Al.



Go to bing.com/chat and sign in with your work or school account



Copilot for Microsoft 365

Unlock productivity and unleash creativity

Natural Language



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Large Language Models Microsoft Graph - Your Data -

Microsoft 365 Apps The Internet

ITQAN Global Digital Okta Approach

Get ready

User Enablement Workstream

- Secure exec sponsorship, create Al Council, and define RAI principles
- Identify success owners, Champions, and early adopter cohorts
- Detail high value scenarios and personas
- Be intentional with assignment and concentrate seats
- Define success criteria, KPIs, and success measurement plan

Onboard & engage

- Complete User Enablement Strategy training
- Define user experience and feedback strategy
- Design and deploy training and engagement community (Center of Excellence/Champion Platform)
- Launch employee communications and Champion program
- Onboard executives and user cohorts
- Deliver user Champions and support staff training

Deliver impact

- Review success measures and user survey results
- Conduct feedback and reporting analysis
- Deliver extended training and adoption support
- Identify additional optimization scenarios
- Iterate user experience strategy
- Gather and amplify success stories

Extend & optimize

- Extend to new high value scenarios
- Deliver business process transformation with Copilot Studio, plugins, and connectors
- Drive group and crossorganizational productivity and innovation
- Understand custom line of business opportunities

Technical Readiness Workstream

- Perform the Copilot for Microsoft 365 Optimization Assessment
- Address data security, governance, and data access questions
- Build shared Copilot for Microsoft

 365 implementation plan with User
 Enablement team
- Ensure appropriate Data Security controls are in place
- Prepare your organization for Copilot for Microsoft 365 with setup guide: deploy Microsoft 365 apps, if needed; assign licenses
- Assign permissions by role to provide access to the Copilot for Microsoft 365 usage report

- Establish service management plan
- Analyze Copilot for Microsoft 365 usage reports and the Microsoft Copilot Dashboard to observe user adoption, retention, and engagement
- Design, build, and publish plugins to deliver unique experiences
- Build your own copilots

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