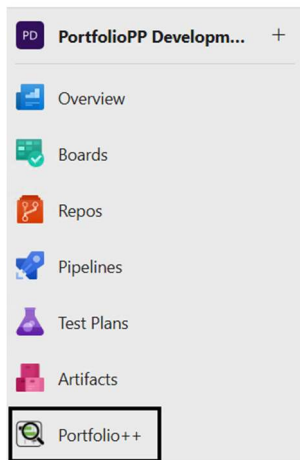


Subscribing to Portfolio++ Pro with Microsoft Azure

This guide will help you to subscribe to Portfolio++ Pro using your existing Microsoft Azure subscription.

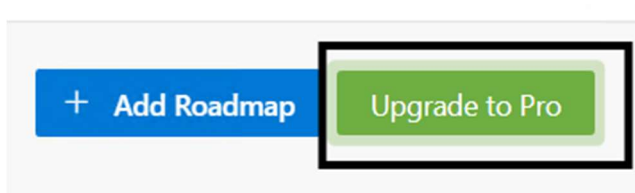
Step 1 – Open Portfolio++ Pro

From the left navigation in Azure DevOps, open Portfolio++

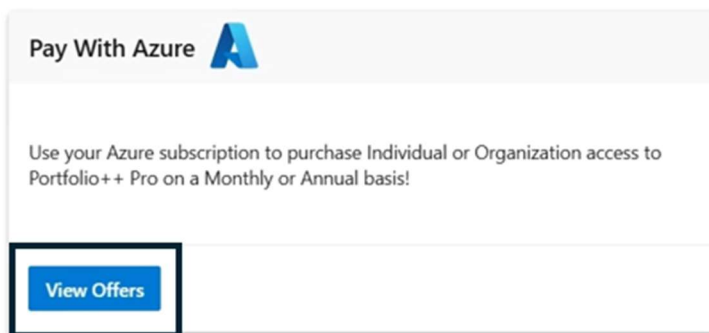


Step 2 – Select “Upgrade to Pro”

In the top-right corner, select “Upgrade to Pro”



Step 3 – Select “View Offers”



This will take you to the Azure Marketplace

Step 4 – Review the licensing options

Overview **Plans + Pricing** Ratings + reviews

Plan	Description
Monthly Individual Plan Get it now	A monthly individual plan.
Monthly Organization Plan Get it now	Monthly organization plan.
Annual Individual Plan Get it now	Annual individual plan.
Annual Organization Plan Get it now	Annual Organization Plan.

If ten or more individuals will be using Portfolio++ Pro, it is more economical to purchase an Organization license.

License fees are paid once the subscription is approved by Microsoft. Annual licenses are paid in full for the entire year at sign-up. The [Azure Marketplace Refund Policy](#) applies

- <https://learn.microsoft.com/en-us/marketplace/refund-policies>

You may be prompted to sign-in or create an account on the Azure marketplace.

Step 5 – Select the desired subscription type and click Subscribe

Plan

Monthly Organization Plan ▼ Subscribe

- Monthly Organization Plan
- Monthly Individual Plan
- Annual Individual Plan
- Annual Organization Plan

Support Ratings

Step 6 – Complete the Basics page

Note: The subscriber must have security access to add Portfolio++ to the Azure subscription and to see or create Resource Groups.

Subscribe To Portfolio++ Pro

Subscribe to plan

* Basics Tags Review + subscribe

Fill out the plan details. After you've finished subscribing, configure your SaaS account on the publisher's website to complete the process.

Project details

Select the subscription to manage deployed resources and costs. Use resource groups like folders to organize and manage all your resources.

Subscription ⓘ Visual Studio Enterprise Subscription – MPN ▼ Select the Azure subscription Portfolio++ Pro will be added to

Resource group * ⓘ PortfolioPP-RG ▼ Select or Create a Resource group for the subscription

[Create new](#)

SaaS details

Name * ⓘ Give the subscription a name

Plan

Annual Organization Plan - 1-year subscription ← Confirm the desired subscription type is selected

Annual Organization Plan.

[Change plan](#) ← Change the subscription type if necessary

Billing term ⓘ 1-year subscription

Price/payment frequency ⓘ \$0.00/year

Subtotal ⓘ \$0.00 for 1 year

Recurring billing ⓘ On ← Confirm that you want your subscription to automatically renew

Off

Step 6b – Add Tags as desired (Optional)

Refer to [Microsoft Learning](#) for guidance on the usage of Tags


- <https://learn.microsoft.com/en-us/azure/azure-resource-manager/management/tag-resources>

[Home](#) > [Portfolio++ Pro](#) >

Subscribe To Portfolio++ Pro ...

Subscribe to plan

* Basics Tags Review + subscribe

Name ⓘ	Value ⓘ	
Cost Center	: 1234-00001	
<input type="text"/>	: <input type="text"/>	

Step 7 – Go to Review and Subscribe page and click Subscribe

Note: Completion of this step depends on Microsoft and may take 1 to 30+ minutes to complete.

Subscribe To Portfolio++ Pro ...
Subscribe to plan

Basics Tags **Review + subscribe**

Product + plan details
Portfolio QA Offer - Annual Organization Plan
by Tritelis LLC
[Terms of use](#)
[Privacy policy](#)

Terms of use
By clicking "Subscribe" and completing the purchase with the provider, I (a) agree to the legal terms and privacy statements associated with each Marketplace offering above, (b) authorize Microsoft to charge or bill my current payment method for the fees associated with my use of the offerings, including applicable taxes, with the same billing frequency as my Azure subscription, until I discontinue use of the offerings, (c) agree that Microsoft may share my contact information and transaction details (including usage volume associated with the offerings) with the sellers of the offerings so that they

Contact details

Name

Email address

Primary phone number

Basics

Subscription	Visual Studio Enterprise Subscription – MPN
Resource Group	PortfolioPP-RG
Name	sub1
Plan	Annual Organization Plan
Billing term	1-year subscription
Price/payment frequency	\$0.00/year
Subtotal	\$0.00 for 1 year
Recurring billing	On

Tags

Cost Center	1234-00001
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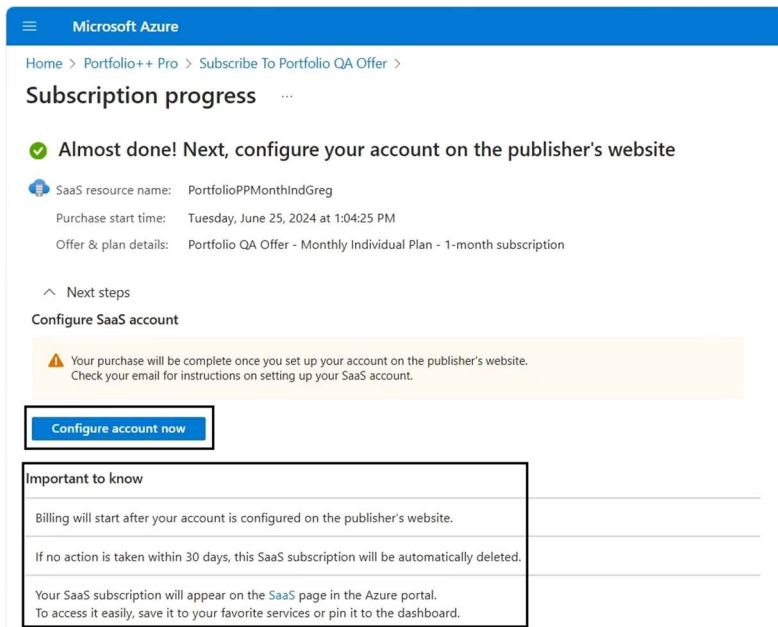
After subscribing, remember to configure your SaaS account on the publisher's website.

Subscribe < Previous: Tags Next >

Step 8 – Configure the Account

After the subscription is approved by Microsoft, click “Configure account now”. Access will not be granted, and billing not initiated until the subscription is Configured and Activated.

Note: An email is automatically generated which contains a “Configure account now” link that can be used if the browser is closed.



Microsoft Azure

Home > Portfolio++ Pro > Subscribe To Portfolio QA Offer >

Subscription progress

✔ Almost done! Next, configure your account on the publisher's website

SaaS resource name: PortfolioPPMonthIndGreg

Purchase start time: Tuesday, June 25, 2024 at 1:04:25 PM

Offer & plan details: Portfolio QA Offer - Monthly Individual Plan - 1-month subscription

Next steps

Configure SaaS account

⚠ Your purchase will be complete once you set up your account on the publisher's website. Check your email for instructions on setting up your SaaS account.

[Configure account now](#)

Important to know

Billing will start after your account is configured on the publisher's website.

If no action is taken within 30 days, this SaaS subscription will be automatically deleted.

Your SaaS subscription will appear on the SaaS page in the Azure portal. To access it easily, save it to your favorite services or pin it to the dashboard.

Step 9 – Activate the Subscription

Once your subscription is activated, you will be billed for the software and subject to the [Azure Marketplace Refund Policy](#).

- <https://learn.microsoft.com/en-us/marketplace/refund-policies>



SUBSCRIPTION DETAILS

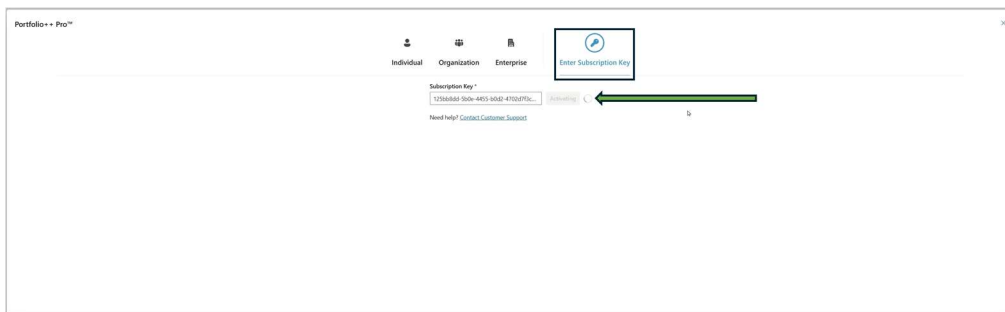
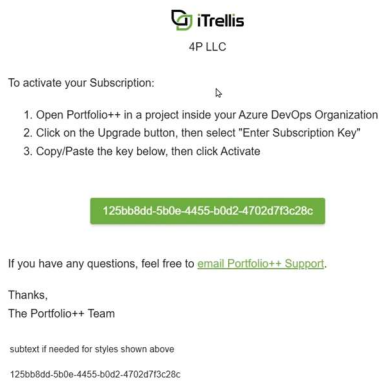
Customer Email	[Redacted]
Customer Name	[Redacted]
ID	d51c0b87-5e7a-4925-cf32-950a4b37c484
Name	PortfolioPPMonthIndGreg
Status	PendingFulfillmentStart
Offer Name	ppp_qa_offer-preview
Plan	monthly_individual_plan
Purchaser Email	[Redacted]
Azure Tenant ID	54557378-e243-4ea7-95b8-6b97acc116c4

[Activate](#)

Step 10 – Activate the Subscription

Copy the subscription key received in email into the Subscription Key field in Portfolio++.
Receipt of the email depends on Microsoft and may take 1 to 30+ minutes to complete.

Note: You will be billed for the software even if the Subscription Key is not used to activate it.



Your subscription is complete and ready for use.

