# SMART TIME TRACKER

## Simplify Time Management. Empower Performance.

Modern enterprises operate across distributed teams, projects, and time zones making accurate time visibility a critical business necessity. Smart Time Tracker goes beyond traditional time logging tools by combining automation, analytics, and integration with the Microsoft Cloud ecosystem to deliver real-time, actionable insights.

*This solution enables enterprises to move away from manual reporting and disconnected systems, replacing them with a single, intelligent platform for time tracking and analysis.*

## How It Works

**Smart Time Tracker integrates with Microsoft Azure and Microsoft 365 to deliver a unified, secure experience:**

- Azure Active Directory integration provides secure single sign-on and centralized user management.
- Outlook Calendar synchronization ensures that scheduled meetings are automatically reflected in time logs.
- Azure SQL Database securely stores all data, allowing organizations to query and analyze time usage patterns.
- Power Automate workflows trigger automated email notifications and approval sequences.
- App Service and API Management ensure reliability and scalability across user environments.

## The John Keells IT Advantage

Smart Time Tracker is not just a plug-in tool; it's part of a broader enterprise framework built and managed by John Keells IT, a long-standing Microsoft Partner with extensive experience in digital transformation.

### KEY DIFFERENTIATORS:

- Rapid implementation.
- Custom configuration aligned to organizational time policies.
- Compatibility across industries including Manufacturing, Professional Services, Retail, and Education.
- Backed by managed services and post-implementation support.

## Example Use Cases

**Professional Services:**
Track billable vs. non-billable hours and automate client-ready reports.

**Education:**
Record administrative and teaching hours, generating insights for workload planning.

**Manufacturing:**
Monitor time spent on production tasks and optimize workforce utilization.

**Retail:**
Analyze workforce time allocation across locations and improve shift scheduling.

## Deployment Framework (4 Week)

### Configuration

Set up environment, roles, and integrations with Microsoft 365.

### Training

Conduct hands-on sessions for employees and administrators.

### Discovery

Analyze business processes and define tracking objectives.

### Validation

Test tracking flows, dashboards, and access rules.

### Support

Provide post-go-live assistance and performance monitoring.

## Performance Outcomes

- **Faster Reporting Cycles:** Time records consolidated and analyzed in real time.
- **Operational Efficiency:** Reduced manual entry and improved accuracy.
- **Strategic Insights:** Cross-department visibility into workforce allocation.
- **Compliance Readiness:** Controlled access and audit-friendly recordkeeping.

## Final Deliverables

- Configured and deployed Smart Time Tracker on Microsoft Azure.
- Role-based dashboards and reporting setup.
- User documentation and training materials.
- Ongoing support through John Keells IT Managed Services.

**JOHN KEELLS IT'S SMART TIME TRACKER** is built for organizations that view time as a strategic asset.

In just a few days, your enterprise can move from **Manual tracking** to **Intelligent Time Management** improving **Visibility**, **Control**, and **Decision-making Across Every level**.

**Connect with our experts to learn more.**