

MICROSOFT COPILOT: A SMART SOLUTION FOR LEGAL PROFESSIONALS

How Kraft Kennedy helps you streamline workflows, enhance productivity, and secures data with Microsoft Copilot



Assessment

Before we implement Microsoft Copilot, we will conduct a thorough assessment of your needs and goals. We will interview you and key staff to understand how you work, what challenges you face, and what outcomes you expect from Copilot. We will review any existing Generative Artificial Intelligence (GenAI) policies that you have or help you create new ones, as necessary. We will also review your Microsoft 365 tenant to determine the current state of your technology and what steps are necessary to prepare and optimize it for Copilot. This will help us design a customized solution that meets your specific requirements and preferences.

Integration

Once we understand your needs and goals, we will configure your Microsoft 365 environment to be ready for Copilot. We will focus on both user-facing workflows that use CoPilot as well as the underlying services that provide confidence in the security and reliability of the system, such as Entra ID (Azure Active Directory), SharePoint Online security settings, and Microsoft Information Protection. We will test the integration and verify that everything works as expected.

Roll Out

After the integration is complete, we will deploy the Copilot service to your assigned users. We will coordinate with you to enable you to provide end user training and support to help them get familiar with the features and functions of Copilot. Training will educate users on how to use Copilot to create, edit, and review documents, emails, contracts, and other materials as they collaborate with colleagues and clients. We will answer any questions and address any issues that may arise during the roll out.

Monitoring & Feedback

Once the roll out is done, we will monitor the performance and usage of Copilot and collect feedback from you and your users. We will use the system-generated as well as user-generated input to propose changes and improvements to the configured environment. We will also keep you updated on the latest developments and enhancements of Copilot and Microsoft 365. We will work with you to ensure that Copilot continues to deliver value and satisfaction to your legal practice.

