



STORE, ORGANIZE, SEARCH AND GOVERN YOUR DATA, SEAMLESSLY.

Kraft Kennedy's vendor-agnostic expertise can help your firm design and implement a modern DMS to organize your data, leverage the latest functionalities and tools, provide strict governance, and unlock the power of collaboration within Microsoft 365.

iManage IMPLEMENTATION

DESIGN, MIGRATION, & ROLLOUT

- iManage Cloud design and planning
- Matter-centric design
- Data analysis / Database cleanup/synchronization
- Cloud implementation and integration testing
- Document migration/synchronization
- Security Policy Manager implementation
- iManage Mobility implementation
- Client deployment and rollout support

OUR EXPERTISE:

- Matter-centric design
- Applications packaging
- Library consolidations
- Data conversions
- System design and deployment
- Digital rights management
- Mobility
- Training
- Remediation
- Administrative training / knowledge transfer
- Data loss prevention
- Ethical walls
- Health checks
- Third-party integrations

DMS ONE-DAY DESIGN AND PLANNING WORKSHOP

Draft the perfect document strategy for your firm with the help of our experts. *Sample workshop agenda:*

Overview & Strategy

Current use cases, pain points, and environment
Specific goals for future-state environment

Components & Design

Single Sign On	Matter Centric Workflow
Library / Metadata Design	Collaboration and Security

Third-party Integrations

Current and potential third-party utilities and integrations

High Availability & Disaster Recovery

High availability and site resiliency assessment
Backup and disaster recovery assessment
Best practices for future-state environment

Implementation, Migration, & Security

Strategies for implementation, migration, security, and licensing

UNPARALLELED EXPERTISE IN:



- iManage Cloud
- iManage Work 10
- iManage Work Desktop



- Prosperoware Milan
- Prosperoware CAM
- Prosperoware Cloud Migrator

INTEGRATION WITH MICROSOFT TEAMS

Prosperoware CAM makes provisioning and governance of DMS content within Microsoft Teams possible.

- Automated Team and Channel creation with connections to corresponding matters
- Streamline existing DMS client-matter synchronization, workspace creation, user creation processes
- Cloud Application Manager
- Setup and configuration to connect Office 365 tenant to iManage Cloud, NetDocuments, HighQ, and other cloud platforms
- Matter lifecycle/workflow reviews

WHY KRAFT KENNEDY?

- | | |
|------------------------------------|---|
| Vendor-agnostic solutions | Pilot/deployment status and issue log reporting |
| Certified industry-leading experts | Projects for firms of any size |
| White-glove project management | |

ESCALATION SUPPORT

Reserve hours of Proactive and Reactive support services for:

- | | |
|---------------------|-------------------|
| iManage | SQL Server |
| NetDocuments | Worldox |

Lacking internal support from on-site subject matter experts? Don't have time to troubleshoot with vendor support?

Escalation Support allows your firm to receive reactive top-level assistance right away. Proactive services help take advantage of vendor cloud functionality and stay on top of your technology.

Sample proactive service tasks:

Monthly:

- Review contents of Deleted items for purging
- Review server logs for errors
- Confirm database backups
- Review list of active users for potential disabling

Semi-annual:

- Apply patches (for on-premises solutions)
- Provide desktop package for distribution

Quarterly:

- Review user licensing counts for deactivation
- Provide an overview of any new features released
- Review certificates for expirations

Annual:

- Conduct a strategic planning session to identify goals, priorities; develop recommendations to address in the coming year